

COUNTY OF LINCOLN
New Mexico
Special Meeting
Board of County Commissioners

Preston Stone, Chairman
Elaine Allen, Member
Lynn Willard, Member
Beverly Calaway, Treasurer
Rhonda B. Burrows, Clerk

Dallas Draper, Vice-Chair
Thomas F. Stewart, Member
Robert Shepperd, Sheriff
Paul Baca, Assessor
Stirling Spencer, Probate Judge

Nita Taylor, County Manager

Agenda

Commission Chambers, Monday, May 2, 2016 @ 8:30 A.M.

1. Call to order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
 - A. Pledge – U.S.A. Flag
 - B. Salute – N.M. Flag – (“I salute the flag of the State of New Mexico, the Zia Symbol of perfect friendship among United Cultures”)
5. Approval of Agenda
6. Public Hearing: Preliminary Budget hearing, Fiscal Year 2016-2017
 - A. County Manager’s Overview
 - B. External Agency Presentations and Requests
 - 8:35 a.m. County Manager’s Introduction
 - 8:40 a.m. NMSU Extension Office \$ 72,951
 - 8:45 a.m. Capitan Library \$ 15,000
 - 8:50 a.m. Corona Library \$ 5,000
 - 8:55 a.m. Ruidoso Library \$ 30,000
 - 9:00 a.m. Juvenile Justice Board (LCJJB) \$ 12,000
 - 9:05 a.m. SNMEDD \$ 7,000
 - 9:10 a.m. USDA Predator Control/Wildlife \$ 94,500

PLEASE NOTE: ALL SUBJECTS LISTED ON THIS AGENDA ARE TO BE CONSIDERED ACTION ITEMS BY THE BOARD OF COUNTY COMMISSIONERS UNLESS OTHERWISE INDICATED.

May 2, 2016: THIS AGENDA IS SUBJECT TO CHANGE

9:15 a.m.	Noxious Weed Program	\$ 60,000
9:20 a.m.	South Central RC & D	\$ 40,000
9:25 a.m.	Lincoln County Humane Society	\$ 30,000 +\$1,000 (medication & supplies)
9:30 a.m.	EcoServants	\$ 25,000
9:35 a.m.	NM Bookmobile	\$ 1,260
9:40 a.m.	Coalition of Arizona/NM Counties	\$ 7,600
9:45 a.m.	Boys & Girls Club of Sierra Blanca	\$ 10,000
9:50 a.m.	Miracle's Paws for Pets	\$ 1,500 feral cat (\$30 per cat)
9:55 a.m.	City of Ruidoso Downs	\$34,500
10:00 a.m.	White Mountain S&R	\$ 1,000

C. **10:10 a.m.:** Medical Related Budget Request:

1. Lincoln County Medical Center/Clinics
2. Hondo Clinic - La Casa Buena Salud

D. Detailed Department Review

E. Unfunded Optional Requirements

F. Manager's Recommendations

7. Board of County Commissioner's Preliminary Budget Guidance

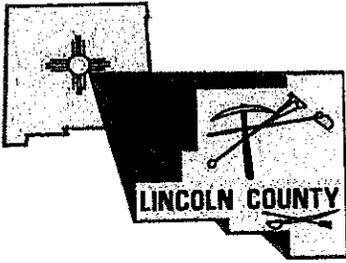
8. Next Regular Meeting – Tuesday, May 17, 2016

Recommendation to Reschedule June 21, 2016 meeting due to
NMAC Conference to June 28, 2016

9. Adjournment

PLEASE NOTE: ALL SUBJECTS LISTED ON THIS AGENDA ARE TO BE CONSIDERED ACTION ITEMS BY THE BOARD OF COUNTY COMMISSIONERS UNLESS OTHERWISE INDICATED.

May 2, 2016: THIS AGENDA IS SUBJECT TO CHANGE



County of Lincoln

P.O. Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

AGENDA ITEM No. 6A

April 29, 2016

MEMORANDUM

TO: County Commissioners

FROM: Nita Taylor, Lincoln County Manager *NT*

SUBJECT: FY 2016-2017 Preliminary Budget Preparation Summary

Enclosed under separate cover is the FY 16 – 17 Lincoln County Budget for Commission consideration, comment and guidance to Manager at the Special Meeting and Public Hearing scheduled for May 2, 2016. The following is the Commission-approved schedule of budget preparations:

- | | |
|--|-------------------|
| • Internal Staff Preparation | April 4 – 8, 2016 |
| • Preliminary Hearing with External Entities | May 2, 2016 |
| • Submit to Commission for final approval | May 17, 2016 |
| • Submit preliminary budget to DFA | June 1, 2016 |
| • Obtain preliminary budget approval from DFA | July 1, 2016 |
| • Final budget hearing with final adjustments | July 19, 2016 |
| • Forward final budget to DFA | July 29, 2016 |
| • Load final budget into accounting system | Upon DFA Approval |
| • DFA Reviews and certifies budget | September, 2016 |

1. **Special acknowledgement** is due to our Finance Director, Punkin Schlarb; Treasurer Beverly Calaway and her Chief Deputy Sherrie Huddleston, and their staffs; and to the Public Officials for their leadership roles in developing this year's cooperative and comprehensive preliminary budget. All County Department Heads also participated in the development of their individual portions of this comprehensive budget. Thanks to all.
2. **Overall balance and revenue sheets** for discussion by the Treasurer, Finance Director and Manager are found at Pages 1 – 4 following this memorandum. Based on the brief summary found at the top of Page 1, this conservative budget results in a revenue base of \$4,521,661 over the Required Reserve of \$1,839,428. By law the Required Reserve is equal to 3/12 of the General Fund Expenditures of \$7,357,713. As further discussion will clearly illustrate, this revenue base of \$4,521,661 over the required reserve is at that level because neither the funding requests from External Agencies, nor the Optional County requests have been entered into this budget. At the direction of the Commission, approved funding levels will be incorporated into this preliminary budget on the spot, in a manner that will provide immediate impact.

3. **Projected Expenses.** The items listed in the proposed budget are projected expenses, which for the most part have been annualized. As such, the expenditures are unconstrained and the revenues are conservative. The amounts include departmental inputs by account during the budget mark-up process. Because most expense accounts have no revenue source at all, or inadequate revenue sources, it is required that transfers in the amount of \$4,925,973 be made from the general fund to cover departmental expenses. Examples of such transfers include the following: \$2,964,291 goes to Detention Center Operations Fund 450; \$1,815,881 supplements the Road Department Fund 402; the Zia Senior Citizens Fund 530 requires a boost of \$295,514 this year, up significantly from last year due to loss of Federal and State funding that applied across the state. Zia Senior Centers Director Renee Montes will present a proposal to assist in addressing that reduced revenue stream. Other significant transfers include those made to the Homeland Security Fund (462) for the Hazard Mitigation Grant (Environment Assessment and tree thinning) in the Amount of \$72,072 which is the County's matching fund requirement.

4. **Source of Revenues.** Property Valuations increased from \$1,167,217,167 for Tax Year 2014 to \$1,198,390,624 for Tax Year 2015, and this valuation was mandated by DFA for use for the FY 2016-2017 budget. PILT was received in June, 2015 in the amount of \$1,562,805, and based on estimated forecasts, that amount has been increased by 8.5% for a total of \$1,695,122 for June, 2016, and forecasted to decrease again in June, 2017 to \$1,550,000. These revenue projections have been placed in the budget.

Year	County Valuation	Increase	Reappraisal Year
2004	\$ 615,303,222	\$ 27,641,056	
2005	\$ 686,219,982	\$ 70,916,760	Yes
2006	\$ 721,934,100	\$ 35,714,118	
2007	\$ 818,733,862	\$ 96,799,762	Yes
2008	\$ 887,828,843	\$ 69,094,981	
2009	\$ 1,019,422,539	\$131,593,696	Yes
2010	\$ 1,038,712,174	\$ 19,269,635	
2011	\$ 1,058,628,937	\$ 19,916,763	
2012	\$ 1,105,798,545	\$ 47,169,608	Yes
2013	\$ 1,131,149,006	\$ 25,350,461	Yes
2014	\$ 1,167,217,167	\$ 36,068,161	Yes
2015	\$ 1,198,390,624	\$ 31,173,457	

5. **External Agency Requests.** Significantly, it should be pointed out that the additional funding requests from external agencies are **not** included in the budget. **Agenda Items No. 6B** contains a summary of all external agency requests, as well as individual agency detail. Each entity has been granted five (5) minutes to present its request to the Commission. I recommend close scrutiny of external agency funding requests, as some more broadly benefit Lincoln County than others, and every external request granted limits our ability to address internal county requirements. For every \$1.00 awarded to these agencies, the required reserve (\$1,839,428) will increase by 25¢, and the amount over required reserve will decrease by \$1.00.

6. **Clinic / Hospital Related Budget.** Clinic and Hospital budget requests are funded solely from Property Tax Mill Levy: 2.0 for the Lincoln County Medical Center (\$2,198,741 for current and delinquent taxes) and .6 for the Clinics (\$654,334 for current and delinquent taxes). **Agenda Items Nos. 6C.1 and 6C.2** detail the budget requests of Lincoln County Medical Center for the hospital and clinics in Capitan, Carrizozo, and Corona; and La Casa Buena Salud for the clinic in Hondo.

7. **County Departmental Optional Requests.** This type of request is normally for capital improvements or one-time requests not covered in the operational budgets. **Agenda Item 6E** details requests made by the Sheriff, the Road Department, and the Manager's Office. Included in the Manager's request is a salary increase for those elected officials not eligible in January, 2015, and a COLA for classified employees. These items **have not been included** in the Preliminary Budget. Again, for every \$1.00 awarded to these agencies, the required reserve (\$1,839,428) will increase by 25¢, and the amount over required reserve will decrease by \$1.00.

The Commission considers each funding request independently and strives to reach a solution that benefits the recipient organization and the County, while ensuring the best use of public funds. At **Enclosure 1** is the Budget Review Checklist provided by the NM Department of Finance and Administration ("DFA") that clearly shows the impact of budget decisions. Their guideline noted in the spreadsheet is that general fund expenses and transfers out of the fund to other funds not exceed 5% above current year budgeted revenues. This "What If #1", represents expense levels in the budget now, *without consideration of the external requests of the county departmental optional requests*. As it stands right now, the budget has a very acceptable ratio of 1.89%, illustrating that transfers out of the general fund plus expenses are slightly above revenues budgeted for this fiscal year.

At **Enclosure 2** is a supplemental tool we developed that illustrates how incremental funding requests considered and approved will impact the budget. It illustrates transfers in \$50,000 increments. For example, if the Commission approves \$300,000 more in transfers from the General Fund, the expense-to-revenue ratio will move to 5.87%

Administrative Note: *During the May 2, 2016 meeting, a running calculation of desired changes will be made to track the impact on reserves.*

**Department of Finance and Administration
Local Government Division
Budget Recapitulation**

(CENTS ROUNDED TO NEAREST DOLLAR)

LINCOLN COUNTY

Entity Code 26 GENERAL FUND

Fiscal Year 2016-2017 USE OVER REQ. RESERVES

6,361,089 ENDING CASH

(A) PROPERTY TAX CATEGORY	(B) ACCOUNT NUMBER	(C) 2015 FINAL VALUATIONS	(D) 2015 OPERATING TAX RATE	(E) TOTAL PRODUCTION [C X D]*93%	FOR LOCAL GOVERNMENT USE:
RESIDENTIAL	31500	835,623,851	0.007919	6,617,305	1,839,428 REQ. RESERVE
NON-RESIDENTIAL	31500	362,766,773	0.010981	3,983,542	4,521,661 OVER REQ. RESERVE
COLLECTION RATIO				93%	12,144,775 REVENUES
					-4,925,973 TRANSFERS
					7,357,713 EXPENDITURES
					-138,911 REV TO EXP.
					4,521,661 Total over required reserves
					-138,911 use for Recurring Expenses
					4,382,750 use for NonRecurring expenses

(F) FUND TITLE	(G) FUND NUMBER	(H) FY 2016-2017 BEGINNING CASH BALANCE	(I) FY 2016-2017 ADJUSTED BUDGETED FUND REVENUES	(J) FY 2016-2017 ADJUSTED OPERATING TRANSFER	(K) FY 2016-2017 ADJUSTED BUDGETED FUND EXPENDITURES	(L) FY 2016-2017 ADJUSTED ENDING FUND CASH BALANCE	(M) APPROVED RESOLUTIONS
GENERAL FUND	401	6,500,000	12,144,775	(4,925,973)	7,357,713	6,381,089	
ROAD FUND	402	272,368	953,148	1,815,881	2,787,828	253,569	
RECREATION	404						
SPECIAL PROGRAMS	405						
RECORDING FEES	406	187,545	46,900	0	189,894	44,551	
BONITO FIRE DEPT.	407	140,701	226,951	(50,798)	316,854	0	
HONDO FIRE DEPT.	409	172,760	92,255	1,277	286,292	0	
LINCOLN FIRE DEPT.	410	398,443	117,753	0	516,196	0	
NOGAL FIRE DEPT.	411	77,537	120,776	0	198,313	0	
GLENCOE-PALO VERDE FIRE DEPT.	412	95,000	115,950	(37,683)	173,267	0	
CAPITAL IMPROVEMENTS PROJECTS	414						
WHITE OAKS FIRE DEPT.	416	96,771	72,537	(23,322)	145,986	0	
AGREEMENTS	418	0	0	25,000	25,000	0	
ARABELA FIRE DEPT.	419	95,133	70,943	(12,180)	153,896	0	
LEGISLATION APPROPRIATIONS	420	0	828,210	(265,000)	563,210	0	
GAS TAX SPECIAL	421	60,000	195,000	0	255,000	0	
PREDATORY ANIMAL CONTROL	423	0	61,944	32,556	94,500	0	
FIRE SERVICES ADMINISTRATION	424	41,559	66,256	0	107,815	0	
FIREFIGHTING/STRIKE ACTIVITIES	425	0	10,119	0	10,119	0	
FOREST TITLE III	428	0	21,981	0	21,981	0	
Page Total		8,137,817	15,145,498	(3,440,242)	13,183,864	6,659,209	0

Budget Recapitulation - Continued
(CENTS ROUNDED TO NEAREST DOLLAR)

(F) FUND TITLE	(G) Page # FUND NUMBER	(H) FY 2016-2017 BEGINNING CASH BALANCE	(I) FY 2016-2017 BUDGETED FUND REVENUES	(J) FY 2016-2017 ADJUSTED OPERATING TRANSFER	(K) FY 2016-2017 ADJUSTED BUDGETED FUND EXPENDITURES	(L) FY 2016-2017 ADJUSTED ENDING FUND CASH BALANCE	(M) APPROVED RESOLUTIONS
LODGERS TAX FUND	42	0	47,689		47,689	0	
CORRECTIONS	43	0	502,560	2,964,291	3,466,851	0	
JAG	44	0	0	0	0	0	
HOMELAND SECURITY FUND	45	11,851	229,252	72,072	313,175	0	
SHERIFF SEIZURE FUND	46	0	0	0	0	0	
REAPPRAISAL FUND	47	108,305	266,000	0	374,305	0	
RUIDOSO AREA AMBULANCE	48	0	19,922	0	19,922	0	
CAPITAN AMBULANCE DEPT.	49	0	7,314	0	7,314	0	
CARRIZO AMBULANCE DEPT.	50	0	5,438	0	5,438	0	
CORONA AMBULANCE DEPT.	51	0	5,221	0	5,221	0	
HONDO AMBULANCE DEPT.	52	0	7,385	0	7,385	0	
RURAL HEALTH CLINICS	53	506,527	654,334	0	733,930	426,931	
LCMC - HOSPITAL	54	1,517,525	2,198,741	0	979,076	2,737,190	
DEER PARK SP FUND	55	0	0	0	0	0	
DEER PARK SAD INCOME FUND	56	723,576	131,350	(131,890)	131,890	591,145	
LCMC LEASE FUND	57	3,011,163	1,100,000	0	3,100,000	1,011,163	
LAW ENFORCEMENT PROTECTION	58	0	32,000	0	32,000	0	
ZIA SENIOR-CITIZENS	59-64	0	690,283	295,514	985,797	0	
ENVIRONMENTAL GROSS RECEIPTS	65	0	150,000	0	150,000	0	
SOLID WASTE	66	0	870,939	0	870,939	0	
TREASURER'S RETURNED CK FUND	67	2,927	2,000	0	4,927	0	
ENHANCED 911 DATA BASE/NETWORK	68	335	6,000	0	6,335	0	
FOREST HEALTH FUND	69	0	49,744	0	49,744	0	
MISDEMEANOR COMPLIANCE FUND	70	0	110,500	0	110,500	0	
CDBG GRANT FUND	71	0	269,110	286,811	555,920	0	
INDIGENT CLAIMS FUND	72	703,180	646,000	8,421	1,112,276	245,324	
JUVENILE FUND	73	0	104,751	68,000	172,751	0	
NMI HIDTA PARTNERSHIP GRANT	74	0	134,546	0	134,546	0	
1st 1/8 GRT STATUTORY RESERVE	75	115,186	0	0	0	115,186	
DISASTER RELIEF FUND	76	3,027,087	0	0	1,180,547	1,846,540	
1st 1/8th GRT INCOME FUND	77	0	646,000	(378,850)	267,150	0	
1st 1/8th GRT DEBT RESERVE FUND	78	272,000	0	255,873	255,873	272,000	
Page Total		9,999,662	8,887,059	3,440,242	15,081,480	7,245,483	0
Grand Total		18,137,479	24,032,557	0	28,265,344	13,904,692	0

LINK COUNTY
 FORM GF-1.1
 GENERAL FUND REVENUES

(A) GENERAL FUND REVENUES REVENUE SOURCE	(B) ACCOUNT CODE	(C)		(D)		(E)		ADJUSTMENT	ADJUSTED TOTAL 2016 - 2017 FY BUDGET
		2013 - 2014 FY ACTUAL	2014 - 2015 FY ACTUAL	2015 - 2016 FY BUDGET	2016 - 2017 FY BUDGET				
Edispatch	950	0	0	0	0	0	4,750		4,750
Property - Current	1010	6,485,739	6,640,562	6,483,993	6,500,000	6,500,000	6,500,000		6,500,000
Delinquent Property Tax	1020	303,071	299,389	293,447	293,773	293,773	293,773		293,773
Delinquent Discretionary Mills	1033	126,712	130,718	126,712	129,153	129,153	129,153		129,153
General County Mill - Current 2.75 mill	1037	2,956,745	3,047,190	2,976,329	3,000,000	3,000,000	3,000,000		3,000,000
Non-Reddition Fees	1041		217	0	0	0	0		0
Penalty & Interest	1050	252,433	268,178	263,168	254,105	254,105	254,105		254,105
Administrative Fees	1051	1,864	1,849	1,813	1,849	1,849	1,849		1,849
Liquor License	1150	4,025	3,150	3,475	3,175	3,175	3,175		3,175
Interest on Investments	1180	29,533	24,130	23,908	20,000	20,000	20,000		20,000
DWI Traffic Safety Bureau	1200	3,976	2,921	3,187	1,000	1,000	1,000		1,000
ODWI	1204		5,563	12,020	5,000	5,000	5,000		5,000
Clerk's Fees	1210	136,977	121,000	122,848	118,000	118,000	118,000		118,000
Probate Fees	1220	2,460	2,490	2,520	2,500	2,500	2,500		2,500
Sheriff's Fees	1230	15,250	7,443	13,554	7,000	7,000	7,000		7,000
Alarm Permit Fees	1231	24,100	25,935	25,610	25,000	25,000	25,000		25,000
Placard Fees (rural addressing)	1240	3,369	2,115	3,224	1,200	1,200	1,200		1,200
Subdivision/P & Z Fees	1250	9,414	5,350	5,400	3,000	3,000	3,000		3,000
OES Fire Reimbursement	1252	18,307	390	0	0	0	0		0
Flood Plain Ordinance Adm	1253		4,000	0	4,000	4,000	4,000		4,000
Reimbursement/Refund	1262	51,787	27,689	0	0	0	0		0
Insurance Recoveries	1270	42,602	18,550	0	0	0	0		0
Rental of County Property	1290	1,200	0	0	0	0	0		0
Sale of County Property	1340	24,037	3,932	0	0	0	0		0
Fax Machine	1345	159	111	143	50	50	50		50
PAGE TOTAL		10,493,760	10,642,874	10,361,351	10,373,555	10,373,555	10,368,805	0	10,368,805

FORM GF-1.2
GENERAL FUND REVENUES

LINC COUNTY

(A) GENERAL FUND REVENUES REVENUE SOURCE	(B) ACCOUNT CODE	(C)			(D)			(E)		
		2013 - 2014 FY ACTUAL	2014 - 2015 FY ACTUAL	2015 - 2016 FY BUDGET	2016 - 2017 FY BUDGET	ADJUSTMENT	ADJUSTED TOTAL 2016 - 2017 FY BUDGET			
OTHER CHARGES FOR SERVICES										
Photocopies & Scans	1450	4,497	3,925	3,846	3,029					3,029
Data Processing	1451	11,731	13,196	13,122	12,857					12,857
Voided One Year Old Checks	1460	73	84	0	50					50
Motor Vehicle Fees	1530	68,444	93,462	69,394	45,000					45,000
Cigarette Tax - 2 cent - Regular	1550			0	0					0
Alto Paving Principal & Interest	1562			0	0					0
Alto Paving Late Fees	1563			0	0					0
Election Filing Fees	1570	500		0	0					0
Auto Voters Registration Sys.	1573	660	373	621	100					100
Trans. & Xtrad. of Prisoners	1590	195	375	453	0					0
Grant Funds	1602		6,250	0	0					0
Forest Patrol - Sheriff	1610	13,437	18,555	21,438	20,000					20,000
Payment in Lieu of Taxes	1630	1,691,372	1,562,805	1,695,122	1,550,000					1,550,000
Special PLT- Taxes	1632	7,500	7,500	5,000	7,500					7,500
County Permit Fees	1646		25	25	25					25
GRT Tax Equalization (7-1-6.16)	1647	90,039	70,090	134,721	134,721					134,721
County Business Retention GRT	1649	144,812	190,422	190,000	500					500
BJA Bulletproof Vest Grant	1925	1,253	2,188	2,188	2,188					2,188
PAGE TOTAL		2,034,512	1,969,248	2,135,930	1,775,970	0	1,775,970	0	1,775,970	
TOTAL REVENUES (Carry to Recap)		12,528,272	12,612,122	12,497,281	12,149,525	0	12,149,525	0	12,149,525	

FISCAL YEAR
2016-2017

COUNTY
LINCOLN

ITEMS NEEDED FOR SUBMISSION:

Resolution approving budget

SUPPORTING SCHEDULES:

- Salary
- Insurance
- Debt Service
- Investment
- S-5, Detail of Non-Budgeted Reserve Req (IF APPLICABLE)

Counties: Verify Elected Official Salaries

ANALYST
ERICA CUMMINGS

= analysts enter info and/or check boxes
= analysts enter with verification info
= analysts enter Entity's Budget Information

<u>BUDGETS</u>	<u>INTERIM RECEIVED</u> May 17, 2016	<u>INTERIM APPROVAL</u> by Analyst Initial	<u>INTERIM REVIEW</u> by Bureau Chief
<u>QUARTERLY REPORT SUBMISSION STATUS</u>	Date last report received: April 15, 2016	For report ending: Q3	
<u>QUARTERLY REPORT SUBMISSION STATUS</u>	<u>FINAL RECEIVED</u>	<u>FINAL APPROVAL</u> by Analyst Initial	<u>FINAL REVIEW</u> By Bureau Chief
8/30th report received:		<u>AUDIT COMPLIANCE</u> FY 2016:	circle applicable YES / NO

What If # 1

BUDGETS
INTERIM

	Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
General - Operating	\$6,500,000	\$0	\$12,144,775	(\$4,925,973)	\$7,357,713	\$6,361,089	\$1,839,428	\$4,521,661
County Road	\$332,368	\$0	\$1,148,148	\$1,815,881	\$3,042,828	\$253,569	\$253,569	\$0.00
GRAND TOTAL	\$6,832,368	\$0	\$24,052,557	\$0	\$28,265,344	\$13,904,692		\$11,811,695

GENERAL FUND
Balanced Budget Determination:
Calculation of revenues and expenditures including transfers

Unaudited Beginning Cash Balance @ July 1	\$0							
General - Operating	\$0					\$0	\$0	\$0
Road	\$0					\$0	\$0	\$0
GRAND TOTAL	\$0					\$0	\$0	\$0

NOTE: If higher than 5% note in comments & discuss with entity & warn in letter

FINAL

	Unaudited Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
General - Operating	\$0					\$0	\$0	\$0
Road	\$0					\$0	\$0	\$0
GRAND TOTAL	\$0					\$0	\$0	\$0

GENERAL FUND
Balanced Budget Determination:
Calculation of revenues and expenditures including transfers

Unaudited Beginning Cash Balance @ July 1	\$0							
General - Operating	\$0					\$0	\$0	\$0
Road	\$0					\$0	\$0	\$0
GRAND TOTAL	\$0					\$0	\$0	\$0

NOTE: If higher than 5% note in comments & discuss with entity & warn in letter

FISCAL YEAR
2016-2017

COUNTY
LINCOLN

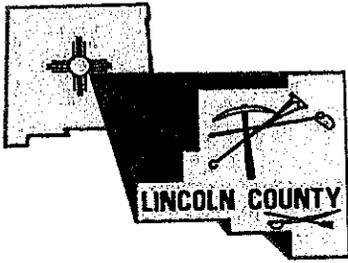
Actual (Reconciled) Prior Year Balances:

ACTUAL

ENCL 1

A	B	C	D	E	F	G
	GEN'L FUND REVENUES FY 16-17	CURRENT BUDGET TRANSFERS	WHAT IF TRANSFER AMT INC	GEN'L FUND EXPENDITURES FY 16-17	ENDING CASH BALANCE	B-C/E-1
1	12,144,775.00	4,925,973.00		7,357,713.00	(138,911.00)	-1.89%
2	12,144,775.00	4,975,973.00	50,000.00	7,357,713.00	(188,911.00)	-2.57%
3	12,144,775.00	5,025,973.00	100,000.00	7,357,713.00	(238,911.00)	-3.25%
4	12,144,775.00	5,075,973.00	150,000.00	7,357,713.00	(288,911.00)	-3.93%
5	12,144,775.00	5,125,973.00	200,000.00	7,357,713.00	(338,911.00)	-4.61%
6	12,144,775.00	5,175,973.00	250,000.00	7,357,713.00	(388,911.00)	-5.29%
7	12,144,775.00	5,225,973.00	300,000.00	7,357,713.00	(438,911.00)	-5.97%
8	12,144,775.00	5,275,973.00	350,000.00	7,357,713.00	(488,911.00)	-6.64%
9	12,144,775.00	5,325,973.00	400,000.00	7,357,713.00	(538,911.00)	-7.32%
10	12,144,775.00	5,375,973.00	450,000.00	7,357,713.00	(588,911.00)	-8.00%
11	12,144,775.00	5,425,973.00	500,000.00	7,357,713.00	(638,911.00)	-8.68%
12	12,144,775.00	5,475,973.00	550,000.00	7,357,713.00	(688,911.00)	-9.36%
13	12,144,775.00	5,525,973.00	600,000.00	7,357,713.00	(738,911.00)	-10.04%
14	12,144,775.00	5,575,973.00	650,000.00	7,357,713.00	(788,911.00)	-10.72%
15	12,144,775.00	5,625,973.00	700,000.00	7,357,713.00	(838,911.00)	-11.40%
16	12,144,775.00	5,675,973.00	750,000.00	7,357,713.00	(888,911.00)	-12.08%
17	12,144,775.00	5,725,973.00	800,000.00	7,357,713.00	(938,911.00)	-12.76%
18	12,144,775.00	5,775,973.00	850,000.00	7,357,713.00	(988,911.00)	-13.44%
19	12,144,775.00	5,825,973.00	900,000.00	7,357,713.00	(1,038,911.00)	-14.12%
20	12,144,775.00	5,875,973.00	950,000.00	7,357,713.00	(1,088,911.00)	-14.80%
21	12,144,775.00	5,925,973.00	1,000,000.00	7,357,713.00	(1,138,911.00)	-15.48%
22	12,144,775.00	5,975,973.00	1,050,000.00	7,357,713.00	(1,188,911.00)	-16.16%
23	12,144,775.00	6,025,973.00	1,100,000.00	7,357,713.00	(1,238,911.00)	-16.84%
24	12,144,775.00	6,075,973.00	1,150,000.00	7,357,713.00	(1,288,911.00)	-17.52%
25	12,144,775.00	6,125,973.00	1,200,000.00	7,357,713.00	(1,338,911.00)	-18.20%
26	12,144,775.00	6,175,973.00	1,250,000.00	7,357,713.00	(1,388,911.00)	-18.88%
27	12,144,775.00	6,225,973.00	1,300,000.00	7,357,713.00	(1,438,911.00)	-19.56%
28	12,144,775.00	6,275,973.00	1,350,000.00	7,357,713.00	(1,488,911.00)	-20.24%
29	12,144,775.00	6,325,973.00	1,400,000.00	7,357,713.00	(1,538,911.00)	-20.92%
30	12,144,775.00	6,375,973.00	1,450,000.00	7,357,713.00	(1,588,911.00)	-21.60%
31	12,144,775.00	6,425,973.00	1,500,000.00	7,357,713.00	(1,638,911.00)	-22.27%
32	12,144,775.00	6,475,973.00	1,550,000.00	7,357,713.00	(1,688,911.00)	-22.95%
33	12,144,775.00	6,525,973.00	1,600,000.00	7,357,713.00	(1,738,911.00)	-23.63%
34	12,144,775.00	6,575,973.00	1,650,000.00	7,357,713.00	(1,788,911.00)	-24.31%
35	12,144,775.00	6,625,973.00	1,700,000.00	7,357,713.00	(1,838,911.00)	-24.99%
36	12,144,775.00	6,675,973.00	1,750,000.00	7,357,713.00	(1,888,911.00)	-25.67%
37	12,144,775.00	6,725,973.00	1,800,000.00	7,357,713.00	(1,938,911.00)	-26.35%

ENCL 2



County of Lincoln

P.O. Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

AGENDA Item No. 6B

April 29, 2016

MEMORANDUM

TO: County Commissioners

FROM: Nita Taylor, Lincoln County Manager *NT*

SUBJECT: Preliminary Budget –Requests from External Agencies

DISCUSSION: Each year during the Preliminary Budget, external agencies request funding from the Commission to assist in their operations. Attached is a list of the organizations requesting funding for this fiscal year. Again, note that the Preliminary Budget shows **\$3,021,661** over the required reserve of \$1,839,428, and is available for funding consideration by the Commission. The preliminary budget **does not** include any of these requests; each request granted or partially granted will reduce the “over-required reserves” amount. Finance and Treasury Staff will maintain a rolling total of Commission decisions. Five-minute presentations will be made at the following times:

8:40 a.m.	NMSU Extension Office	\$ 72,951
8:45 a.m.	Capitan Library	\$ 15,000
8:50 a.m.	Corona Library	\$ 5,000
8:55 a.m.	Ruidoso Library	\$ 30,000
9:00 a.m.	Juvenile Justice Board (LCJJB)	\$ 12,000
9:05 a.m.	SNMEDD	\$ 7,000
9:10 a.m.	USDA Predator Control/Wildlife	\$ 94,500
9:15 a.m.	Upper Hondo SWCD - Noxious Weed Program	\$ 60,000
9:20 a.m.	South Central RC & D	\$ 40,000
9:25 a.m.	Lincoln County Humane Society	\$ 31,000
9:30 a.m.	EcoServants	\$ 25,000
9:35 a.m.	NM Bookmobile	\$ 1,260
9:40 a.m.	Coalition of Arizona/NM Counties	\$ 7,600
9:45 a.m.	Boys & Girls Club of Sierra Blanca	\$ 10,000
9:50 a.m.	Miracle’s Paws for Pets	\$ 1,500
9:55 a.m.	Lincoln County Transit - City of Ruidoso Downs	\$34,500
10:00 a.m.	White Mountain S&R	\$ 1,000

Enclosure 1 provides historical information about prior years’ requests and funding levels approved.

Recommendation: Consider each request independently, and take formal action after the public hearing.

LINCOLN COUNTY PRELIMINARY BUDGET REVIEW - MAY 2, 2016
2016 - 2017 External Requests Summary

		A	B	C	D	E	F	G	H	I
	Organization	12-13 Funded	13-14 Funded	14-15 Funded	15-16 Request 5-5-15	15-16 Funded 5-5-15	16-17 Request 5-2-16	Diff. 16-17 Request From 15-16 Funded	Funded 5.2.16	% Granted
1	NMSU Co-op Ext. Svcs.	\$93,337	\$64,399	\$93,000	\$95,000	\$90,000	\$72,951	-\$17,049		
2	Capitan Library	\$3,000	\$5,000	\$5,000	\$10,000	\$4,000	\$15,000	\$11,000		
3	Corona Library	\$3,000	\$5,000	\$5,000	\$5,000	\$1,500	\$5,000	\$3,500		
4	Ruidoso Library	\$15,000	\$20,000	\$20,000	\$25,000	\$10,000	\$30,000	\$20,000		
5	LCJJB	\$8,000	\$8,000	\$8,000	\$22,000	\$8,000	\$12,000	\$4,000		
6	SNMEDD	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$7,000	\$1,000		
7	USDA Wildlife Svcs.	\$38,603	\$39,373	\$47,721	\$47,116	\$47,116	\$30,686	-\$16,430		
<p align="center">Note: Total Request \$94,500. Per head tax of \$0.75 = \$26,710; delinquent taxes = \$450; Taylor Grazing = \$24,484 Requested \$36,679 from Gen'l Fund.</p>										
8	Upper Hondo (Noxious Weeds)	\$50,000	\$40,000	\$50,000	\$50,000	\$50,000	\$60,000	\$10,000		
9	South Central Mtn. RC&D	\$40,000	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000	\$0		
10	Humane Society of Lincoln Cnty	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$31,000	\$1,000		
11	EcoServants	\$15,000	\$15,000	\$15,000	\$25,000	\$10,000	\$25,000	\$15,000		
12	NM State Library Rural Bookmobile	\$1,050	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$0		
13	Coalition of Counties	\$5,000	\$5,000	\$5,000	\$2,600	\$2,600	\$7,600	\$5,000		
14	Boys & Girls Club	\$0	\$3,000	\$6,000	\$10,000	\$8,000	\$10,000	\$2,000		
17	Miracle's Paws for Pets			\$0	\$5,000	\$1,000	\$1,500	\$500		
18	City of Ruidoso Downs - Lincoln County Transit			\$0	\$28,000	\$0	\$34,500	\$34,500		
19	White Mtn. Search & Rescue	\$1,000		\$1,000	\$1,000	\$1,000	\$1,000	\$0		
23	Total	\$308,990	\$272,032	\$332,981	\$402,976	\$310,476	\$384,497	\$74,021		
24	% Change-Prior Year Funded		-12%	22%		-7%	24%	24%		

ENCL 1



Cooperative Extension Service

College of Agricultural, Consumer and Environmental Sciences
 Southwest District Office
 MSC 3AE
 New Mexico State University
 P.O. Box 30003
 Las Cruces, NM 88003
 575-646-5819, fax: 575-646-7042
 swestern@nmsu.edu

February 15, 2016

Ms. Nita Taylor, County Manager
 Lincoln County
 Box 711
 Carrizozo, NM 88301-0711

Dear Ms. Taylor:

Informational form as per your request RE: FY 2016 – 2017 Budget Request

1. Amount of FY 2016-2017 County Funding Requested
\$72,951.00
2. Organization is Profit ___ Non-Profit X Government related X (USDA, Contract Agency)
3. Describe your organization and its purpose: COOPERATIVE EXTENSION SERVICE – Through various Federal, State, and County Legislative agreements, three levels of government cooperatively fund the Extension Service. Under these legislative agreements, the Land Grant University of New Mexico, NMSU extends researched-based knowledge to the residents of Lincoln County. Service is provided to HELP PEOPLE TO PUT KNOWLEDGE TO WORK.
4. Governing Board: NMSU Cooperative Extension Service, as directed by NMSU Board of Regents
5. Annual Operating Budget: \$ 208,595.40
6. Number of full time employees: 4
7. Number of Part Time Employees: 1
8. Number of Volunteers: 200
9. Sources of Annual Income and Amount : Federal: \$39,059.07 State: \$96,585.33
 - a. Municipality Support (State the municipality & the Amount): _____
 - b. Private Annual Donations _____
 - c. Other sources of income and amount: _____
 - d. Total of annual fees charged customers (If any): Occasional program fees to cover cost of program only

10. Total of all annual sources of income before county: None, all additional sources of funds are dependent on matching or supplementing county funds.

11. The county funds will be used for: Educational programs are provided in the subject areas of Agriculture, Home Economics, 4-H & Youth, and Community Resource Development. This funding request will supply 35 percent of the total annual base funding required to operate the Lincoln County Extension Service. Thank you for your consideration of this request.
12. Who will be the administrator of the funds: New Mexico State University - Cooperative Extension Service, Southwest District Director
13. How will your organization provide an audit record to the County of expenditures: Lincoln County Cooperative Extension can provide a detailed spreadsheet of expenditures to the County.

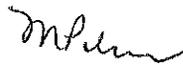
Lincoln County has fully funded Extension requests for many years and for that we express our sincere appreciation. It is our pleasure to provide educational programs to the residents of Lincoln County as a partner of County government.

Thank you,



Tom Dean
CES/SW District Director

Thank you,



Marsha Palmer
Lincoln County Extension Director



Cooperative Extension Service

College of Agricultural, Consumer and Environmental Sciences
 Southwest District Office
 MSC 3AE
 New Mexico State University
 P.O. Box 30003
 Las Cruces, NM 88003
 575-646-5819, fax: 575-646-7042
 swestern@mmsu.edu

February 15, 2016

Board of Lincoln County Commissioners

Mr. Preston Stone
 Lincoln County
 Box 711
 Carrizozo, NM 88301-0711

Dear Commissioners,

This letter is a request from the Cooperative Extension Service of New Mexico State University requesting financial support for the Lincoln County Extension Office. The requested funds will jointly support Extension educational programs for FY 2016-2017 beginning July 1, 2016. Extension educational programs in Agriculture, Home Economics, 4-H and Youth, and Community/Economic Development are funded by appropriations from county, state, and federal governments. Each level of government is requested to contribute a share of the total cost of the County Extension program. The level of county funding determines the size and scope of the County Extension program.

For FY 2016-2017 we are requesting \$72, 951.00 in support from Lincoln County.

The total estimated cost of operations for the Lincoln County Extension Office during FY 2016-2017 will be \$208,595.40. (Note: 100% of county requested funds will be spent in Lincoln County, support from Extension Specialist, supervisors, publication costs, and administrators that assist local County Extension programs are supported with State and Federal funds).

Lincoln County Government has fully funded the County Extension Office request for many years. For this we are appreciative and look forward to a continued partnership. In closing, we would appreciate the opportunity to present, explain, and support the Cooperative Extension funding request to the Lincoln County Commission. We look forward to your favorable consideration of this request.

Sincerely,

Tom Dean
 Southwest District Extension
 Department Head

Sincerely,

Marsha Palmer
 Lincoln County Extension Director
 Lincoln County Extension Agent

Lincoln County Cooperative Extension Service

**Educational Program Highlights
FY 2015-2016
“Helping Put Knowledge to Work”**

The Cooperative Extension Service is a unique partnership among county, state, and federal programs that respond to local community needs through research-based educational programs from New Mexico State University, the land grant university.

Faculty and Staff

Marsha Palmer—County Program Director, 4-H/Home Economics Agent
Audra Lyon—4-H/Agricultural Agent
Mozell Sparks—Administrative Assistant
Tara Morris — ICAN Nutrition Educator

The Lincoln County Faculty recruit citizens interested in identifying local needs to serve on Advisory Committees. The Cooperative Extension Service is unique because it has always been a grass-roots organization. Members of the Extension Advisory Committee provide recommendations to address the needs of individuals, families, and communities in Lincoln County. In addition, committee members advise and help determine priorities for program areas of Lincoln County Extension Service:
Agriculture, 4-H and Home Economics.

New Mexico State University is an equal opportunity/affirmative action employer and educator.
NMSU and US department of Agriculture cooperating.



NMSU Cooperative Extension
 Lincoln County Funding by Source
 2012 to 2016

Source	%	Year 2012	%	Year 2013	%	Year 2014	%	Year 2015	%	Year *** 2016
County	33	63,400.38	46	93,337.00	33	64,399.31	48	93,000.00	43	90,000.00
NMSU	67	126,800.76	54	107,654.65	67	130,448.54	52	101,847.85	57	118,595.40
Total		190,201.14		200,991.65		194,847.85		194,847.85		208,595.40
		2 agents 1 secretary		1 agent 1 secretary 1 extn associate 100% county funded						

Notes:

Reduction of funding in 2014 due to hiring of extension associate in January of 2013. County had already paid for 1 FTE for 1 year but only received 1 FTE for 6 months in 2013. Reduced 2014 to offset

Pete Gnatkowski retired 7/1/2012

Audra Lyon hired 1/1/2013

***Adjustment FY16

County Amount	90,000.00
NMSU adjustment	(17,049.00)
Adjusted County	72,951.00

Adjusted FY16

Total	208,595.40
County 35%	72,951.00
NMSU 65%	135,644.40

4-H Youth Development...

Lincoln County 4-H is a community of young people who are learning leadership, citizenship, and life skills. 4-H is delivered in Community Clubs, school enrichment, and special interest. Lincoln County has 6 clubs ranging from Corona to Hondo. The success of the 4-H program depends in great degree on the dedication of adult volunteer leaders and parents who share time, knowledge and skills with 4-H members. The program is available to youth 5-19 years of age.

Leadership

- ◆ Leaders influence and support others in a positive manner for a shared goal.
- ◆ Strengthen local 4-H units in leadership responsibility and encourage other youth.
- ◆ Participate in program planning, development, and implementation; help recruit new members and leaders.
- ◆ 5 Individuals attended 2016 Senior Leadership Retreat where they gained Leadership, Communication and team building skills.
- ◆ Currently we have a Senior Member Serving on the Leadership Team at the State Level.



Citizenship/Community Service

- ◆ 4-H Citizenship programs empower young people to be well-informed citizens who are actively engaged in their communities and the world.
- ◆ Show social responsibility, respect, and respond to the needs, rights, and responsibilities of others.
- ◆ Community service allows youth to learn and experience civic responsibility, while helping others. Through community service projects 4-H members develop life skills in sharing, empathy, volunteering, being a responsible citizen, service learning, and others.



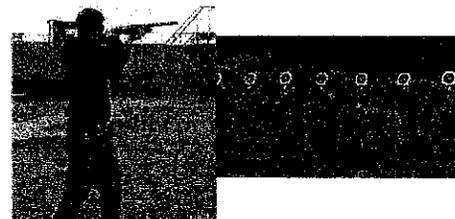
Live, Learn and Thrive.



4-H Youth Development...

Life Skills

- ◆ 4-H teaches youth the life skills necessary to effectively lead others. These important life skills will be used in jobs, in careers, in service clubs, in communities and in daily activities as an adult.
- ◆ Over 289 projects were exhibited in the 2015 LCF showcasing the development of life skills learned during the project year.
- ◆ 4-H members raised over \$3500 in 2015 during fundraising events & gained skills in organizing fundraisers, managing money, as well as constructive youth/adult partnerships.



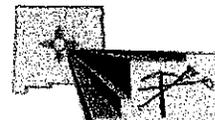
Special Interest & Outreach

- ◆ Reaching diverse audiences & creating opportunities that educate and build life skills through experiential learning.

- * Boys & Girls Club
- * Women's Club
- * Maze of Life
- * Ag Days
- * Cooking with Kids
- * ICAN Nutrition



Live, Learn and Thrive.



Agriculture...

Range cattle, sheep production and crop production are the primary agricultural commodities in Lincoln County. Many new residents need assistance in selecting varieties of plants for landscaping and gardens that thrive in the higher altitude conditions. Also the continuing drought has affected producers in all facets of production agriculture. To address these clientele needs, extension provides research based information, guidance and support through educational programs, demonstrations, and personal consultation in the following areas:

Livestock Production...

- ◆ Nutritional values of forages and supplementation options.
- ◆ Animal Health and vaccination programs.
- ◆ Assistance in animal selection for economically important traits.
- ◆ Quarterly newsletter for producers discussing industry concerns & upcoming educational opportunities.
- ◆ Beef Quality Assurance
- ◆ Range & Forage Assessment

Urban Horticulture & Crops...

- ◆ Information & assistance with soil and water testing.
- ◆ Assessments of potential crop production sites.
- ◆ Irrigation and water harvesting options.
- ◆ Plant variety selection.
- ◆ Fertilization options & practices, (composting)

Integrated Pest Management...

- ◆ Pesticide Applicator Training Workshop.
- ◆ Insect and weed identification.
- ◆ Work with Lincoln County Cooperative Weed Management Area to address noxious weed problem areas and treatment protocols within the county.
- ◆ Consultation on nuisance wildlife management.



Live, Learn and Thrive.



Family & Consumer Sciences...

Delivering solutions to improve lives for Lincoln County citizens

Family & Consumer Sciences Extension programs keep communities healthy by delivering research-based information and programs to the counties diverse population.

Food and Nutrition

- ◆ Master food preservers—food safety and preservation
- ◆ Childhood obesity prevention— Just be it healthy fit
- ◆ Diabetes education –promotes early detection and treatment to prevent complications from diabetes
- ◆ StrongWomen Healthy Hearts reduces risk of heart disease by incorporating healthy foods and physical exercise into daily life

Ideas for Cooking and Nutrition (ICAN) Funded by SNAP-Ed-USDA grant

- ◆ Teaches participants to make healthy food choices for their families; be more physically active; stretch food dollars
- ◆ Leads to savings for the county in terms of lowered health care and public assistance costs
- ◆ Increases knowledge and self-confidence among participants
- ◆ Increase pride of community members and stronger neighborhood

Family and Human Development

- ◆ Parenting
- ◆ Child development
- ◆ Family caregiving
- ◆ Healthy relationships

Housing and Environmental Health

- ◆ Healthy home environments
- ◆ Home safety
- ◆ Plan and prepare for emergencies—basic emergency supply kit



Live, Learn and Thrive.

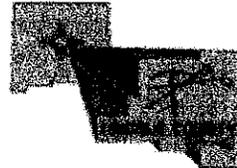


Extension Program Impact

FY 2015



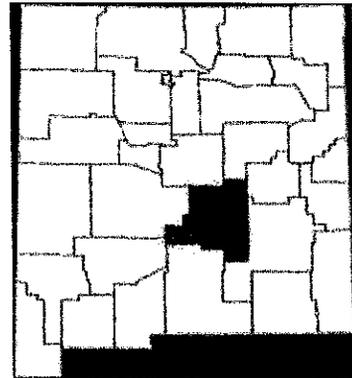
Highlighting Success in
Lincoln County



Clientele reached



2014 2015



30% in Contacts made



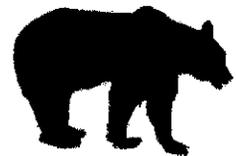
28% ↑
Volunteers



Over \$81,000



14% ↑ in 4-H
membership



Black Bear 4-H
Club

ICAN Program Impacts:

Highlighting Success in Lincoln County



In FY 2016, ICAN in Lincoln County has so far reached a total of **2,859** participants for nutrition instruction.

96%

Adults improved in 1 or more areas of food resource management practices.



93%

Adults improved nutrition practices in 1 or more areas.

76%

Adults improved food safety practices in 1 or more areas.



52%

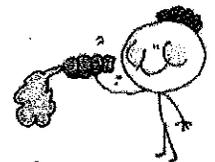
Adults improved their daily physical activity.



58%

Adults ate more fruits and vegetables.

In FY16, ICAN programming reached a total of **336** youth in Lincoln County.

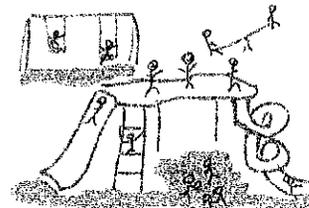


Among 3rd to 5th grade graduates:

56% Youth improved in Diet Quality

50% Youth improved in Food Safety

28% Youth improved in Physical Activity



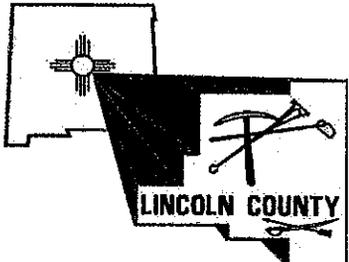
ICAN is a program of New Mexico State University/Cooperative Extension Services.

This material was funded by USDA's Supplemental Nutrition Assistance Program—SNAP. This material is also based on the Expanded Food and Nutrition Education Program (EFNEP), supported by the National Institute of Food and Agriculture, U.S. Department of Agriculture.



United States Department of Agriculture
National Institute of Food and Agriculture

8:45



County of Lincoln

P.O Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

Capitan Public Library
Attn: Patricia Garrett
P.O. Box 1169
Capitan, New Mexico 88316

RECEIVED BY
LINCOLN COUNTY

MAR 28 2016

FINANCE DEPARTMENT

RE: FY 2016 – 2017 Budget Requests

Dear Ms. Garrett:

Lincoln County is in the process of preparing its FY 2016-2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and **return to my office no later than Monday, April 4, 2016:**

Amount of FY 2016 – 2017 County Funding Requested \$15,000

Organization is Profit Non-Profit Government related

Describe your organization: Public Library - There are 4 part-time paid staff: Asst. Director, Resale Shop Manager and 2 Housekeepers - all other staff are volunteer.

Governing Board: 7 member Board - meeting once monthly

Annual Operating Budget: \$84446 Number of full time employees: 0

Number of part time employees: 4 Number of volunteers: 28

Sources of Annual Income and Amount: Federal: 0 State: \$18,710

Municipality Support (State the municipality and the amount): \$1500

Private Annual Donations: \$8396

Other sources of income and amount: \$64236

Total of annual fees charged customers: \$420

Total of all annual sources of income, exclusive of the county: \$81,946

County Funds will be used for: Operations

Who will be the administrator of the funds: Board of Directors

How will your organization provide an audit record to the County of expenditures: Financial Statements & copy of 990it request

Other information you request to be considered: attached

Nita Taylor *Nita Taylor*
County Manager

Budget based on Jan - Dec year.

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381

The Capitan Public Library is a nonprofit organization run mostly by volunteers, devoted to making public library services available to the Capitan/Lincoln County region. We provide the highest quality programs that benefit all residents in our villages and the surrounding areas. A few of these are: Children's After School Program, Summer Reading Program for children, Adult First Friday Programs, Book Club and Ancestry Classes & free internet access. Our library also serves the community as the Visitor's Center as we no longer have a chamber and has access for community meetings, such as Bible Studies, yoga & other community organizations.

The above statement was written by Debra Myers, the new assistant director. Since she has been in this position, big things are happening.

1. She ran a donation campaign beginning in November 2015, setting the goal at \$6000. She expected this would take six months. The goal was reached in a little over 2 months.
2. Every Monday afternoon in October, November, March, and April she conducts an after-school children program for grades K – 5. A creative craft, story time and a snack is provided.
3. Every other Monday, Debra goes to Head Start and spends an hour reading to the three and four year olds.
4. Debra has been extremely instrumental in making our fund raisers successful, spending hours, her own money, and her creativity.
5. She beats the bushes for donations (monetary and items for the fund raisers.) Having contacts all over Lincoln County, this keeps her busy.

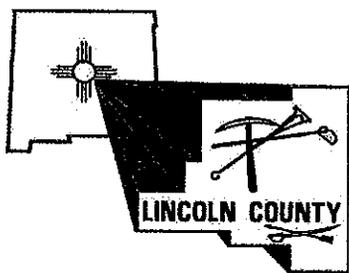
Should you choose to fund the library, we could have her full time.

On another note, the library received a grant from Otero County Electric for an adult art program. One of our volunteers, Pearl Tippin, coordinated the project. It was a huge success offering writing workshops, painting workshops and more. The culminating event was a writer's day long workshop with Steve Havill. A catered lunch was provided (part of the grant). Steve Havill is a well known author having lived in Lincoln for a number of years. The participants appeared to be very pleased with the project.

The library is a vital part of the community and the county.

Thank you.





County of Lincoln

P.O Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

Corona Public Library
Attn: Honorable William Hignight
P.O. Box 57
Corona, New Mexico 88318

RECEIVED BY
LINCOLN COUNTY

MAR 30 2016

FINANCE DEPARTMENT

RE: FY 2016 – 2017 Budget Requests

Dear Mayor Hignight:

Lincoln County is in the process of preparing its FY 2016-2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and return to my office no later than **Monday, April 4, 2016:**

Amount of FY 2016 – 2017 County Funding Requested 5,000⁰⁰

Organization is Profit Non-Profit Government related

Describe your organization: Village of Corona Public Library

Governing Board: Village of Corona Board of Trustees

Annual Operating Budget: 17,820⁰⁰ Number of full time employees: 0

Number of part time employees: 0 Number of volunteers: 20

Sources of Annual Income and Amount: Federal: 0 State: 5,000

Municipality Support (State the municipality and the amount): Village of Corona - 10,000

Private Annual Donations: 2,500⁰⁰

Other sources of income and amount: _____

Total of annual fees charged customers: 0

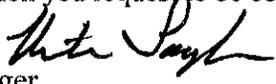
Total of all annual sources of income, exclusive of the county: 17,500⁰⁰

County Funds will be used for: Circulation and 1/2 children programs

Who will be the administrator of the funds: Village of Corona

How will your organization provide an audit record to the County of expenditures: Village accounting of \$ice

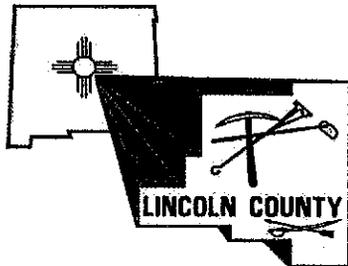
Other information you request to be considered: _____

Nita Taylor 
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381

8:55



County of Lincoln

P.O Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

Ruidoso Public Library
Attn: Cory Bard, Library Director
107 Kansas Road
Ruidoso, New Mexico 88345

RECEIVED

FEB 16 2016

ADMINISTRATION
LINCOLN COUNTY NM

RE: FY 2016 – 2017 Budget Requests

Dear Mr. Bard:

Lincoln County is in the process of preparing its FY 2016- 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and **return to my office no later than Monday, April 4, 2016:**

Amount of FY 2016 – 2017 County Funding Requested 30,000

Organization is Profit _____ Non-Profit Government related _____

Describe your organization: More than 50% of library card holders live outside Ruidoso in Lincoln County.

Governing Board: Library Advisory Board

Annual Operating Budget: 490,000 Number of full time employees: 6

Number of part time employees: 3 Number of volunteers: 25+

Sources of Annual Income and Amount: Federal: _____ State: 33,000

Municipality Support (State the municipality and the amount): 462,000

Private Annual Donations: 10,000

Other sources of income and amount: Ruidoso Downs 5000

Total of annual fees charged customers: 0

Total of all annual sources of income, exclusive of the county: 480,000 (LC 10,000 FY 15-16)

County Funds will be used for: Over Drive e-book consortium, Freegal Music, Audio book lease program

Who will be the administrator of the funds: Village of Ruidoso

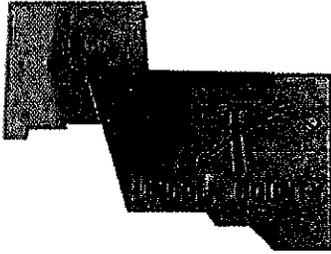
How will your organization provide an audit record to the County of expenditures: Semiannual reports

Other information you request to be considered: _____

Nita Taylor *Nita Taylor*
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381



County of Lincoln

P.O Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

Lincoln County Juvenile Justice Board
Attn: Ted Allen
PO Box 2952
Roswell, New Mexico 88202

RE: FY 2016- 2017 Budget Requests

Dear Mr. Allen:

Lincoln County is in the process of preparing its FY 2016- 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and return to my office no later than **Monday, April 4, 2016:**

Amount of FY 2016 - 2017 County Funding Requested \$12,000

Organization is Profit Non-Profit Government related

Describe your organization: The LCJJB is a 501c3 non-profit organization that offers alternatives for "at risk" and system involved youth in Lincoln County.

Governing Board: Lincoln County Juvenile Justice Board

Annual Operating Budget: \$132,418.35 Number of full time employees: 0

Number of part time employees: 6 Number of volunteers: 50

Sources of Annual Income and Amount: Federal: 0 State: \$103,000

Municipality Support (State the municipality and the amount): Village of Ruidoso \$5,000

Private Annual Donations: 3,000

Other sources of income and amount: Last years CYFD Grant \$113,000 Year before \$127,000

Total of annual fees charged customers: None

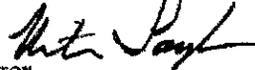
Total of all annual sources of income, exclusive of the county: 2014 - 124,418.35

County Funds will be used for: Direct support to programs

Who will be the administrator of the funds: LCJJB Coordinator - Ted Allen

How will your organization provide an audit record to the County of expenditures: Monthly Financial Reports

Other information you request to be considered: All funding supports Lincoln County youth

Nita Taylor 
County Manager



PO Box 203
Lincoln, New Mexico 88338

March 31st, 2016

Nita Taylor
Lincoln County Manager
P.O. Box 711
Carrizozo, NM 88301

Dear Nita,

It is my pleasure to submit our 2016-2017 Budget Request for the Lincoln County Juvenile Justice Board.

The Lincoln County Juvenile Justice Board has just completed 11 years of service to Lincoln County "at-risk" and juvenile justice system involved youth and their families. We appreciate the support from Lincoln County over those years and ask again for continued assistance from the county.

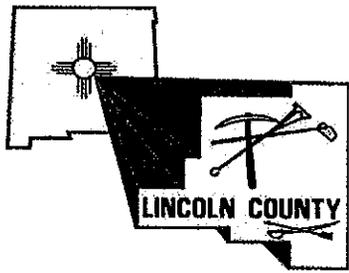
We will continue to serve youth in and on the edge of the juvenile justice system by providing supports and opportunities through our six existing programs. At the same time, we are expanding our reach and casting a wider net to include the positive development of all youth especially those who are most vulnerable and "at risk" in our community.

This year we are hosting the National Civilian Community Corps AmeriCorps program as they work side by side with Lincoln County youth and partners on a variety of community service leadership projects. We are also developing a non-profit capacity building project through AmeriCorps VISTA to focus on poverty reduction and supporting our youth and families through personal and family empowerment and engagement.

Please find our 2016-2017 Budget Request Form attached to this letter.

Sincerely yours,

Ted Allen
Coordinator
Lincoln County Juvenile Justice Board



County of Lincoln

P.O Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

SNMEDD
Attn: Hubert Quintana
1600 SE Main, Suite D-1
Roswell, New Mexico 88203

RECEIVED
FEB 16 2016
ADMINISTRATION
LINCOLN COUNTY NM

RE: FY 2016 – 2017 Budget Requests

Dear Mr. Quintana:

Lincoln County is in the process of preparing its FY 2016- 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and **return to my office no later than Monday, April 4, 2016:**

Amount of FY 2016 – 2017 County Funding Requested \$7,000.00

Organization is Profit Non-Profit XX Government related

Describe your organization: We are the area wide planning organization serving Lincoln, Chaves, Eddy, Lea and Otero Counties. (see back for more information)

Governing Board: Elected Officials

Annual Operating Budget: \$425,724.00 Number of full time employees: 5

Number of part time employees: 0 Number of volunteers: 0

Sources of Annual Income and Amount: Federal: 60,000 State: 99,214.00

Municipality Support (State the municipality and the amount): 102,790

Private Annual Donations: 0

Other sources of income and amount: None

Total of annual fees charged customers: None

Total of all annual sources of income, exclusive of the county: 418,724.00

County Funds will be used for: Administrative & Program Services

Who will be the administrator of the funds: SNMEDD / COG

How will your organization provide an audit record to the County of expenditures: We provide a copy of our annual audit to Lincoln County

Other information you request to be considered:
Nita Taylor *Nita Taylor*
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381

1600 SE Main, Suite D-1
Roswell, NM 88203

**SOUTHEASTERN NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT
COUNCIL OF GOVERNMENTS**

Phone: (575) 624-6131
Fax: (575) 624-6134
www.snmedd.com

Hubert H. Quintana
Executive Director

February 12, 2016

Nita Taylor, County Manager
Lincoln County
P.O. Box 711
Carrizozo, NM 88301-0711

RE: FORMAL BUDGET REQUEST FOR FY 2016-2017

Dear Ms. Taylor:

This letter will serve as a formal budget request for financial assistance to the SNMEDD and for your continued participation as an active member. We sincerely appreciate your support over these many years and we have enjoyed having Commissioner Dallas Draper on the SNMEDD Board representing the County of Lincoln.

We anticipate that our state funding will continue at the same level as last year, which was \$95,742.86. Our federal grant for the coming year will be \$60,000.

We enjoy 100% participation by our local governments and we continue to work hard to maintain our revenues at an amount that allows us to provide service to all of our members in a variety of ways. It is with the revenue we receive from our local governments that we are able to assist the communities in the district and to participate in state and regional activities that are beneficial to all.

We hope you will be able to support the SNMEDD at the recommended fee to be voted on at the July 2016 Board of Directors Meeting (see enclosed dues structure). We will be sending you an invoice for your membership dues on July 12, 2016.

Your membership and support is very important. We will be happy to attend your budget hearings to provide additional information and answer any questions you may have.

Sincerely,



Hubert H. Quintana
Executive Director

Encl: Work Program
Latest Quarterly Report
Current Budget
Proposed Dues Structure
W-9

SOUTHEASTERN NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT/COG

DUES STRUCTURE

MEMBER	<u>2015-2016</u>	<u>2016-2017</u> <u>CURRENT</u>
Chaves County	\$7,200	\$8,000
Eddy County	\$7,200	\$8,000
Lea County	\$7,200	\$8,000
Lincoln County	\$6,000	\$7,000
Otero County	\$7,200	\$8,000
Town of Dexter	\$750	\$1,000
Town of Hagerman	\$750	\$1,000
Town of Lake Arthur	\$500	\$1,000
City of Roswell	\$12,000	\$13,588
City of Artesia	\$2,994	\$3,450
City of Carlsbad	\$7,175	\$7,641
Village of Hope	\$500	\$1,000
Village of Loving	\$750	\$1,000
City of Eunice	\$1,000	\$1,000
City of Hobbs	\$8,024	\$10,237
City of Jal	\$1,000	\$1,000
City of Lovington	\$2,652	\$3,303
Town of Tatum	\$750	\$1,000
Village of Capitan	\$750	\$1,000
Town of Carrizozo	\$750	\$1,000
Village of Corona	\$500	\$1,000
Village of Ruidoso	\$2,155	\$2,450
City of Ruidoso Downs	\$1,000	\$1,000
City of Alamogordo	\$9,963	\$9,121
Village of Cloudcroft	\$750	\$1,000
Village of Tularosa	\$1,000	\$1,000
TOTALS:	\$90,513	\$102,790

**Southeastern New Mexico Economic Development District/
Council of Governments**

FY 2016-2017 ANNUAL WORK PLAN

State of New Mexico
Grant-In-Aid Program

February 25, 2016

The following are functions, measures, targets and tasks the Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG) will complete in fulfillment of its obligation to its member governments and the State of New Mexico Department of Finance and Administration-Local Government Division to provide planning, technical assistance and capacity building services to local governments in southeastern New Mexico.

Function 1. Submit reports, budgets and planning outcomes to the Local Government Division.

Task 1.1 Prior to July 8, 2016 submit a Board approved Annual Work and Operations Budget to the Local Government Division.

Task 1.2 Submit Quarterly Progress Reports and payment reimbursement invoices to the Local Government Division no later than the 15th day of the month (January, April, July, October) following the close of each quarter. Quarterly reports must be approved by the Board of Directors prior to submittal. The Annual Report will be submitted following the Annual Meeting in January, 2017.

Task 1.3 Provide professional development training to staff at least once annually.

Task 1.4 Schedule and include as an agenda item for each quarterly meeting of the Board of Directors a training component to benefit local elected officials.

- Task 1.5 Attend regularly scheduled meetings member government city and/or commission, special purpose meetings to which we are invited to provide technical assistance or conduct hearings and meetings of the New Mexico Association of Regional Councils.
- Task 1.6 Attend regularly scheduled Board Meetings of the Southwest Regional Executive Directors Association and the National Association of Development Organizations (NADO).
- Task 1.7 Conduct an internal strategic planning review with Board of Directors to analyze program progress, program service needs and future direction of the SNMEDD/COG. The review must be conducted prior to January, 2017.
- Task 1.9 Conduct Mayors' Summits to provide training to local elected and appointed officials on programs, services and current issues of interest once a year.

Benefit to New Mexico Citizens: Increased timeliness of reporting activities. Increased capacity of regional planning district. Better coordination between regional and state levels.

Function 2. Community Development Block Grant, Economic Development Public Works Assistance, Colonias Infrastructure Fund and other funding assistance programs—Provide local governments with application and general technical assistance

- Task 2.1 Inform all members of CDBG, EDA, USDA, CIF and other funding program rule changes and Notifications of Funding Assistance (NOFA) within 15 days of the adoptions of the rule changes or NOFA.
- Task 2.2 Prepare and complete funding assistance applications for members upon their request including the conducting of public hearings as may be necessary.
- Task 2.3 Provide Grant Administration and Technical Assistance to member governments upon approval of a contractual agreement between the local government and the funding agency.

Task 7.4 Support and promote the local agriculture and related value added industries.

Task 7.5 Provide business counseling and training to prospective and existing small business owners through the operation of the Small Business Development Center with Eastern New Mexico University-Roswell.

Benefit to New Mexico Citizens: Develop regional resources to improve and strengthen the existing core for sustainable communities.

- Task 2.4 Coordinate presentations to the Community Development Council and Colonias Infrastructure Fund Board by our member governments seeking CDBG or CIF funding.
- Task 2.5 Notify each CDBG or CIF grantee that their attendance is mandatory at the Grant Implementation Workshops.
- Task 2.6 Assist local governments with the updating of the comprehensive plans

Benefit to New Mexico Citizens: Better prepared funding assistance applications and presentations. Well implemented and administered project grants.

Function 3. Infrastructure Planning—Coordinate the ICIP process regionally.

- Task 3.1 Sponsor ICIP training session that will be presented to local governments and others by a member of the DFA/LGD staff.
- Task 3.2 Assist and provide local governments technical assistance with the development and submittal of the ICIP.
- Task 3.3 Encourage local municipal, county governments and other entities to include operation and maintenance costs in the ICIP.
- Task 3.4 Encourage submission of ICIP to the State
- Task 3.5 Encourage members to develop financing plans for each of their top five ICIP priorities, including a project description, secured sources of funding and, where applicable, utility rate structure and asset management plans.
- Task 3.6 Have staff attend and assist local government members to attend, through the provision of scholarships, the annual New Mexico Infrastructure Finance Conference.
- Task 3.7 Conduct regional clearinghouse review, as may be necessary for all applications submitted to funding agencies.

Task 6.2 Maintain transportation-related technical information on the website, as available, to assist local governments and others in packaging applications that improve the infrastructure of the region.

Task 6.3 Provide orientations or similar training to newly appointed RPO members representing local governments, preparing them in their roles on the Regional Transportation Policy and Technical Committees.

Task 6.4 Meet with local elected officials, informing them of the transportation-related programs and activities available to them through the Southeastern Regional Planning Organization (SERPO) and encourage their input in regional transportation planning.

Task 6.5 Maintain and provide the SERPO regional transportation planning function in concert with the New Mexico Department of Transportation.

Task 6.6 Organize, schedule and host, as necessary, SERPO Policy Committee and Technical Committee meetings.

Benefit to New Mexico Citizens: Assist in the development of a comprehensive transportation network and infrastructure improvements plan to move people, goods and services efficiently.

Function 7. Provide resources toward the development of new business or business expansions to retain and create jobs.

Task 7.1 Prepare a Comprehensive Economic Development Strategy update for submittal to our local government members and the Economic Development Administration (EDA) under the guidance and rules established by EDA.

Task 7.2 Meet quarterly with the region's five economic development corporations/entities to gather and share information.

Task 7.3 Support the energy industry in the region by attending energy related workshops and meeting quarterly with energy related professionals.

Benefits to New Mexico Citizens: Timely and meaningful local infrastructure planning connected to financing sources.

Function 4. Capital Outlay—Increase quality of project planning, legislative representation and administration.

- Task 4.1 Assist local entities seeking assistance in the preparation and submission of capital outlay request forms through informational workshops and direct application technical assistance.
- Task 4.2 Work with Legislators throughout the region on locally established capital improvement priorities by holding project vetting hearings on a county by county basis.
- Task 4.3 Assist with testimony or information as might be required during the legislative session.
- Task 4.4 Prepare a preliminary list of projects submitted by local entities and submit list to local legislators.
- Task 4.5 Track capital outlay legislation relevant to community development, infrastructure improvement projects and project planning and programming.
- Task 4.6 Work with local elected officials to complete on-going projects in a timely manner or recommend reauthorization, re-appropriation or reversion of grant funds as may be necessary.

Benefit to New Mexico Citizens: Better and more timely use of taxpayer funds to support local infrastructure projects

Function 5. Rural Support—Build capacity of local governments, rural water associations and other rural organizations.

- Task 5.1 Coordinate a minimum of one training session in planning, budgeting, finance, auditing and/or administration for District Officials and their staffs.

Task 5.2 Work with rural water associations, community ditches, acequias and other non-members on capital project planning. Assistance may be based on a Board approved fee for service schedule.

Task 5.3 Engage rural members and non-members requesting assistance in “project prospectus development”, develop, review and vet projects seeking funding sources to meet specific project needs. Assistance may be based on a Board approved fee for service schedule.

Task 5.4 Offer a training workshop to rural water associations and other non-member organizations in each county on the capital improvement project planning process.

Task 5.5 Provide scholarships for local government staff and/or elected officials to attend capacity building training, workshops and conferences sponsored by state, regional and national planning and development organizations.

Task 5.6 Provide US Census data information and support for the region as the US Census Bureau Affiliate.

Task 5.7 Provide public relations for the SNMEDD and local governments through continuous media dissemination.

Task 5.8 Meet with community elected and appointed officials and key community leaders to increase community capacity building foundation.

Task 5.9 Educate and inform the general public, legislative and congressional law makers about the negative impact of regulatory constraints on local economies.

Function 6. Transportation—Provide local governments with assistance to improve the region’s transportation system for the efficient movement of goods, services, and people.

Task 6.1 Compile and maintain a database of transportation-related projects that may be contemplated or that are ready to be implemented for local governments within the region.

QUARTERLY ACTIVITY REPORT
TO
SOUTHEASTERN NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT/
COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS

OCTOBER TO DECEMBER, 2015

INFORMATION DISEMINATION

- The SNMEDD/COG Board of Directors met on October 9 2015. A quorum of the District's Board Members was present. Board President Mayor Marilyn Burns of Tatum called the meeting to order. The Board heard a review of the financial report. President Mayor Burns appointed the five members of the Executive Committee to be the members to the Nomination Committee Councilman Steve Henderson-Chaves County, Commissioner Royce Pearson-Eddy County, Mayor Marilyn Burns-Lea County, Gary Williams-Lincoln County and Mayor David Venable-Otero County. The Board review and adopted a new membership dues schedule to be effective July 1, 2016. The new dues structure will raise the dues collectively from approximately \$92,000 to approximately \$102,000. Hubert announced that the new EDA Grant for the next three years will be for \$210,000 or \$70,000 annually. Mayor Burns, Pansy Moffitt and Hubert reported on the SWREDA Annual Training Conference that was held in Little Rock, Arkansas. Mr. John Waters, Executive Director of the Carlsbad Department of Development was the program speaker. Mr. Waters addressed the continuing growth of the oil and gas industry in southeastern New Mexico. Despite all the national attention of the decline of the industry nationwide, it continues strong in Lea and Eddy Counties. The biggest deterrent to the continued growth for the

industry in the region is the lack of housing for workers in the industry.

- Conducted Legislative Capital Outlay Legislative Hearings in Chaves, Eddy, Lea, Lincoln and Otero Counties to have local governments present their capital project needs to area Legislators before the start of the Legislative Session in January.
- Made a presentation to the Lincoln County Hunger Coalition and a class at ENMU-Ruidoso on the role of the SNMEDD in southeastern New Mexico and Lincoln County.

TECHNICAL ASSISTANCE

- Assisted several communities with their public hearings for the development of their 2016 CDBG applications of infrastructure improvements. The communities included the City of Artesia, City of Carlsbad, Village of Tularosa, Town of Dexter and Otero County.
- Continued work with several engineers to complete Preliminary Engineering reports for CDBG and Colonias projects throughout the District.
- Assisted Lea County with the Colonias Grant for the Colonia of Bennett. Avoided the reversion of funding for the water project by assisting with work on parts of Readiness to Proceed items in the grant agreement.
- Participated in the CDBG Application Workshop in Albuquerque representing several of our member communities.
- The District has been requested by DFA/LGD, NM DOT, NM Environment Department and NM Aging and Long Term Care Services Department to provide Fiscal Agent Services for several of our member governments covering a total of 60 projects.

the areas of Leadership, Management Engagement and Issue Expertise at the Congressional City Conference and Congress of Cities Conference.

- We bid a fond farewell to Mayor Susie Galea, City of Alamogordo, who has tendered her resignation effective March 1, 2016. Mayor Galea is stepping down in order to devote more time to the care of one of her children who is critically ill. She has been a great Mayor and Board Member.
- We welcome Trisha Korbas our new EDA Economic Development Economic Development Representative from our Austin Regional Office. Trisha was with us many years ago as a Project Engineer. We are glad to have Trisha back with and look forward to working with her.
- Welcome and congratulations to Mr. Cliff Hudson on his recent appointment to the Alamogordo City Council and as the Council's representative to the SNMEDD Board of Directors. We are anxious to work with you.
- Congratulations to Commissioner Robert Corn, Chaves County Commission, and SNMEDD Board Member on being recently selected as the Chairman for the Chaves County Board of County Commissioners.

- Assisted numerous local governments and local entities with their Legislative Capital Outlay request and fund re-authorization forms.
- Assisted with close out and monitoring of CDBG Projects with DFA and local government officials.
- Completed and submitted Colonias Applications for the 2016 funding cycle for the Village of Loving, Village of Tularosa and the City of Ruidoso Downs.
- Provided information at council and commission meetings on SERPO and transportation programs.
- Assisted with Bid and RFP development for several communities working on their CDBG, Colonias and other projects.

COORDINATION / LIAISON

- Participated and aided in the development of the Southeastern New Mexico Community Action Corporation's five year Strategic Planning Retreat and Plan.
- Attended HELP Board Meeting.
- Attended NMSECAC Board Committee Meetings
- Conducted one meeting for the New Mexico Alliance of Boy and Girls Clubs
- Attended NIM WIA Board Meetings
- Attended NewMARC meetings in Albuquerque work on the Statewide CEDS, greet new EDA Austin Regional Office Director Jorge (George) Ayala and Mr. Matt Eskine, US Department of Commerce Deputy Secretary for Economic Development and Ms. Trisha Korbas the new Economic Development Representative for New Mexico and west Texas from EDA. Also met with State Auditor Tim Keller, DFA/ LGD Director and Deputy Director Rick Lopez and Bill Garcia respectively.
- Coordinated the SERTPO meetings.
- Participated in NM DOT Statewide Quarterly Transportation Round Table meeting in Santa Fe.
- Worked on the development of a meeting and the agenda for the NM Colonias Legislative Day at the Legislature with the SWNMCOG, SCNMCOG, several engineering firms, interested Colonias community activists, Colonias Infrastructure Fund Board Members and Senator Mary Kay Paper.

- Participated in the RPO Quarterly Roundtable Meeting in Albuquerque.

TRAINING/LIASION

- Met with the SWREDA Board of Directors by telephone to work on agenda to improve Peer Review Process and begin planning for 2015 Annual Conference to be held in Little Rock, Arkansas.
- Participated in New Mexico Boys and Girls Clubs Alliance Annual Training Conference in Albuquerque
- Participated in several webinar trainings related to office administration, finance, energy, CEDS, and grant application development sponsored by NADO and others.
- Staff provided training to local governments and local eligible entities on the preparation of Legislative Capital Outlay Requests in all five Counties.
- Organized and provided a Mayors' Summit training for elected and appointed public officials. There were 45 local government representatives in attendance. Speakers included Bill Fulginiti-Municipal League, Steve Koppelman-Association of Counties, Tim Keller-State Auditor and US Representative Steve Pierce.
- Staff and several Board Members and entity officials participated in the NM Infrastructure Board Meeting in Deming.

REVIEW AND COMMENT

The District prepared seven (7) E.O. 12372 letters of review and comment during this quarter. E.O. 12372 letters of review are prepared for applicants seeking federal funding assistance for programs or projects having an impact on localities in New Mexico, especially in our five county region.

POLICY DEVELOPMENT

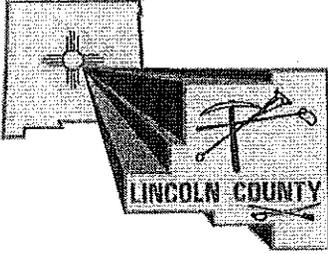
- Participated in three Colonias Infrastructure Board Meeting on the development of protocol, project review and application re-design. The meetings were held in Deming and Alamogordo.
- Continued to work with NewMARC members on development of time line, evaluation measures and design of final product for the State of New Mexico 5 year Comprehensive Economic Development Strategy.
- Participated with the New Mexico Legislative Interim Jobs Council in Roswell and Santa Fe.
- Have begun the review of the City of Roswell's draft Comprehensive Plan at the request of the City.
- Participated in SNMEDD Nominating Committee Meeting on preparing for the selection of a slate of officers during 2016.

OTHER ACTIVITIES

- Conducted site visits to CDBG, EDA, HUD, Colonias and USDA projects administered by the SNMEDD.
- Attended city, town, village council and county commission meetings throughout the District to keep abreast of what is happening in our communities and in some cases to provide on the spot technical assistance.
- Attended Roswell City Council Meeting
- Conducted exit interview with our auditor, Accounting and Consulting, Inc.
- Submitted the Quarterly reports to DFA in a timely manner.

TRANSITIONS

- Congratulations to Annette Barrick-Clerk for the City of Carlsbad who awarded the Certified Municipal Clerk designation from the International Institute of Municipal Clerks.
- Congratulations to Jeni Turri-Clerk/Treasurer for the Village of Cloudfcroft for being awarded the Master Municipal Clerk designation from the International Institute of Municipal Clerks.
- Congratulations to Steve Henderson, Roswell City Councilman, for being awarded the Diamond Certificate after completing training in



County of Lincoln

P.O. Box 711 * 300 Central Ave. * Carrizozo, New Mexico 88301-0711 * (575) 648-2385

www.lincolncountynm.gov
February 1, 2016

USDA Wildlife Services
Attn: Brian Archuleta, District Supervisor
Room 127 Federal Bldg. 5th & Richardson
Roswell, New Mexico 88201

RE: FY 2016 – 2017 Budget Requests

Dear Mr. Archuleta:

Lincoln County is in the process of preparing its FY 2016-2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and return to my office no later than **Monday, April 4, 2016:**

Amount of FY 2016 – 2017 County Funding Requested \$ 94,500

Organization is Profit Non-Profit Government related

Describe your organization: PROVIDE ASSISTANCE TO THE RESIDENTS OF LINCOLN COUNTY IN REDUCING DAMAGE CAUSED BY WILDLIFE, MONITORING & COLLECTING SAMPLES FROM WILDLIFE POPULATIONS FOR DISEASE SURVEILLANCE.

Governing Board: ALAN MAY, STATE DIRECTOR, USDA-WILDLIFE SERVICES 505-346-2640

Annual Operating Budget: \$189,000 w/ COUNTY COST SHARE Number of full time employees: 3

Number of part time employees: 0 Number of volunteers: 0

Sources of Annual Income and Amount: Federal: \$ 47,250 State: \$ 47,250

Municipality Support (State the municipality and the amount): N/A

Private Annual Donations: N/A

Other sources of income and amount: (3) LIVESTOCK ASSOCIATIONS IN LINCOLN COUNTY - \$ 12,000

Total of annual fees charged customers: N/A

Total of all annual sources of income, exclusive of the county: N/A

County Funds will be used for: WILDLIFE DAMAGE CONTROL, DISEASE SURVEILLANCE, SUPPLIES, EQUIP, VEHICLES

Who will be the administrator of the funds: ALAN MAY, STATE DIRECTOR, USDA-WIS 505-346-2640

How will your organization provide an audit record to the County of expenditures: SEMI ANNUAL BILLING STATEMENTS

Other information you request to be considered: SEE ATTACHED LETTER & MIDYEAR REPORT

Nita Taylor *Nita Taylor*
County Manager



United States
Department of
Agriculture

Marketing and
Regulatory
Programs

Animal and
Plant Health
Inspection
Service

Wildlife
Services

District Office
Rm 127, Fed. Bldg.
5th & Richardson
Roswell, NM 88201

(505) 623-3310
Fax (505) 622-1056

February 24, 2016

Nita Taylor
County Manager, Lincoln Co.
P. O. Box 711
Carrizozo, NM 88301

Dear Mrs. Taylor:

This is to advise you that USDA-Wildlife Services' budget request to Lincoln County is **\$94,500** for (3) full-time Wildlife Specialists: Jack Allen Davidson, Corona; Mark Walters, Carrizozo; Jeremy Flack, southeastern Lincoln County for the 2016-2017 fiscal year. This amount is supplemented by **\$12,000** from 3 livestock associations in Lincoln County, bringing the total local funding to **\$106,500**. These funds will be matched with state and/or federal funds. The cooperative cost per Wildlife Specialist is \$35,500 per year or \$2,958 per month per specialist.

We are requesting the **\$94,500** from County Funds; which includes the Farm & Range Improvement Fund, the Lincoln County Predator Board and the General Fund.

During the first 8 months of the State FY 16, WS helped protect over **24,707** head of livestock valued at over **\$29.07 million** in Lincoln County. With this program in place, reported and verified livestock predation losses for calves and sheep totaled only **\$10,082**. In the absence of predator damage management, research has shown that predator losses for calves, adult sheep, and lambs would be approximately 3%, 5.6%, and 17.5% respectively. Using these estimates, we believe we prevented over **\$241,857** in livestock predation in Lincoln County last year. We also provide other services including feral hog management, rodent damage management, migratory bird damage management, nuisance wildlife management (raccoons, opossums, skunks, gophers, squirrels) in urban areas, as well as surveillance for wildlife diseases like tularemia, plague, rabies, psuedorabies, classical swine fever, swine brucellosis and hepatitis in Lincoln County.

Fifty-five (55) ranch agreements covering 760,541 acres were worked during the first 8 months of this State FY on private, BLM, State and Forest Service land in Lincoln County. Total man/hours worked, 4,794. Plague and tularemia samples collected, 65, results pending. The last results received from the Center of Disease Control (CDC) were from 2011 & 2012. Results for Lincoln County were 109/307 (36%) of the samples had a positive prevalence for plague among coyotes. Tularemia results were negative for all samples in 2011 & 2012

Currently NM WS is in the 4th year of a 5 year state-wide feral swine eradication project with assistance from the Mescalero Apache Tribe and multiple state and federal agencies. Approximately 1,126 feral swine have been removed from over 8.3 million acres since the project began in January 2013. We estimate we have saved NM property owners over \$500,000 associated with feral swine damage in the past 3 years. Removal of feral swine also helps to protect water resources, native wildlife, habitat, and pet, livestock, and human health. Significant challenges include gaining access to a handful of ranches where owners/lessees are reluctant, and removing feral swine from wilderness areas where access and control methods are limited. Only 1% of the NM land base is classified as a riparian area, but 80% of our native wildlife, including many threatened and endangered species, spend time in that 1% of the available habitat. These species are particularly subject to negative impacts such as predation, habitat destruction, diseases, and spread of invasive weeds and associated with feral swine. Aerial hunting, radio telemetry trap monitors and "Judas swine", using radio collared feral swine to help locate new sounders (groups of feral swine), have proven to be among the most important tools and techniques in open arid and mountainous/forested landscapes where feral swine are widely scattered and densities are low. We have documented individual feral swine home ranges in SE



APHIS—Protecting American Agriculture
An Equal Opportunity Employer

NM as large as 250 square miles. In Lincoln County, GPS Collared Feral Swine were documented with a home range of approximately 9-10 square miles.

USDA/Wildlife Services and partners including NM Dept. of Agriculture, NM State Land Office, BLM, USFS, NM Game and Fish, Cooperative Extension, NM Department of Health, NM Cattle Growers, NM Wool Growers, NM Livestock Board, Mescalero Apache Tribe, Bureau of Reclamation, and many others have worked closely together to make this unique project a success, and expect to achieve eradication within the next three years.

If full funding is approved, the three full-time Wildlife Specialists would continue to assist county residents with a wide range of wildlife conflicts which impact agriculture or human health and safety.

If it would help you to determine the value of our request to your county, I will be more than pleased to attend your upcoming budget meeting or provide additional information.

Thanks for your continued support of our cooperative program.

Sincerely yours,

A handwritten signature in cursive script that reads "Brian V. Archuleta". The signature is written in dark ink and includes a long horizontal flourish extending to the right.

BRIAN V. ARCHULETA
District Supervisor, WS, Roswell

cc: Alan May, State Director, Albq.

PROGRAM BUDGET
WILDLIFE SERVICES (WS) PROGRAM IN
LINCOLN COUNTY

VEHICLE/TRANSPORTATION COSTS	\$32,360
TRAVEL	\$ 5,000
SUPPLIES	\$20,000
EQUIPMENT	\$16,962
POOLED JOB COSTS*	\$ 8,175
INDIRECT COSTS*	<u>\$12,003</u>
TOTAL	\$94,500

*Pooled job costs include supervision, severance payments, accrued annual leave payments, and employee retirement expenses.

*Indirect job costs include telecommunication expenses, tort claims, office expenses, and other agency overhead.



United States
Department of
Agriculture

Subject: Mid Year Report for Activities Conducted in Lincoln County: July 1, 2015- Feb 24, 2016.

Date: Feb 24, 2016

Marketing and
Regulatory
Programs

To: Lincoln County Commissioners

Disease Surveillance

Animal and
Plant Health
Inspection
Service

A total of 65 samples have been collected for Plague and Tularemia base line information.

Wildlife
Services

Coyotes: 65 samples collected, all samples are pending results. The Center for Disease Control (CDC) has been back logged testing all plague and tularemia samples from the WS Program nationwide. The last results received from the Center of Disease Control (CDC) were from 2011 & 2012. Results for Lincoln County were 109/307 (36%) of the samples had a positive prevalence for plague among coyotes. Tularemia results were negative for all samples in 2011 & 2012

Roswell District
Office

Livestock Protection

Fed Bldg, Rm 127
5th & Richardson
Roswell, NM 88201

(575) 623-3310

During the first 8 months of the State FY 16, WS helped protect over 24,707 head of livestock valued at over \$29.07 million in Lincoln County. With this program in place, reported and verified livestock predation losses for calves and sheep totaled only \$10,082. In the absence of predator damage management, research has shown that predator losses for calves, adult sheep, and lambs would be approximately 3%, 5.6%, and 17.5% respectively. Using these estimates, we believe we prevented over \$241,857 in livestock predation in Lincoln County last year. We also provide other services including feral hog management, rodent damage management, migratory bird damage management, nuisance wildlife management (raccoons, opossums, skunks, gophers, squirrels) in urban areas, as well as surveillance for wildlife diseases like tularemia, plague, rabies, pseudorabies, classical swine fever, swine brucellosis and hepatitis in Lincoln County.

A total of 55 ranches (Agreements) encompassing 760,541 acres were worked on during this reporting period. BLM, State and Private Lands were included in this total figure. A total of 4,794 man hours have been worked in Lincoln County in the past 8 months.

The following list details the resources protected under signed agreement with USDA/Wildlife Services in Lincoln County:

Resources Protected under signed agreements in Lincoln County for FY 15-16

Cattle (Adult):	8,211 valued at	\$24,385,341
Cattle (calves)	6,770 valued at	\$ 2,801,725
Chickens	99 valued at	\$ 1,633
Turkeys/Ducks	57 valued at	\$ 2,653
Horses, adults	93 valued at	\$ 371,659
Horses, foals	16 valued at	\$ 27,974
Goats (Adult)	21 valued at	\$ 7,506
Goats (kids)	100 valued at	\$ 12,437
Sheep (Adult)	4,982 valued at	\$ 769,956
Sheep (lambs)	4,357 valued at	\$ 690,630

Value of Resources \$29,071,514

FERAL HOGS

Over the past 3 years in Lincoln County, approximately 119 feral hogs have been removed, 17 were tested for a variety of diseases resulting in (1) positive for Toxoplasmosis (definitions below), (3) positive for Leptospirosis, and (1) positive for Influenza A Virus. Over 419,000 acres on 31 ranch/forest service allotments have been worked. Damage to rangeland and pasture totaled \$36,571 and \$5,000 damage to watersheds.

Feral Hog work began in the White Mountain Wilderness (WMW) in early summer of 2015. Two Feral Swine Specialists (FSS) began surveying by horse and mule locating feral hog sign, setting trail cameras and bait tubes. Cage traps were long-lined into the WMW by helicopter and set near feral hog activity. So far sign has been minimal. The FSS continue to survey by horseback and mule to locate any additional sign. Work through the winter months (Nov-Feb) has stopped due to impassable trails from snow fall. Recently, in late January feral hog sign was found on the eastern border of the WMW. The helicopter was brought in and 13 feral hogs (3 sows and 10 juveniles) were removed.

Currently NM WS is in the 4th year of a 5 year state-wide feral swine eradication project with assistance from the Mescalero Apache Tribe and multiple state and federal agencies. Approximately 1,126 feral swine have been removed from over 8.3 million acres since the project began in January 2013. We estimate we have saved NM property owners over \$500,000 associated with feral swine damage in the past 3 years. Removal of feral swine also helps to protect water resources, native wildlife, habitat, and pet, livestock, and human health. Significant challenges include gaining access to a handful of ranches where owners/lessees are reluctant, and removing feral swine from wilderness areas where access and control methods are limited. Only 1% of the NM land base is classified as a riparian area, but 80% of our native wildlife, including many threatened and endangered species, spend time in that 1% of the available habitat. These species are particularly subject to negative impacts such as predation, habitat destruction, diseases, and spread of invasive weeds and associated with feral swine. Aerial hunting, radio telemetry trap monitors and "Judas swine", using radio collared feral swine to help locate new sounders (groups of feral swine), have proven to be among the most important tools and techniques in open arid and mountainous/forested landscapes where feral swine are widely scattered and densities are low. We have documented individual feral swine home ranges in SE NM as large as 250 square miles. In Lincoln County, GPS Collared Feral Swine were documented with a home range of approximately 9-10 square miles.

USDA/Wildlife Services and partners including NM Dept. of Agriculture, NM State Land Office, BLM, USFS, NM Game and Fish, Cooperative Extension, NM Department of Health, NM Cattle Growers, NM Wool Growers, NM Livestock Board, Mescalero Apache Tribe, Bureau of Reclamation, and many others have worked closely together to make this unique project a success, and expect to achieve eradication within the next two years.

We are proud to help protect the economic stability of our rural communities. Please consider our budget request.

Sincerely,



Brian Archuleta
District Supervisor
Roswell District

cc:

Alan May, State Director, USDA/APHIS/WS, Albuquerque, NM

Attachment

DEFINITIONS AND RESULTS

The following is a brief description of the feral swine disease sampling program in New Mexico led by USDA Wildlife Services. It lists counties where positives occurred for each disease sampled. It also provides an overview of the interpretation of the test and includes a description of potential livestock impacts. It is important to note that, *in most tests used, positive results indicate evidence of past exposure rather than an active and communicable infection of a disease.*

Classical Swine Fever (CSF)-this is now considered a foreign animal disease in the US, having been eradicated since the 1970s. Sampling is done in feral swine as a precaution because of the infectious nature of CSF between wildlife and livestock.

A series of tests may be conducted on serum to detect antibodies.

No positives have been recorded among the 453 samples collected in feral swine in New Mexico for the sampling period of 2007 through 2015.

Swine brucellosis (SB) - brucellosis continues to be an important disease within cattle, bison, and pigs. Reproductive organs and semen are particularly infective. Abortions, sterility, weak piglets, and lameness can occur.

The FPA test detects antibodies but does not distinguish between *B. abortus* (cattle) and *B. suis* (pigs). Feral swine can be infected with either.

Positives of the FPA test have so far been found in feral swine in Eddy County. About 480 samples have been collected since 2007.

Pseudorabies virus (PRV)- PRV is also known as mad itch and Aujeszky's Disease. During the 1980's in the US, the disease was prevalent among domestic hog confinements. High pig losses occurred.

The blocking ELISA test detects antibodies in serum. Since 2007, WS in NM has collected 480 serum samples. Positive counties so far are Quay, Chaves, and Eddy.

Leptospirosis Lepto is caused by a spiral-shaped bacterium. It can cause abortions and reduced fertility in cattle, goats, sheep, and pigs. Mastitis and red urine can occur. The microagglutination test can distinguish among types of lepto exposure.

Evidence of past exposure to one or more types of lepto has been found in the following NM counties (Curry, Guadalupe, Chaves, and Otero). All Curry County positive samples came from captive feral swine. Over 70 samples have been tested since 2011 with 25 positives (apparent prevalence of 26%) New positives among 2014 samples came from Quay, Lincoln, and San Miguel feral swine.

Influenza A Virus (IAV) IAV in pigs can produce rapid onset of high fever, respiratory signs or abortions. Fertility and milk production can be decreased.

Both, swabs, to detect active infections, and serum, to detect past exposure, have been collected by WS in NM....over 170 samples since 2009 with an apparent prevalence of about 1 percent. Two feral swine past exposure to a type A influenza virus was evident in Quay County (2012) and Lincoln County (2014).

Toxoplasmosis Toxo is caused by a parasite whose egg-shaped cysts imbed in muscle. It can infect virtually all mammals and birds but the parasite must be eaten by a feline to complete its life cycle. Feces

and undercooked meat is infectious if ingested. Most livestock infections do not show signs but sheep, goats, and pigs can abort or have stillbirths. Lambs may be weak or have high mortality.

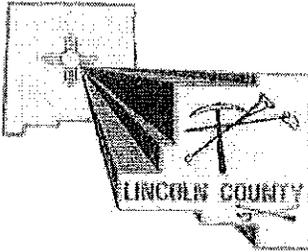
Microagglutination tests for antibodies. WS has sampled 145 feral swine since 2007 with an apparent prevalence among samples of 2 percent. Positive samples occurred in the following samples (Eddy, 2007; Otero, 2011, Lincoln & Otero, 2013).

Trichinella spiralis This parasite that commonly infects the flesh of pigs, bears, raccoon and other carnivores was largely eliminated from domestic swine in recent years. Like toxoplasmosis, trichinosis can be acquired through eating undercooked infected meat.

Wildlife Services in New Mexico sampled 46 feral swine between 2007 and 2011 for trichinella. An ELISA tests for antibodies. Three NM counties (Lincoln, Chaves, and Otero) were positive for the parasite. Trichinella testing is no longer being done.

During 2015-16, Wildlife Services in New Mexico will continue sampling feral swine for the following: giardia, cryptosporidia, salmonella, and highly pathogenic forms of Escherichia coli.

Sampling for brucella, pseudorabies and swine influenza viruses, leptospire, toxoplasma gondii, and evidence of classical swine fever virus will continue. Observation and recording of internal and external parasites and sex, age, and reproductive status of feral swine are also being made.



County of Lincoln

P.O. Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

Lincoln County Cooperative Weed Management Area
Attn: Laura Johnson
PO Box 900
Capitan, New Mexico 88316

RE: FY 2016 – 2017 Budget Requests

Dear Ms. Johnson:

Lincoln County is in the process of preparing its FY 2016- 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and return to my office no later than **Monday, April 4, 2016:**

Amount of FY 2016 - 2017 County Funding Requested \$60,000.00

Organization is Profit Non-Profit Government related

Describe your organization: LINCOLN COUNTY COOPERATIVE WEED MANAGEMENT AREA - PARTNER AGENCIES PROVIDING NOXIOUS WEED MANAGEMENT

Governing Board: UPPER HONDO SOIL & WATER CONSERVATION DISTRICT
LCWMA

Annual Operating Budget: \$55,000.00 Number of full time employees: 2

Number of part time employees: 0 Number of volunteers: 0

Sources of Annual Income and Amount: Federal: 0 State: 0

Municipality Support (State the municipality and the amount): 0

Private Annual Donations: 0

Other sources of income and amount: PLEASE SEE ATTACHED SUMMARY

Total of annual fees charged customers: 0

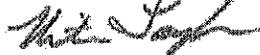
Total of all annual sources of income, exclusive of the county: PLEASE SEE ATTACHED SUMMARY

County Funds will be used for: NOXIOUS WEED MANAGEMENT - PURCHASE & APPLICATION OF HERBICIDE

Who will be the administrator of the funds: PROGRAM COORDINATOR - UH SWCD

How will your organization provide an audit record to the County of expenditures: TRANSACTION DETAIL REPORT

Other information you request to be considered: PROGRAM SUMMARY INCLUDED IN COVER LETTER

Nita Taylor 
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381

Lincoln County Cooperative Weed Management Area

Upper Hondo Soil & Water Conservation District (Fiscal Agent)

P. O. Box 900 ~ 516 Smokey Bear Blvd. ~ Capitan, NM 88316

PH: (575) 354-2220

FAX: (575) 354-2515

Email: lccwma@windstream.net

upperhondo@windstream.net

April 1, 2016

County of Lincoln – County Commission
PO Box 711
Carrizozo, NM 88301

Dear County of Lincoln Commissioners and Administration:

The Lincoln County Cooperative Weed Management Area (LCCWMA) submits its request for funding from County of Lincoln to continue its management of noxious and invasive plant species in Lincoln County. The funding will be used to maintain the ongoing treatment of weed species and as leverage to receive grant funds for additional vegetative management practices. The completed FY 2016-2017 Budget Request form is attached for your review.

In 2015-2016 we were able to accomplish the following treatments:

Rio Bonito & Rio Ruidoso, Ruidoso Parks and Recreation Office, Grindstone Lake, Frisbee Park, Gavilan Canyon Cemetery, Alto Lake, Softball Fields, Wolf Creek, Raindance, Eagle Creek, Devil’s Canyon, Lincoln County Fairgrounds, Oscurro, Helms Ranch Road, Bonito Lake Road, Nogal Road, Hondo Senior Center, Nogal Road, Carrizo Road, and numbered County Roads. Approximately 1655.70 miles of county roads were covered with 203.3+ miles sprayed plus 110.75+ acres of spot spray. Treatment is ongoing. Cost Share Programs provide direct benefit to the landowners.

- 1270 gallons of vinegar have been provided to landowners for thistle control. Distribution is ongoing. Several neighborhood spray programs have developed through this program.
- Approximately 41 landowners have purchased herbicide.
- Technical assistance has been provided to landowners via community events, telephone, office visits and site visits.

Partners:

County of Lincoln, Village of Ruidoso, Village of Corona, City of Alamogordo, USFS- Lincoln National Forest Smokey Bear Ranger District, Village of Carrizozo, Bureau of Land Management, Upper Hondo Soil & Water Conservation District, Chavez County SWCD, Carrizozo SWCD, Eco-Servants, and the South Central Mountain RC&D Council. We continue to cultivate partnerships with other agencies and private entities.

Grants:

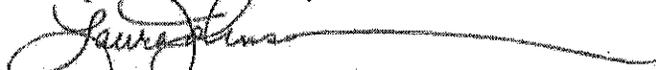
The Rio Hondo Watershed \$500,000.00 Project Phase 4 has been completed. The Water Trust Board Grant for Phase 5 has been funded and work will begin in the near future. We are also developing a landscape scale project proposal at Fort Stanton and have three grant proposals pending in cooperation with the Upper Hondo Soil & Water Conservation District.

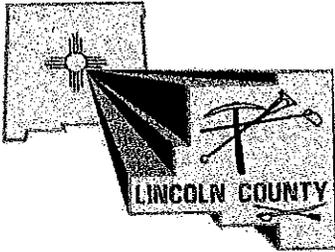
Education/Outreach:

We continue to educate the public on the hazards of noxious and invasive plant species through printed materials and technical assistance. Recently, we participated in the Ruidoso Home and Garden Show and the Sacramento Mountain Wood Industry Summit offering information on invasive plant species, technical assistance, and information on cost share programs. Additional outreach and training events are being planned.

We appreciate the opportunity to submit this request and wish to thank the County of Lincoln for the essential support it has provided for the LCCWMA.

Respectfully Submitted,


Laura Johnson, Program Coordinator



County of Lincoln

P.O. Box 711 * 300 Central Ave. * Carrizozo, New Mexico 88301-0711 * (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

South Central Mountain RC & D Council, Inc.
Attn: Laura Doth
201 Oak Dr. Place
Ruidoso, New Mexico 88345

RE: FY 2016 – 2017 Budget Requests

Dear Ms. Doth:

Lincoln County is in the process of preparing its FY 2016 - 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and **return to my office no later than Monday, April 4, 2016:**

Amount of FY 2016 – 2017 County Funding Requested \$40,000

Organization is Profit _____ Non-Profit Government related _____

Describe your organization: Please see attached

Governing Board: Council & Board of Directors

Annual Operating Budget: \$135,178 Number of full time employees: 1

Number of part time employees: 1 (contract) Number of volunteers: 12

Sources of Annual Income and Amount: Federal: \$37,500 State: \$10,000

Municipality Support (State the municipality and the amount): Please see attached

Private Annual Donations: \$0

Other sources of income and amount: Please see attached

Total of annual fees charged customers: Please see attached

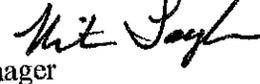
Total of all annual sources of income, exclusive of the county: \$88,186

County Funds will be used for: RCF Program, Multiple thinning, flood mitigation & projects benefitting Lincoln County residents

Who will be the administrator of the funds: SCM RC&D Executive Director

How will your organization provide an audit record to the County of expenditures: Organization is audited annually

Other information you request to be considered: Please see attached

Nita Taylor 
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381



South Central Mountain RC&D, Inc.

Laura Doth, Executive Director • Rick Merrick, Rural Community Forester

Board of Directors

Jerry Burchett, Chairman
James Taylor, Vice-Chairman
Jackie Powell, Secretary/Treasurer
Tom Dominguez, Director

John Braziel, Director
Brian Greene, Director
Robert Booky, Director
Dave Venable, Director

April 4, 2015

Ms. Nita Taylor
Lincoln County Manager
PO Box 711
300 Central Avenue
Carrizozo, NM 88301-0711

Dear Ms. Taylor:

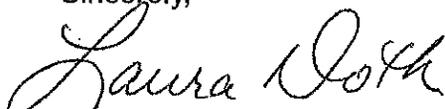
I am pleased to provide you and the County Commissioners with the fiscal year 2016/2017 budget request for the South Central Mountain Resource, Conservation and Development Council, Inc. The SCM RC&D is proud to implement programs that positively impact the safety, health and quality of life for residents of Lincoln County.

From the reduction of hazardous fuels to forest thinning projects and watershed improvement efforts, the SCM RC&D continues to seek out projects that improve life in Lincoln County. The County has been an important partner in these programs, and we look forward to working together with you on many more projects.

During the previous year, we were able to implement multiple thinning projects on private property as well as coordinate the first annual Sacramento Mountain Wood Industry Summit. We are working closely with NM Game and Fish to bring funding and projects to the area. We continue to provide critical FireWise education and outreach to residents of the county, as well as initiating a site inspection program to assist homeowners with the increasing demands of insurance companies.

Should you have any questions regarding this request, or the programs that we are involved in, please don't hesitate to give me a call at 575-653-4360.

Sincerely,


Laura Doth

South Central Mountain RC&D Council, Inc. (SCM RC&D)
FY 2016-2015 Budget Request

3. Describe your organization and its purpose: The national RC&D program was authorized by Congress with the passage of the Food and Agriculture Act of 1962. The SCM RC&D received its nonprofit status in 1992, but has been serving Lincoln County since 1967. Led by a local volunteer board, the SCM RC&D council helps people care for and protect their natural resources in a way that improves the local economy, environment and living standards. The program provides a way for people to work together in partnership to plan and carry out activities that will make their communities a better place in which to live. Guiding principles of the South Central Mountain RC&D are to create a general awareness of and appreciation for the issues facing rural and urban New Mexico and to achieve harmony with diverse cultures, opinions and competing views to display the value of working together to solve problems.

The SCM RC&D Council has a vast project area that covers 7.3 million acres or about 11,458 square miles of Lincoln and Otero Counties. The SCM RC&D plans and carries out activities that conserve natural resources, support economic and renewable energy development, and enhance the environment and standard of living in local communities. The Rural Community Forester program reduces hazardous fuels, decreases fire danger and improves the health of the watershed. The SCM RC&D is at the forefront of education and outreach efforts, conducting multiple public meetings to discuss FireWise principles as well as meeting personally with property owners to educate them on how to achieve a healthy forest and watershed.

The SCM RC&D works hard to find funding for various projects and community activities as well as offering technical advice and project organization and implementation. The SCM RC&D also offers "for fee" fiscal and grant writing services. Current projects and initiatives include:

- **Rural Community Forester Program** - working with private property owners on defensible space and appropriate Firewise principles.
- **Moon Mountain NFL** - Mechanical thinning on large pieces of strategically located land on Moon Mountain. These thinned areas had a significant impact on the successful suppression of the recent Moon Mountain fire.
- **Sacramento Mountain Wood Industry Summit** - coordinated and held a summit targeted at the wood industry to discuss new technology, thinning practices and opportunities for contractors and private property owners.
- **FEMA Hazard Mitigation Grant** - partnered in multiple public meetings designed to educate the public on the importance of thinning their properties and how to create FireWise homes. As this project progresses, the Rural Community Forester will provide property inspection services and work plans for thinning projects.
- **Sierra Blanca Wildland Fire Academy** - the SCM RC&D acts as the fiscal sponsor for the annual Sierra Blanca Wildland Fire Academy. This highly respected annual training academy educates participants on the most effective ways to fight wildfires and builds firefighting capacity for agencies throughout the Southwest.
- **2013 Lincoln County/USFS CFRP** - collaborative project to use interagency burning as a training opportunity for local resources. Includes mechanical thinning as well as broadcast controlled burns on public lands throughout Lincoln County.
- **2015 USFS CFRP** - following on the steps of the pilot project, this CFRP will expand the focus of the collaborative interagency burns statewide.
- **Lincoln County WUI** - various treatments on private land.
- **Cedar Creek NFL** - mechanical thinning on large pieces of strategically located private land in Cedar Creek
- **Community Outreach** - conduct a variety of outreach activities including defensible space assessments and providing educational materials for homeowners.

- **Inspection of Private Property for Insurance Requirements** - At the request of private property owners, we have initiated a program where the Rural Community Forester inspects properties and makes thinning recommendations so that homeowners can meet the increasingly stringent demands of insurance companies.
- **Monthly Community Workshops** - Coordinate and present monthly sessions providing information to residents of Lincoln County on how to create and sustain a healthy forest.
- **Billy the Kid National Scenic Byway Ruidoso River Trail Project** - the SCM RC&D acts as the fiscal sponsor for the byway program and oversees the grant for construction of Phase II of the Ruidoso River Trail.
- **Otero County WUI** - working with the Otero Soil & Water Conservation District we implement multiple mechanical thinning projects on private property.
- **Karr Canyon NFL** - working with the Otero Soil & Water Conservation District we implement mechanical thinning projects on larger tracts of land in Karr Canyon.

7-12. Sources of Annual Income and Amount:

- **Federal:** \$37,500 (CFRP Grant) **State:** \$10,000
- **Municipality Support:** (State the municipality and the amount): Communities are represented on the SCM RC&D Council via their annual dues of \$100 each. Communities who have renewed their membership this fiscal year include Ruidoso, Ruidoso Downs, Cloudcroft, Corona, Timberon & Capitan. Total Receipts: \$600
- **Private Annual Donations:** \$0
- **Other sources of income & amount:** \$100 (individual or group dues)
- **Total of annual fees charged customers:** approximately \$39,986
- **Total of all Annual Sources of Income, exclusive of the county:** \$88,186

13. County Funds will be used for: support of the Rural Community Forester program, continuation of existing thinning projects, community outreach, development of new projects that impact the health of area forest lands and watersheds and that improve the safety and quality of life for residents of Lincoln County.

15. How will your organization provide an audit record to the County of expenditures: SCM RC&D is audited annually. The fiscal year 2014/2015 Annual Audit for the South Central Mountain RC&D Council is attached.

16. Other information you request to be considered:

The mechanical thinning projects implemented on Moon Mountain, and funded by the SCM RC&D via the CFRP program, were instrumental in the containment and suppression of the recent Moon Mountain Fire. As one firefighting professional put it, "without those thinning projects and their impact on the fire behavior, we would still be chasing that fire".

In federal fiscal year 2015/2016, the Rural Community Forester program treated over 414 acres in Lincoln and Otero Counties and consulted with over 100 private property owners on how to create and maintain a healthy forest and watershed. The program greatly reduces hazardous fuels and improves the health of our forests and watersheds.

The RC&D program uses local contractors and businesses to complete the projects. From July 1, 2015 to April 4, 2016, the SCM RC&D has injected \$259,133 into the local economy.

The SCM RC&D uses a number of tools to evaluate the success of our programs. These include:

- Number of projects completed
- Number of acres treated
- Number of acres marked and inspected
- Number of site visits and cost share presentations
- Number of clients served (private landowners, Soil Water Conservation Districts, communities, counties, federal agencies)
- Project specific deliverables



South Central Mountain RC&D, Inc.

Laura Doth, Executive Director • Rick Merrick, Rural Community Forester

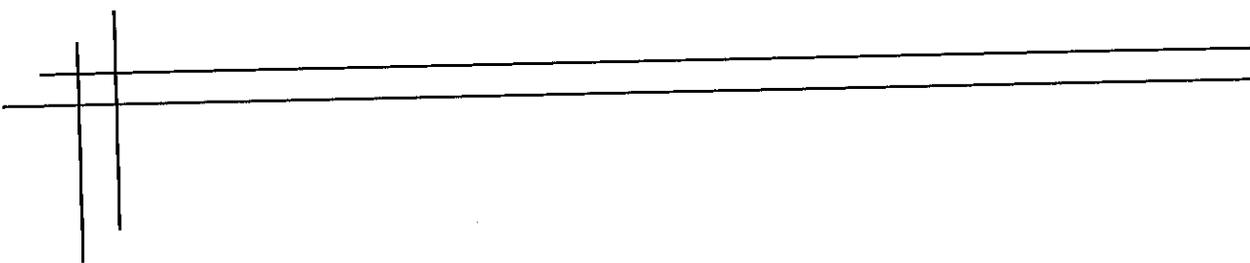
Board of Directors

Jerry Burchett, Chairman
 Brian Greene, Vice-Chairman
 Jackie Powell, Secretary/Treasurer

John Braziel, Director
 James Taylor, Director
 Robert Booky, Director
 Dave Venable, Director

SCM RC&D Year in Review for Lincoln County funding proposal:

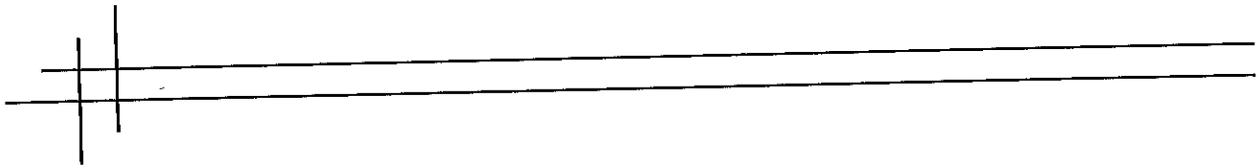
- The SCM RC&D provides grant and project management services for multiple projects that improve the environment and quality of life in Lincoln and Otero counties. These include multiple thinning, mitigation and community outreach projects.
- **Thinning projects funded by the SCM RC&D via the CFRP program were instrumental in the successful containment and suppression of the recent Moon Mountain Fire in Ruidoso.**
- In fiscal year 2014/2015, RC&D managed projects treated over 414 acres.
- Rural Community Forester Program: The SCM RC&D remains committed to this project and continues to provide free services of an RCF to Lincoln County residents.
- We are currently implementing a CFRP Project to treat 1000 acres around Ruidoso - total project budget is \$300,000.
- We are currently implementing a second CFRP Project to treat additional acreage statewide - total project budget is \$352,500.
- Assisted Sierra Blanca Wildland Fire Academy in a grant application to expand the class offerings for the Academy.
- Lincoln County WUI Defensible Space Cost Share Project - continue to work with local property owners on thinning their properties
- Initiated property review program to assist homeowners with insurance demands.
- Non Federal Land Hazardous Fuels Reduction project in Cedar Creek - Phase II has been completed.
- Phase II of the Billy the Kid Scenic Byways "Ruidoso River Trail" project - construction phase is in progress.
- Conducted multiple Air Curtain Incinerator demonstrations designed to explore the applicability of using this technology to mitigate the slash problem in the county.
- Hazardous Fuels Reduction Cost Share project in Otero County.
- Coordinated and presented "Sacramento Mountains Wood Industry Summit".
- Coordinate the monthly educational seminars as part of the healthy forest initiative in partnership with ENMU.
- Projects managed by the SCM RC&D Council represent a significant economic engine for the area. From July 1, 2015 through April 4, 2016, the SCM RC&D has paid local contractors over \$259,133. These funds go directly into the community and support multiple payrolls throughout the county.
- The SCM RC&D Council continues to pursue additional grant opportunities for projects that positively impact life in Lincoln County.



**SOUTH CENTRAL MOUNTAIN RESOURCE CONSERVATION AND DEVELOPMENT
COUNCIL, INC.**
(A Nonprofit Organization)

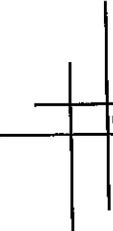
ANNUAL FINANCIAL REPORT
September 30, 2015

De'Aun Willoughby CPA, PC
Certified Public Accountant
Clovis, New Mexico



SOUTH CENTRAL MOUNTAIN RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.
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For the Year Ended September 30, 2015

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De'Aun Willoughby CPA, PC

Certified Public Accountant

225 Innsdale Terrace, Clovis, NM 88101

(855) 253-4313

Independent Auditor's Report

Board of Directors
South Central Mountain Resource Conservation and Development Council, Inc.

Mr. Chairman and Members of the Board

We have audited the accompanying financial statements of South Central Mountain Resource Conservation and Development Council, Inc. (R C & D), which comprise the statements of financial position as of September 30, 2015, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to R C & D's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the R C & D's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of South Central Mountain Resource Conservation and Development Council, Inc. as of September 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 6, 2016, on our consideration of the R C & D's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the R C & D's internal control over financial reporting and compliance.

DeAnn Willoughby CPA PC

Clovis, New Mexico

February 6, 2016

SOUTH CENTRAL MOUNTAIN RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.
Statement of Financial Position
September 30, 2015

Assets	
Current Assets	
Cash and Cash Equivalents	\$ 39,515
Restricted Cash	123,399
Due from Grantor	<u>30,017</u>
Total Current Assets	<u>192,931</u>
Noncurrent Assets	
Capital Assets	23,403
Less Accumulated Depreciation	<u>(23,403)</u>
Total Noncurrent Assets	<u>0</u>
Total Assets	<u>\$ 192,931</u>
Liabilities and Net Position	
Current Liabilities	
Accounts Payable	\$ 1,190
Accrued Payroll and Benefits	<u>500</u>
Total Current Liabilities	<u>1,690</u>
Net Position	
Temporarily Restricted	153,416
Unrestricted	<u>37,825</u>
Total Net Position	<u>191,241</u>
Total Liabilities and Net Position	<u>\$ 192,931</u>

The accompanying notes are an integral part of these financial statements

SOUTH CENTRAL MOUNTAIN RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.
Statement of Activities and Changes in Net Position
For the Year Ended September 30, 2015

	<u>Unrestricted</u>	Temporarily <u>Restricted</u>	<u>Total</u>
Revenues, Support and Other Income			
Charge for Services	\$ 153,851	\$ 0	\$ 153,851
Grants	0	645,650	645,650
Other Income	13,370	0	13,370
Total Revenues	<u>167,221</u>	<u>645,650</u>	<u>812,871</u>
Expenses			
Program Expenses			
Payroll Expenses	43,815	0	43,815
Academy	39,773	0	39,773
Contract Services	20,198	0	20,198
Coordinator	61,775	0	61,775
Conservation Expenses	0	626,352	626,352
General Expenses			
Audit	7,027	0	7,027
Board Meetings	133	0	133
Dues	575	0	575
Insurance	2,770	0	2,770
Miscellaneous	43	0	43
Rent	1,389	0	1,389
Telephone	480	0	480
Travel and Training	1,226	0	1,226
Web Design	543	0	543
Total Expense	<u>179,747</u>	<u>626,352</u>	<u>806,099</u>
Change in Net Position	<u>(12,526)</u>	<u>19,298</u>	<u>6,772</u>
Net Position at Beginning of Year	50,351	141,304	191,655
Restatement	0	(7,186)	(7,186)
Restated Net Position	<u>50,351</u>	<u>134,118</u>	<u>184,469</u>
Net Position at End of Year	<u>\$ 37,825</u>	<u>\$ 153,416</u>	<u>\$ 191,241</u>

The accompanying notes are an integral part of these financial statements

SOUTH CENTRAL MOUNTAIN RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.
Statement of Cash Flows
For the Year Ended September 30, 2015

Cash Flows from Operating Activities	
Cash Received From Grantors and Customers	
Cash Paid to Suppliers and Employees	(12,510)
Net Cash Provided by Operating Activities	<u>(12,510)</u>
Cash Flows from Capital & Related Financing Activities	
Acquisition of Capital Assets	0
Net Cash Provided by Capital & Related Financing Activities	<u>0</u>
Net Increase (Decrease) in Cash	<u>(12,510)</u>
Cash and Cash Equivalents at Beginning of Year	175,424
Cash and Cash Equivalents at End of Year	<u>\$ 162,914</u>
Reconciliation to Cash	
Cash and cash equivalents	\$ 39,515
Restricted Cash	123,399
	<u>\$ 162,914</u>
Reconciliation of Net Income to Net Cash Provided by Operating Activities	
Operating Income (Loss)	\$ 6,772
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities	
Depreciation	0
Change In Assets & Liabilities	
(Increase) Decrease in Due from Grantor	(20,640)
Increase (Decrease) in Accounts Payable	858
Increase (Decrease) in Accrued Payroll	500
Net Cash Provided by Operating Activities	<u>\$ (12,510)</u>

The accompanying notes are an integral part of these financial statements

SOUTH CENTRAL MOUNTAIN RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.

Notes to the Financial Statements

September 30, 2015

A. Summary of Significant Accounting Policies

Organization

The South Central Mountain Resource Conservation and Development Council, Inc. (RC&D), is organized under the provisions of the Food and Agriculture Act of 1962. The RC&D was formed on September 21, 1967 and was officially authorized on January 8, 1976. The office was established in Carrizozo, New Mexico. The RC&D is led by a local eight member, all volunteer council which represent sponsors consisting of soil and water conservation districts, towns, counties and other units of government. They team up with other agencies and groups to adopt a project proposal, procure funding for it, and carry it through to completion to solve local problems and satisfy local needs as a team effort through partnerships. The area covered by the RC&D today is as it was in the late 1960's, including Lincoln and Otero Counties. Election of Board of Directors officers occurs every two years, on even numbered years. The Board of Directors meet every month to conduct business and evaluate progress. The full council meets three times a year including their annual meeting.

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Account Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS NO. 117, the RC&D is required to report information regarding its financial position and activities according to the three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Cash and Cash Equivalents

The financial statement purposes, the RC&D considers all highly-liquid investments with a maturity of three months or less when purchased to be cash.

In-kind Contributions

In-kind contributions consist of donated services. A substantial number of volunteers have donated significant amounts of time to the RC&D's programs. The value of these services has not been recognized in the accompanying statement of activities, because such services do not require specialized skills.

Revenue Recognition

The RC&D follows the recommendations of the Financial Accounting Standards Board and its Statements of Financial Accounting Standards (SFAS) No. 116, *Accounting for Contributions Received and Contributions Made*. Under SFAS No. 116, the RC&D recognizes contributions and grants as revenues and support in the period in which they are promised.

Grants Receivable

Grants receivable consist principally of amounts due from state, local and federal government agencies and other nonprofit organizations under contractual agreements. The RC&D believes that all grants receivable will be fully collected within one year. Accordingly, no allowance for doubtful accounts has been recorded.

Income Taxes

The RC&D is a not-for-profit organization and is exempt from federal income taxes under provisions of Section 501(c)(3) of the Internal Revenue Code.

SOUTH CENTRAL MOUNTAIN RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.
Notes to the Financial Statements
September 30, 2015

Deferred Revenue

Deferred revenue consists of cash received under contracts for which the related service has not been performed.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

B. Concentration of Credit Risk

The RC&D places its cash balances with financial institutions insured by the Federal Deposit Insurance Corporation. Cash balances do not exceed the insured limits.

C. Temporarily Restricted Net Position

Temporarily restricted net assets are available for the following purposes at September 30, 2015:

Conservation projects \$ 153,416

D. Capital Assets

	Balance 9/30/14	Increases	Decreases	Balance 9/30/15
Capital Assets, being Depreciated				
Vehicle	\$ 23,403	\$ 0	\$ 0	\$ 23,403
Total Capital	23,403	0	0	23,403
Assets at Historical Cost	23,403	0	0	23,403
Less Accumulated Depreciation				
Vehicle	23,403	0	0	23,403
Total Accumulated Depreciation	23,403	0	0	23,403
 Capital Assets, net	 0	 0	 0	 0

E. Risk Management

Commercial insurance covers all losses. There have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year and for the three prior years. There are no claim liabilities at year end.

F. Restatement

Restricted Net Position was restated by \$(7,186) to correct a double entered deposit in a prior year.

De'Aun Willoughby CPA, PC

Certified Public Accountant

225 Innsdale Terrace Clovis, NM 88101

(855) 253-4313

Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed
In Accordance with *Government Auditing Standards*

Independent Auditor's Report

Board of Directors
South Central Mountain Resource Conservation and Development Council, Inc.

Mr. Chairman and Members of the Board

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of South Central Mountain Resource Conservation and Development Council, Inc. (R C & D) as of and for the year ended September 30, 2015, and the related notes to the financial statements, which collectively comprise the R C & D's basic financial statements, and have issued our report thereon dated February 6, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit, of the financial statements, we considered the R C & D's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the R C & D's internal control. Accordingly, we do not express an opinion on the effectiveness of the R C & D's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the R C & D's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that are less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

Compliance and Other Matters

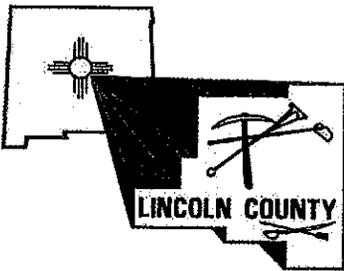
As part of obtaining reasonable assurance about whether the R C & D's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the R C & D's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the R C & D's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

De'Ann Willoughby CPA PC

Clovis, New Mexico
February 6, 2016



County of Lincoln

P.O Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

RECEIVED

MAR 14 2016

ADMINISTRATION
LINCOLN COUNTY NM

Lincoln County Humane Society
Attn: Margaret Lahey
PO Box 2832
Ruidoso, New Mexico 88355-2832

RE: FY 2016- 2017 Budget Requests

Dear Ms. Lahey:

Lincoln County is in the process of preparing its FY 2016- 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and **return to my office no later than Monday, April 4, 2016:**

Amount of FY 2016 - 2017 County Funding Requested \$30,000 + \$1,000 - SEE ATTACHMENT B

Organization is Profit Non-Profit Government related

Describe your organization: SEE ATTACHMENT A #1

Governing Board: SEE ATTACHMENT A #2

Annual Operating Budget: 517,173 Number of full time employees: 4

Number of part time employees: 12 Number of volunteers: 4+

Sources of Annual Income and Amount: Federal: 0 State: 0

Municipality Support (State the municipality and the amount): SEE ATTACHMENT A #3

Private Annual Donations: \$95,532

Other sources of income and amount: SEE ATTACHMENT A #3

Total of annual fees charged customers: 0

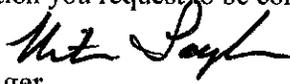
Total of all annual sources of income, exclusive of the county: 541,982

County Funds will be used for: shelter operations

Who will be the administrator of the funds: HSLC Board of Directors

How will your organization provide an audit record to the County of expenditures: upon request

Other information you request to be considered: SEE ATTACHMENT B

Nita Taylor 
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381

Attachment A

- #1. The Humane Society of Lincoln County, New Mexico is dedicated to
- a. Provide shelter and comfort to homeless animals
 - b. Place adoptable pet in homes where they are respect, valued and protected
 - c. Educate the public on humane issues
 - d. Reduce the animal population through spay and neuter programs

2. Board of Directors of the Humane Society of Lincoln

President: Judith Gouch Passmore

Vice-President: Nina Grunseth

Secretary: Betsy Burnett Snyder

Treasurer: Nancy Antilla

Director: Pam Robinson

Director: Gina Kelley

Director: Liz Pagano

3. Municipality Annual Support (excluding Lincoln County)

Village of Ruidoso	\$ 70,000
Ruidoso Downs	\$ 27,000
Village of Capitan	<u>\$ 6,000</u>
Total	\$103,000

4. Other sources of income and amount

As stated above we receive \$103,000 from Municipality support. The rest of our income is from membership, donations, grants and fund raising. All financial information is contained in our audit which is available upon request.

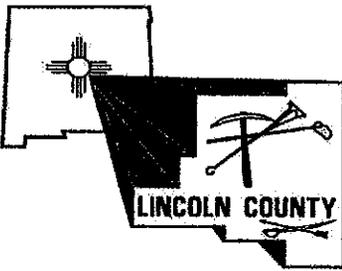
SPOT

**Stop Pet Overpopulation Today
Request for Fiscal Year 2016-2017 Funding**

From 2012 to 2014 the Humane Society of Lincoln County received two grants that helped fund two spay and neuter programs - the TNR (trap, neuter, return) initiative for feral cats and the SNAP (spay neuter assistance program) initiative, a low cost effort for dogs. At this time neither of these grants are available to us; one is no longer offered and we are currently ineligible for the other. During the grant period we saw a significant reduction in puppies and kittens being brought into our shelter. Since our grants expired we have seen this trend reversing. We also regularly receive inquiries from citizens of our county looking for these services. For these reasons we would like to implement a new low cost spay and neuter program we have named SPOT - "Stop Pet Overpopulation Today".

Here is where we are:

1. Beginning August 2016, clinics will be held once a month at the Spay-Neuter Clinic at our shelter.
2. Four veterinarians, Doctors Botkin, Cooper, Dixon and Franklin have volunteered their services.
3. Several of our suppliers have offered to sell us supplies at a significant discount for this program.
4. To ensure that we are servicing those owners who need a low cost solution we will first ask our veterinarians for recommendations then go to the area Animal Control Officers who also are aware of citizens who might need this service. Once we offer to the public we will do means testing and will document results.
5. We are requesting initial funds of \$1000.00 from each of the jurisdictions with whom we now have a contractual relationship: Ruidoso, Ruidoso Downs, Capitan, Lincoln County, and Carrizozo. While local veterinarians have volunteered their services, the requested funding will be used for medication and supplies. We will keep detailed records and only use monies from any of the funding areas for constituents who reside in those areas. Only citizens residing in one of the funding jurisdictions will be eligible for the program.
6. We will provide detailed reports on our progress.
7. Once the program is up and running, we will have a "track record" to prove our success; this will enable us to apply for an increased number of grants that may provide funding assistance for SPOT.



County of Lincoln

P.O. Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

Ecoservants
Attn: Mr. Stephen Carter
PO Box 1723
Ruidoso, New Mexico 88355-1723

RECEIVED BY
LINCOLN COUNTY

MAR 28 2016

FINANCE DEPARTMENT

RE: FY 2016 – 2017 Budget Requests

Dear Mr. Carter:

Lincoln County is in the process of preparing its FY 2016 - 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and **return to my office no later than Monday, April 4, 2016.**

Amount of FY 2016 – 2017 County Funding Requested \$ 25,000.00

Organization is Profit Non-Profit Government related

Describe your organization: EcoServants is a local nonprofit that employs, engages and educates Lincoln County youth to serve and restore our community. We fill a need within Lincoln County.

Governing Board: John Terrell, Earl Bell, Vic Currier, Lisa Mulrey

Annual Operating Budget: \$601,182.40 Number of full time employees: 3

Number of part time employees: 50 Number of volunteers: 18

Sources of Annual Income and Amount: Federal: \$70,000 State: \$404,098.58

Municipality Support (State the municipality and the amount): VOR \$12,400 - County \$10,000

Private Annual Donations: \$2,562.41

Other sources of income and amount: Events \$840.92, Fundraising \$2633.52, Service \$4000.00, Refunds \$1196.00

Total of annual fees charged customers: \$0.00

Total of all annual sources of income, exclusive of the county: Fiscal year 2014/15 \$510,159.36 (see Report)

County Funds will be used for: Admin cost, insurances, supplies, and all other cost not covered by grants.

Who will be the administrator of the funds: Associate Director Paula Hendrickson

How will your organization provide an audit record to the County of expenditures: Annual Report - Profit/Loss

Other information you request to be considered: Please see attached letter

Nita Taylor *Nita Taylor*
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381



PO Box 1723
Ruidoso, NM 88345
575-808-1204, scarter@ecoservants.org
575-808-2564, phendrickson@ecoservants.org

March 23, 2016

Board of Lincoln County Commissioners
300 Central Ave.
Carrizozo, NM 88301

Dear Lincoln County Commissioners,

EcoServants is writing to request that you continue your generous financial support of our growing youth development programs. Our mission statement is “to employ, engage and educate youth to serve and restore our community and its natural resources”. We are requesting \$25,000.00 to support our efforts in our mission and to bring resources back into the County of Lincoln. We require these funds to support our deficient where grant funds are limited or do not cover needed cost.

EcoServants has particular circumstances in that we are one of the few youth based nonprofits that not only provide employment, education, scholarships and job skills, but a program that the youth returns the resources back into the community with the wages, taxes and local based shopping. These grant funds stay within Lincoln County helping to boost our economy. We are also a program that focuses on filling needs otherwise under served within our County.

Currently we are working our 2015/2016 AmeriCorps program with our grant amount of \$283,519.00. This program will award approximately \$141,275.84 in scholarships for Lincoln County youth, and other service type individuals. We currently have submitted the 2016/2017 AmeriCorps grant and if awarded the proposed amount of \$288,738.00 there will be \$141,197.11 in scholarships for Lincoln County youth, veterans, and other service type individuals.

Our New Mexico Youth Conservation Corps (YCC) funding is approved for our 11th summer project, which will start in the last weeks of May 2016 in the amount of \$120,579.58 this project hires 40 local youth and competitive wages.

Also, EcoServants is a part of a current Collaborative Forest Restoration Program (CFRP), EcoServants will yield approximately \$10,000.00 and many youth will be trained in forest monitoring, GPS, fire mitigation, fire prevention and will encompass a wide array of forest management techniques. The Village of Ruidoso has provided funding for the past 8 years, the amount has stayed the same for the past 5 and in 2014/2015 fiscal year we received \$12,400 (which is 2014 and 2015 contributions). I have attached our Income statement which is a complete capture of EcoServants Fiscal year which is Oct 1, 2014 to September 30, 2015, please note our 2015/2016 \$10,000.00 awarded from County of Lincoln is not included to reflect Income earned from all other sources other than County funds.

EcoServants take pride in finding a need and filling a need. EcoServants projects impact all of Lincoln County. We preform service to historical Lincoln, Fort Stanton, Ruidoso, Ruidoso Downs, Lincoln National Forest, BLM lands, and we are still a crucial component of rebuilding after the Little Bear Fire and providing sand bags. This is a program that is proactive in disaster preparedness and response, as well as keeping our trail systems clear of hazards such a dead and down trees. EcoServants provides our County an asset for the growth of our communities, economic opportunity for a population that is underserved, and ultimately an advantage to achieve higher education and crucial skills that will prepared them for a career, a job and a brighter future.

Thanks you for your time and consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stephen Carter', written in a cursive style.

Stephen Carter
Executive Director

EcoServants- 2015/2016 Operational Budget

2015-2016

Area Expenses

Rent \$425 monthly x 12 mo	5,100.00
Utilities- Natural Gas (avg \$75 mo)	900.00
Utilities- Electric (avg \$100 mo)	1,200.00
Utilities- Internet (avg \$69 mo)	828.00
Insurance-Liabilities	4,045.00
Insurance- Board of Directors	1,200.00
Audit- required by DWS	7,500.00
Supplies (printing and other office)	5,000.00
Shipping Cost (various mailings)	750.00
Advertising (various job and etc)	2,500.00
Total Area Expenses	29,023.00

Salary & Benefits-Management

Executive Director	50,000.00
Fica/Medi @ 7.65%	3,825.00
Unemployment @ 2%	1,000.00
Workers Comp @ 9%	4,500.00
Associate Director	50,000.00
Fica/Medi @ 7.65%	3,825.00
Unemployment @ 2%	1,000.00
Workers Comp @ 1%	420.00
Field Supervisor	30,000.00
Fica/Medi @ 7.65%	2,295.00
Unemployment @ 0.80%	240.00
Workers Comp @ 6%	1,800.00
Total Management Expenses	148,905.00

AmeriCorps

Full-time EcoRangers - 11 mo stipend (1700 hrs) x 8	96,800.00
Fica/Medi @ 7.65% (\$96,8004 x 7.65%)	7,405.20
Unemployment @ 2% (\$96,800 x 2%)	1,936.00
Workmen's Comp @ 9 %	8,712.00
Health Insurance \$1,288 mo x 11 mo	14,168.00
Total Americorps	129,021.20

Youth Conservation Corps

YCC wages (40 Lincoln Co Youth @\$10hr x 160hrs x 3 month	192,000.00
Fica/Medi @ 7.65% (\$192,0000 x 7.65%)	14,688.00
Unemplment @ 2% (\$192,000.00 x 2%)	3,840.00
Workmen's Comp @ 9% (\$192,000.00 x 9%)	17,280.00
3 trainers across 6 month project	12,980.00
Fica/Medi @ 7.65% (12,980 x 7.65%)	993.00
Unemployment @2% (12,980 x 2%)	260.00
Workmen's Comp @ 9% (12,980 x 9%)	1,555.20
ENMU Ruidoso College credits	6,250.00
Total Youth Conservation Corps	249,846.20

EcoServants- 2015/2016 Operational Budget

Fees

New Mexico Repristration Fees	10.00
Accounting Fees (\$208 x 12) plus Yearly 990	4,498.00
Chamber fees	125.00
Total fees	4,633.00

Travel

Van Insurances (\$396 monthly for 2 Vans)	9,504.00
Summer YCC	6,500.00
Staff Travel for AmeriCorps	4,000.00
Member travel for Americorps	6,000.00
CNCS Sponsored tavel	4,000.00
Total Travel	30,004.00

Supplies

Summer YCC food	1,250.00
AmeriCorps Supplies	2,500.00
Total supplies	3,750.00

Training

Staff Training	2,500.00
Member Training	3,500.00
Total Training	6,000.00

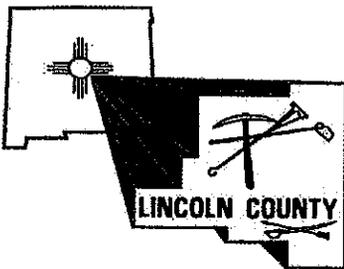
Overall Operating budget 2015-2016 **601,182.40**

03/22/16

EcoServants 2014 Income 2014/2015

October 2014 through September 2015

	<u>Oct '14 - Sep '15</u>
Ordinary Income/Expense	
Income	
42000 — Refunds	1,196.00
43400 — Direct Public Support	
43450 — Individ, Business Contribu...	<u>2,562.41</u>
Total 43400 — Direct Public Support	2,562.41
44400 — Government Contracts	
44410 — CFRP	11,094.00
44430 — Village of Ruidoso	12,400.00
44450 — NFF	<u>70,000.00</u>
Total 44400 — Government Contracts	93,494.00
44500 — Government Grants	
44510 — AmeriCorps	248,576.17
44520 — New Mexico YCC	<u>156,556.34</u>
Total 44500 — Government Grants	405,132.51
44800 — Indirect Public Support	
44810 — Other	<u>4,000.00</u>
Total 44800 — Indirect Public Support	4,000.00
46400 — Other Types of Income	
46410 — Events	840.92
46420 — Fundraising Income	2,633.52
46430 — Miscellaneous Revenue	<u>300.00</u>
Total 46400 — Other Types of Income	<u>3,774.44</u>
Total Income	<u>510,159.36</u>
Net Ordinary Income	<u>510,159.36</u>
Net Income	<u><u>510,159.36</u></u>



RECEIVED

9:35

MAR 16 2016

County of Lincoln ADMINISTRATION LINCOLN COUNTY NM

P.O Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

NM State Library Rural Bookmobile East
Attn: Ms. Joy Poole
PO Box 1163
Tucumcari, New Mexico 88401

RE: FY 2016 – 2017 Budget Requests

Dear Ms. Poole:

Lincoln County is in the process of preparing its FY 2016- 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and **return to my office no later than Monday, April 4, 2016:**

Amount of FY 2016 – 2017 County Funding Requested \$ 1,260⁰⁰

Organization is Profit Non-Profit Government related

Describe your organization: BOOKMOBILE EAST IS A MOBILE LIBRARY WHOSE PURPOSE IS TO PROVIDE LIBRARY SERVICES TO RURAL COMMUNITIES IN NORTH, CENTRAL, & SOUTH EASTERN NEW MEXICO.

Governing Board: _____

Annual Operating Budget: \$ 153,813.15 Number of full time employees: 3 - 2 CURRENT VACANCIES

Number of part time employees: 0 Number of volunteers: 0

Sources of Annual Income and Amount: Federal 146,127.15 State: _____

Municipality Support (State the municipality and the amount): _____

Private Annual Donations: 0

Other sources of income and amount: BOOKMOBILE EAST TOWNSHIP #7,686.00 (w/Lincoln \$1,260)

Total of annual fees charged customers: 0

Total of all annual sources of income, exclusive of the county: \$ 152,553.15

County Funds will be used for: PURCHASE OF BOOKS

Who will be the administrator of the funds: Amber M. Espinoza-Trijillo

How will your organization provide an audit record to the County of expenditures: Yearly STATISTICS REPORT

Other information you request to be considered: PATRONS SERVED IN Lincoln = 510 Patrons

Nita Taylor *Nita Taylor*
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381

NEW MEXICO



STATE LIBRARY

March 4, 2016

Nita Taylor, Lincoln County Manager
P.O. Box 711
300 Central Avenue
Carrizozo, New Mexico 88301

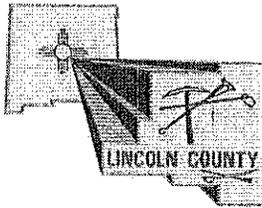
Subject: 2016-2017 Budget Request.

Dear County Manager Taylor:

The Bookmobile East provides library services to rural communities in ten counties within New Mexico. We serve 510 Lincoln County residents at four bookmobile stops. We respectfully request your support of \$1,260.00 to augment the purchase of library materials for Lincoln County residents. The Bookmobile East is the mobile library which provides library services to rural communities in New Mexico which include stops at Lincoln, Hondo, Carrizozo and White Oaks. The Bookmobile East Towns, Villages and Counties collectively contribute \$7,686.00. The Institute of Museums and Library Services provides \$150K of the operating budget through the Library Services Technology Act Grant to states. Your continued support is imperative to the ongoing delivery of these services.

Sincerely,

Amber K. Espinosa-Trujillo
Federal Grant Program Manager
505-476-9723
AmberK.Espinosa-Tru@state.nm.us



County of Lincoln

P.O. Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

RECEIVED 9:40

FEB 25 2016

ADMINISTRATION
LINCOLN COUNTY NM

www.lincolncountynm.gov
February 1, 2016

Coalition of Arizona/New Mexico Counties
Attn: Howard Hutchinson, Executive Director
PO Box 92252
Albuquerque, NM 87199

RE: FY 2016 -- 2017 Budget Requests

Dear Mr. Hutchinson:

Lincoln County is in the process of preparing its FY 2016-2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and return to my office no later than **Monday, April 4, 2016:**

Amount of FY 2016 -- 2017 County Funding Requested \$7,600.00

Organization is Profit Non-Profit Government related

Describe your organization: 15 Arizona & New Mexico Counties working together to protect private property rights, use and access to federal lands, monitor, comment on proposed federal rules including listing of species and litigation to support these.

Governing Board: Directors from each member county along with Directors representing, farming, ranching, small business, outfitter & guides

Annual Operating Budget: \$129,000.00 Number of full time employees: 0

Number of part time employees: 0 Number of volunteers: 12

Sources of Annual Income and Amount: Federal: _____ State: _____ County Dues \$39,900.00

Municipality Support (State the municipality and the amount): 0

Private Annual Donations: \$3,300.00 from individuals, businesses and organizations

Other sources of income and amount: Contributions to Legal Fund \$90,000.00

Total of annual fees charged customers: 0

Total of all annual sources of income, exclusive of the county: \$123,100.00

County Funds will be used for: Administration of the Coalition and achieving the objectives in the organization described above.

Who will be the administrator of the funds: The Coalition's Board of Directors

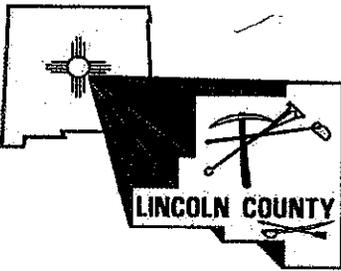
How will your organization provide an audit record to the County of expenditures: Monthly and Annual Treasurer's Reports

Other information you request to be considered: _____

Nita Taylor *Nita Taylor*
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381



County of Lincoln

P.O Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

Boys & Girls Club of Sierra Blanca
Attn: Tim Coughlin
134 Reese Drive
Ruidoso, NM 88345

RECEIVED

APR 11 2016

ADMINISTRATION
LINCOLN COUNTY NM

RE: FY 2016 – 2017 Budget Requests

Dear Mr. Coughlin:

Lincoln County is in the process of preparing its FY 2016- 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and **return to my office no later than Monday, April 4, 2016:**

Amount of FY 2016 – 2017 County Funding Requested \$10,000

Organization is Profit Non-Profit Government related

Describe your organization: Boys & Girls Club Youth mentoring, Home work help, Nutrition meals

Governing Board: Board of Directors Catherine Cox President, Glen Chen UP

Annual Operating Budget: \$330,000.00 Number of full time employees: 3

Number of part time employees: 8 Number of volunteers: 15

Sources of Annual Income and Amount: Federal: 8,000 State: 112,000.00

Municipality Support (State the municipality and the amount): Ruidoso \$18,000 Ruidoso Downs \$5,000

Private Annual Donations: 8459

Other sources of income and amount: SEE ATTACHED Report

Total of annual fees charged customers: 46845

Total of all annual sources of income, exclusive of the county: \$342575

County Funds will be used for: mentoring of youth

Who will be the administrator of the funds: Tim Coughlin, Executive Director

How will your organization provide an audit record to the County of expenditures: VIA QUICKBOOKS

Other information you request to be considered: _____

Nita Taylor
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381



BOYS & GIRLS CLUB
OF SIERRA BLANCA

134 Reese Drive
Ruidoso, NM 88345
(575) 808-8338

www.bgcSierraBlanca.org

March 30, 2016

County of Lincoln
Attn: Nita Taylor
County Manager
PO Box 711
Carrizozo, NM 88301

Dear Ms. Taylor,

Thank you once again for the opportunity to request funding from the County of Lincoln in support of our services on behalf of the youth in Lincoln County.

Our reach into Lincoln County has increased this year through our food programs, youth sports and mentoring programs. This year we have received a contract from the New Mexico Department of Health to act as the coordinator for the Healthy Kids, Healthy Communities Initiative in Lincoln County. This program expands our reach into the community even further as we work with others in the County to help assure healthy activities and nutritional information to low income adults as well.

This upcoming fiscal year we are requesting the same level of funding, \$10,000. Your support in the past has allowed us to continue our growth another 20% over last year's attendance.

The Boys & Girls Club of Sierra Blanca has the highest per capita average daily attendance and the lowest expense per member of any standalone Club in New Mexico.

I look forward to presenting our request to the Commission.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Coughlin".

Tim Coughlin
Executive Director

Boys & Girls Club of Sierra Blanca

STATEMENT OF ACTIVITY

January - December 2015

	TOTAL
Revenue	
Book Share Project	100.00
Direct Public Grants	
Foundation and Trust Grants	
New Mexico Children Foundation	1,250.00
Total Foundation and Trust Grants	1,250.00
Total Direct Public Grants	1,250.00
Direct Public Support	
Individ, Business Contributions	6,899.21
Scholarship Fund	1,560.00
Total Individ, Business Contributions	8,459.21
Total Direct Public Support	8,459.21
Fundraising Income	
Board Driven Fundraising	
Denim & Diamonds	
Auction / donation income	4,717.18
Registration income	2,700.00
Sponsorships	6,947.35
Total Denim & Diamonds	14,364.53
Total Board Driven Fundraising	14,364.53
Other Fundraising	
Torch Club	29.75
Concession Stand	442.14
Total Torch Club	471.89
Total Other Fundraising	471.89
Staff Driven Fundraising	

	TOTAL
All 4 Kids	5,377.01
Drink Vending Machines	1,354.29
Misc Staff Fundraising	1,958.68
Money Matters Project	265.04
snack machine	2,878.27
Spencer Christmas Tree	50.00
Total Staff Driven Fundraising	11,883.29
Total Fundraising Income	26,719.71
Government Contracts	
Federal Contracts	
US Dept of Agriculture	
At Risk After School Program	10,504.06
Summer Food Program	28,505.39
Total US Dept of Agriculture	39,009.45
US Dept of Justice	
OJP Funds	12,393.00
Total US Dept of Justice	12,393.00
Total Federal Contracts	51,402.45
Local Government Contracts	
City of Ruidoso Downs	5,000.00
County of Lincoln	6,000.00
Village of Ruidoso	18,000.00
Total Local Government Contracts	29,000.00
State Contracts	
New Mexico Alliance	85,399.68
Total State Contracts	85,399.68
Total Government Contracts	165,802.13
Indirect Public Support	
United Way, CFC Contributions	824.46
Total Indirect Public Support	824.46
Other Types of Income	

	TOTAL
Miscellaneous Revenue	71,369.31
Total Other Types of Income	71,369.31
Program Income	
After School Program	15,843.00
Annual Membership	3,085.00
Late Fee	612.00
Non School Day	4,210.00
Summer Camp	23,095.50
Total Program Income	46,845.50
Youth Sports Leagues	
Football League	
Donations	885.00
Fundraising	2,195.00
Registration Fees	17,525.00
Sponsorship	600.00
Total Football League	21,205.00
Total Youth Sports Leagues	21,205.00
Total Revenue	\$342,575.32
Gross Profit	\$342,575.32
Expenditures	
Total Expenditures	
Net Operating Revenue	\$342,575.32
Net Revenue	\$342,575.32

Wednesday, Apr 06, 2016 03:44:29 PM PDT GMT-6 - Accrual Basis

**Group Youth Mentoring
Payment Request Form**

Organization Name: New Mexico Alliance of Boys & Girls Clubs

DFA Vendor #: 15578

Address: 1000 Cordova Place Box 325 Santa Fe, NM 87505

DFA PO #: 34100-1601080017

Telephone #: 660-553-1121

Payment Request #: 6

Payment Request Date: 4/5/2016

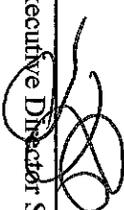
(check one)

Jan-Jun

Jul-Dec **Fiscal Year:** 2016

Contract Award	Payments Submitted to Date	Amount Requested this Payment	Contract Balance
\$ 504,525.00	\$ 38,360.00	\$ 6,560.00	\$ 459,605.00

I hereby certify to the best of my knowledge and belief, the above and attached information is correct, expenditures are properly documented, required / matching funds have been spent / obligated in the reported amount, and that copies of all required documentation are attached or on file for review. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to DFA. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.


Executive Director Signature

4/5/16
Date

Tom Covathan
Printed Name

DFA, Local Government Division Use Only

Division, Fiscal Officer

Date

Division Project Representative

Date

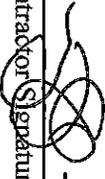
**Quarterly Report Form
Group Youth Mentoring**

Organization Name: Boys & Girls Club of Sierra Blanca

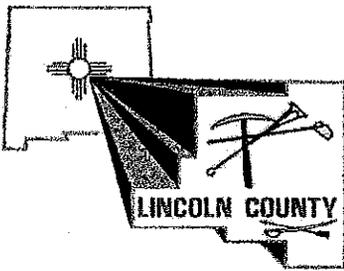
Quarter End Date: 3/31/2016 **Fiscal Year:** 2016

Trainings Completed this Quarter (Attach list of Mentors for each training)

Date	Location	Description	Number of Attendees
1/15/2016	Boys & Girls Club	Triple Play	4
2/12/2016	Boys & Girls Club	Power Hour	4
3/11/2016	Boys & Girls Club	Discipline	4

Contractor Signature  Date 3/15/16

- Attendees**
- | | | |
|-------------------|-------------------|-------------------|
| 1/15/2016 | 2/12/16 | 3/11/16 |
| Tim Coughlin | Tim Coughlin | Tim Coughlin |
| Jacquelin Pride | Jacquelin Pride | Jacquelin Pride |
| Marianna Gallegos | Marianna Gallegos | Marianna Gallegos |
| Lori Coughlin | Lori Coughlin | Lori Coughlin |



County of Lincoln

P.O. Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

February 1, 2016

Miracle Paws for Pets
PO Box 881
Carrizozo, NM 88301

RE: FY 2016 – 2017 Budget Requests

Dear Ms. Culler:

Lincoln County is in the process of preparing its FY 2016 – 2017 budget. Your organization has, in the past, requested assistance from the County. In these times of budgetary shortfalls and increasing core requirements, the Board of County Commissioners will be carefully evaluating the funding of non-profits and their organizations to ensure that the services provided in fact meet a priority requirement of the county that can't be funded in some other fashion, and that other local governmental entities are contributing to your efforts. Prior to recommending funding, I need to ascertain the current status of your organization. Please complete the following, attach a cover letter, and **return to my office no later than Monday, April 4, 2016:**

Amount of FY 2016 – 2017 County Funding Requested \$1500.00 for 50 feral cat spay/neuters, (\$30⁰⁰ per cat)

Organization is Profit Non-Profit Government related

Describe your organization: PLEASE SEE ATTACHED

Governing Board: BARBARA CULLER, CINDY MORGAN, AND KIM ROPER

Annual Operating Budget: \$17,000.00 Number of full time employees: 0

Number of part time employees: 0 Number of volunteers: 8

Sources of Annual Income and Amount: Federal: 0 State: 0

Municipality Support (State the municipality and the amount): 0

Private Annual Donations: FOR 2015? DONATIONS \$649.52

Other sources of income and amount: HUBBARD GRANT \$1,000.00, ANNUAL RAFFLE 3680.00
BAKE SALES + SHOWS \$563.00

Total of annual fees charged customers: 0

Total of all annual sources of income, exclusive of the county: \$5,892.68

County Funds will be used for: 50 feral CAT DISCOUNT COUPON TOWARD SPAYS/NEUTERS. \$30.00 for each CAT, COUPON VALUE

Who will be the administrator of the funds: MIRACLE'S PAWS FOR PETS FERAL CAT COUPON FUND,

How will your organization provide an audit record to the County of expenditures: HOWEVER COUNTY WANTS

Other information you request to be considered: WOULD LIKE TO PRESENT WHAT WE DO AT

Nita Taylor Nita Taylor THE MEETING ABOUT FERAL CATS AND WHAT IS AVAILABLE IN LINCOLN COUNTY TO WORK ON THIS PROBLEM.
County Manager

County Manager's Fax
(575) 648-4182

Finance/Purchasing Fax
(575) 648-2381

2016 – 2017 Miracle's Paws For Pets Budget Request -

Describe your organization

Miracle's Paws For Pets is a non-profit animal rescue organization headquartered in Carrizozo, New Mexico, who helps animals in need in Lincoln County. We started in 2003 and became non-profit 2006.

We work with animals that come to the Carrizozo Animal Control Shelter through both the Carrizozo Police Department and the Lincoln County Sheriff's Department. Animals are posted in different areas of Lincoln County looking for the owners or new adopters. All shots the animals receive when they come in the shelter are paid for by MPFP's. Un-claimed or un-adopted animals are found places at rescue organizations. Members take them to the rescue and pay any fees and gas costs associated with this.

MPFP's members collect and give out pet food at the Carrizozo Food Bank in Carrizozo. We want to help so a person does not have to choose between feeding themselves and their pets. We reach people from different areas of Lincoln County through the food bank. These people are from Carrizozo, Corona, Nogal, Oscuro, Capitan, and Ruidoso.

We have a Feral Cat Spay/Neuter \$30.00 Discount Coupon Program that is used throughout Lincoln County. Last year you funded us \$1,000.00 for this program and that money was used to spay/neuter 33 cats in Lincoln County (Capitan, Carrizozo, Nogal, Ruidoso, and Alto). Between us we reached about 153 feral cats. This is our 8th year providing this service to the caretakers of feral cats and they see the difference spaying or neutering can make and tell others with both feral and pet cats. With a little help people in Lincoln County are starting to realize the importance of neutering their cats both feral and pet.

RECEIVED
APR 04 2016
ADMINISTRATION
LINCOLN COUNTY NM



MIRACLE'S PAWS FOR PETS

P.O. Box 881, Carrizozo, New Mexico 88301 1-575-648-2037

April 4, 2016

Lincoln County Commissioners
P.O. Box 711
Carrizozo, NM 88301

Attn: Nita Taylor, County Manager

Dear Ms. Taylor,

Last year Miracle's Paws For Pets (MPFP's) was funded \$1,000.00 to help in our Feral Cat \$30.00 Spay/Neuter Discount Coupon Program. The \$1,000.00 was used to provide 33 feral cat coupons in Lincoln County.

Here are the areas that the 33 coupons your \$1000.00 covered went to and how many in each place. Capitan residents received 17 (several used in Carrizozo), Carrizozo received 5, Nogal 2, Ruidoso 1, and Alto 7. The total given out in 2015, including the ones given out in the county's name was 153. Those 153 helped to keep many kittens from being born wild. Cats can now have from 2 to 3 litters of between 4 and 6 kittens each. People are starting to realize that with some help they can care for feral cats and not increase the population and control some of the problems that come with many unneutered cats. Our local veterinarians have been very helpful by bring our coupons to the attention of those with feral cats. Working together hopefully we can make any kitten born a wanted kitten with a good home.

I hope you will continue to help us as we try to bring awareness that there is a solution to the feral cat problem. Spay/Neuter!

Thank you for your help.

Barbara Culler, President of Miracle's Paws For Pets



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APR 04 2016

ADMINISTRATION
LINCOLN COUNTY NM

MIRACLE'S PAWS FOR PETS

P.O. Box 881, Carrizozo, NM 88301 1-575-648-2037

April 6, 2016

Lincoln County Commissioners
P.O. Box 711
Carrizozo, NM 88301

Attn: Nita Taylor, County Manager

Dear Ms. Taylor,

Miracle's Paws for Pets, a nonprofit since 2006, has helped the residents of Lincoln County, their pets, and animals in the county who have no owners, since 2003.

We do many things: we work with Carrizozo and Lincoln County animals who are picked up and taken to the Carrizozo Animal Control Shelter, have given out pet food at the Carrizozo Food Bank, and helped caretakers of feral cats spay or neuter the cats they help.

We are coming and asking for your participation in our Feral Cat Spay/Neuter \$30.00 Discount Coupon Program. Last year you funded us \$1,000.00 for this program and that money was used to spay/neuter 33 cats in Lincoln County (Capitan, Carrizozo, Nogal, Ruidoso, and Alto). Between us we reached about 153 feral cats throughout all Lincoln County. We are asking for \$1500.00 so that we can add another 55 cats to the ones Miracle's Paws For Pets will be doing in 2016. This is our 8th year providing this service to the caretakers of feral cats and they can see the difference spaying or neutering makes and tell others with both feral and pet cats. With a little help people in Lincoln County are starting to realize the importance of neutering their cats both feral and pets.

The Lincoln County Humane Society received a grant in 2014, I think it was, and was able to reach many large and small colonies to help with the over population of feral cats in Lincoln County. However, they have not gotten another grant and the cats that they were not able to reach, and we have not reached yet, continue to have kittens who continue to have kittens. We are asking you to again this year join Miracle's Paws For Pets as we work to help towards controlling the feral cat population in Lincoln County.

Thank you,

Barbara Culler, President for Miracle's Paws For Pets

REQUEST FOR FUNDING- LINCOLN COUNTY COMMISSION

May 3, 2016

Lincoln County Transit- City of Ruidoso Downs

1. Amount of Lincoln County funding requested
 - \$34,500- Full Time Driver with benefits
2. Organization is profit, non-profit or government related
 - Government Related- Public Transportation
3. Description of organization
 - Lincoln County Transit provides on-demand response curb to curb transportation service. Riders may call at anytime to schedule a ride. We prefer if they call a day in advance if they know they need a ride. Rides are scheduled on first call first serve basis or priority level (job and doctor appointments come first before shopping).
 - Transportation services are currently being provided to and from the City of Ruidoso Downs and the Village of Ruidoso. The furthest points of pickup are Suds N Duds Laundry-East of Ruidoso Downs, the Shell station at Ski Run Road-North, the Inn of the Mountain Gods-Southwest, and the Apache Travel Center- South.
 - Days and Hours of Operation. –

Monday – Thursday	6:30 am – 11am 1pm – 6:30 pm
Friday	6:30 am – 6:30 pm
Saturday	6:30 am – 12 noon
 - Fare structure –
 - \$2.00 per trip per person for Ruidoso and Ruidoso Downs
 - \$3.00 per trip per person for destinations to or from Inn of the Mountain Gods or Apache Travel Center
 - \$20 Punch Pass for 10 one-way rides
 - \$30 Punch Pass for 15 one-way rides

- Passes can be purchased from City of Ruidoso Downs City Hall or requested to be purchased from the bus driver when the reservation is made.
- We have one bus that can transport riders needing a wheelchair lift. These reservations need to be made a day in advance.

4. Governing Board

- City of Ruidoso Downs Council

5. Annual Operating Budget

- \$191,065- Budgeted Expenses FY2015-2016

6. Number of full time employees, part time employees, and volunteers:

- Full-time employees
 - 1 Transit Manager
 - 1 Full-Time Driver
- Part-time employees
 - 1 Part-Time Drivers
 - 1 On-call Part-Time Driver

7. Sources of annual income and amount: Federal, State, Municipality, (name or municipality and amount granted), and Private donations

- Amounts from FY 2014-2015- nothing has changed for FY2015-2016
 - Federal- Department of Transportation- \$66,797
 - Municipality- Village of Ruidoso- \$28,000

8. Other sources of income and amount

- Fare Revenue- FY 2014-2015 - \$15,344, projected \$19,000 FY 2015-2016
- Possibility for a little advertising income; the advertising policy was passed in January 2016 but there has been no income from it yet.

9. Total annual fees charged customers

- Fare rates -

\$2.00 per trip per person for Ruidoso and Ruidoso Downs

\$3.00 per trip per person for destinations to or from Inn of the Mountain Gods or Apache Travel Center

\$20 Punch Pass for 10 one-way rides

\$30 Punch Pass for 15 one-way rides

10. Total of all sources of income, exclusive of County

<u>Source</u>	<u>FY 2015-2016 Budgeted</u>	<u>Amount</u>
New Mexico Department of Transportation		\$138,000
General Fare from services		\$25,000
Village of Ruidoso		<u>\$28,000</u>
	Total	\$191,000

11. County funds will be used for

- Since we have extended our routes to the Inn of the Mountain Gods and Apache Travel Center and we are open six days a week, our ridership has increased and we are in need of another driver. We prefer a full time driver so the peak times of service can have full staff availability without compromising safety.
- We would also like to have this driver to accommodate an extended route twice a week to four or five locations in Lincoln County. We are looking into stops in Hondo, Capitan, Carrizozo, Alto, and Corona. The route would have a fixed stop at a specific pickup time and location. Reservations for this ride would be required because our bus only allows 11 passengers.

12. Who will administer the funds (title or name of individual)

- Bonnie Ambrose- Lincoln County Transit Manager
- Gary Williams- Mayor
- Mary Castaneda- Finance Authority

13. How will the organization provide an audit record to the County of expenditures?

- We will provide monthly reports that include ridership numbers, revenues, and any expense reports requested.

14. Other information you request to be considered.

- Number of Vehicles: 5
- Number of employees assigned to transportation related duties: 4
- Total annual ridership: 9,000
- Annual miles traveled: 51,303
- Total annual transportation budget: \$191,065- Expenses
\$206,000- Revenues

- The twice weekly trips to Hondo, Corona, Capitan, Carrizozo, and Alto in Lincoln County would help our seniors in those communities get access to healthcare in Ruidoso and Ruidoso Downs and through shopping and recreation improve their quality of life. They currently do not have a readily available transportation system in these locations in Lincoln County.
- We recently did a survey to find out what our passengers need and with the support of the Creative Aging Committee we have realized that the senior centers in our county are struggling with budget cuts and one of their largest expenses is transportation. So we would like to offer our services in those areas that is still affordable and can encompass more than just the seniors. We also want to help citizens in the county get transportation for other reasons than just healthcare. We feel that there is a serious need to sustain a quality of life for our aging community of Lincoln County. We believe this is one of the most affordable ways to accomplish all of the goals mentioned above. They will have access to tourist attractions (museum, racetrack, etc.), restaurants, shopping, and healthcare and pharmacies.

10.00

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APR 05 2016

ADMINISTRATION
LINCOLN COUNTY NM

April 1, 2016
White Mountain Search and Rescue
P.O. Box 2542, Ruidoso, NM 88355



Attn: Lincoln County Manager
P.O. Box 711
Carrizozo, New Mexico 88301

RE: FY 2016 – 2017 Budget Requests

Dear Ms. Taylor:

Our organization, White Mountain Search and Rescue, WMSAR, has, in the past, requested assistance from the County. We would request that the Board of County Commissioners consider the funding of our non-profit organization, as they have in the past. We have completed the following form, a cover letter is attached.

Amount of FY 2016 – 2017 County Funding Requested \$1000 _____

Organization is Profit Non-Profit X Government related _____

Describe your organization: _____

Governing Board: _____

Annual Operating Budget: \$1500 _____ Number of full time employees: 0 _____

Number of part time employees: 0 _____ Number of volunteers: 24 _____

Sources of Annual Income and Amount: Federal: \$ 0 _____ State: \$ 0 _____

Municipality Support (State the municipality and the amount): _____ \$ 0 _____

Private Annual Donations: _____ ~ \$ 500 _____

Other sources of income and amount: _____ \$ 0 _____

Total of annual fees charged customers: _____ \$ 0 _____

Total of all annual sources of income, exclusive of the county: _____ ~ \$ 500 _____

County Funds will be used for: mainly, repair and maintenance of (L. C.) vehicles _____

Who will be the administrator of the funds: the WMSAR Board of Directors _____

How will your organization provide an audit record to the County of expenditures: directly _____

Other information you request to be considered: Both PILT and Title III indicate that SAR is an appropriate use of such funds. _____



April 1, 2016
White Mountain SAR
PO Box 2542
Ruidoso, NM 88355

Board of Lincoln County Commissioners
PO Box 711
Carrizozo, NM 88301-0711

Re: FY 2016 - 2017 Budget Request

Dear Commissioners,

First, let me thank you for allocating funds for our organization in the past. Since last coming before you, White Mountain Search and Rescue (WMSAR) has been called out ten times and was able to actively participate in eight searches contributing a total of 407 person-hours in actual search mission operations. We generally spend about twice that number of person-hours in training.

WMSAR continues to be a team of dedicated volunteers who search for lost, injured, stranded hikers, campers, hunters, cavers and downed aircraft in the mountains and deserts of Lincoln County and southern New Mexico. We respond when called by authorities (State Police) to perform searches and assist in civic emergencies. We have no paid employees or members. We are entirely volunteer and are a 501c3 organization. Members provide their own personal field gear, clothing, rations and pack.

Our request for this coming year will be used to cover operational expenses, consisting of (with estimated cost, based on the past year):

- | | |
|---|---------------|
| o Operational and Training supplies & expenses: | \$ 500 |
| o (Lincoln County) Vehicle maintenance: | <u>\$ 500</u> |
| Total: | \$ 1000 |

Attached is our reply to the County Manager's (2016) funding questionnaire.

Thank you again,

James Edwards,
President, White Mountain Search and Rescue

WMSAR LCC Funding Request -- 2016

First, Thank you for the previous years' funding ...

- We now have more than 34 members, of whom 26 are active.

Since last May:

- Have had 10 callouts, of which 7 missions we were able to respond to.
- Have had 265 volunteer person-hours spent on missions.
- We spend twice that in person-hours on training and meetings.

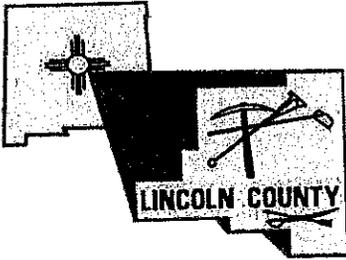
Our Current Request:

- Is for \$1000.
- That represents basic operational costs, including maintenance and use of 2 Lincoln County vehicles (plus a trailer) -- we have no further equipment costs, this coming year.
- Is less than usual: We are not unaware that money is tight. We are now self-insuring our equipment -- since prices for radios and GPS's have gone down, replacement costs are much lower than before.

Our Current Capabilities:

- Traditional Search-and-Rescue operations.
- Equestrian SAR operations.
- Base Camp operations.
- Urban search.
- Fort Stanton Cave Rescue Access and Base Camp operations, with cave radio communications.

Thank you for considering this request!



County of Lincoln

P.O. Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

AGENDA Item No. 6.C.1 & 6.C.2

April 29, 2016

MEMORANDUM

TO: County Commissioners

FROM: Nita Taylor, Lincoln County Manager *NT*

SUBJECT: Presbyterian Health Care Services (LCMC) and La Casa Buena Salud Request for Mill Levy Funds

DISCUSSION: Lincoln County Medical Center's request for hospital funds is \$2,109,850, which is \$227,150 less than last year's request. See **Enclosure 1** for LCMC budget (for both hospital and rural clinics) request as provided by Mr. Troy Clark. See **Enclosure 2** for a comparison of total funds requested to Mill Levy funds to be collected in FY16-17.

<u>HOPTITAL</u>		<u>Mill Levy Generated</u>
LCMC Capital Request	\$ 74,000	\$2,198,741
LCEMS Capital Request	\$ 375,850	
LCAP	\$ 110,000	
Hospital Operations	\$ 1,550,000	
	\$2,109,850	
Other Expenses		
Covered by Mill Levy		
Safety Net Care	\$ 414,226	
Total	<u>\$ 414,226</u>	
	\$ 2,524,076	<u>\$2,198,741</u>
BALANCE		(\$325,335)

Because Lincoln County makes its contribution to the Safety Net Care Pool out of the Mill Levy Fund, anticipated revenues expected to be collected are not sufficient to cover both the LCMC request and the County's obligation. In addition, there is insufficient information to support LCMC's request for operational expenses of that amount. An important part of the discussion is the margin that LCMC will realize as a result of this level of funding from the County. Mr. Clark has agreed to provide more detailed information regarding LCMC's operational margin, and to be prepared to report and respond to the Commission at the Preliminary Budget meeting. The requested funds to cover the capital outlay items for both LCMC and LCEMS **are included** in the current Preliminary Budget. The hospital operations expense request for \$1,550,000 **is not** currently in the Preliminary Budget.

Recommendation: Direct Manager to work with LCMC to obtain more information regarding its financial status and need for the requested level of operational funding that will enable the Commission to make an informed decision. Consider bringing the matter back to the June, 2016 meeting, for further consideration. Final budget approval is scheduled for the July 19th Commission meeting.

CLINICS – LCMC Rural Clinics - Capitan, Carrizozo and Corona; and La Casa Buena Salud’s Hondo Clinic.

Discussion: Both LCMC and La Casa Buena Salud have requested funds from the Rural Clinic Mill Levy Fund. For FY16-17, \$654,334 is budgeted to be received. LCMC’s budget request is at **Enclosure 1** above, and La Casa’s budget request provided by CEO Seferino Montañño is at **Enclosure 2**. See **Enclosure 3** for combined summary.

		<u>Mill Levy Funds</u>	<u>Balance</u>
1. Corona Clinic – Operating Funds	\$ 25,000		
2. Carrizozo Clinic – Operating Funds	\$374,610		
3. Carrizozo Clinic – Capital request	\$ 94,760		
4. Capitan Clinic – Operating Funds	<u>\$100,000</u>		
5. TOTAL LCMC Rural Clinics	\$ 594,370		
6. Hondo Clinic	\$139,560		
TOTAL RURAL CLINICS	\$733,930	\$654,334	(\$79,596)

There are insufficient funds anticipated to be received this fiscal year to cover all requests. It is not clear from Mr. Montañño’s request whether he is requesting the same level of funding as last year. The Commission awarded \$139,560 due to Mr. Montañño’s plan at the time to hire a Medical Doctor. This year’s plan calls for a Certified Nurse Practitioner at a lesser salary.

Both Mr. Clark and Mr. Montañño will be available to provide insight and respond to questions.

Recommendation: Consider information provided by LCMC and La Casa. I recommend that approval of funds not exceed anticipation receipts in the amount of \$654,334.



LINCOLN COUNTY MEDICAL CENTER
 211 Sudderth Dr.
 Box 8000
 Ruidoso, NM 88355-8000
 Phone (575) 257-8200
www.phs.org

April 27, 2016

Subject: FY 2016-17 Annual Mil Levy Request & Operational Report

Dear Commissioners,

This letter constitutes Lincoln County Medical Center's (LCMC) annual request for your approval to expend Mil Levy funds from July 1, 2016 through June 30, 2017. These funds will be used, as explained herein, in support of LCMC, LCMC-managed clinics in Carrizozo, Corona and Capitan and Lincoln County EMS. Additionally, I would also like to provide a status report on the hospital, clinics and EMS operations for 2015.

This year's request is based on healthcare services provided by LCMC to Lincoln County residents and our visitors. The total request is for \$2,704,220 which is \$147,390 less than last year.

2015 In Review

The overall delivery system again ended the year with a positive net income, which meets the requirements of both our lease and our ability to reinvest in the LCMC healthcare delivery system. LCMC continues to provide valuable and cost-effective healthcare to Lincoln County residents.

LCMC's 2015 investments in our healthcare delivery system included but were not limited to:

- ✓ Radiology Equipment \$ 323,575
- ✓ OR Equipment \$ 19,720
- ✓ UV Disinfecting Equipment \$ 73,666
- ✓ Med. Surg./OB/ICU Equipment \$ 104,291
- ✓ PT/Pulmonary Equipment \$ 82,083
- ✓ Maintenance Equipment \$ 9,733

LCMC achievements during 2015 included:

- ✓ Receipt of "Top Performer for Key Quality Measures" from Joint Commission for 4th straight year. The only Presbyterian Healthcare Services facility to receive the recognition in 2015.
- ✓ Recruited five new providers.
- ✓ Achieved employee turnover rate of 17%.
- ✓ White Mountain Medical was the only clinic in New Mexico having met, or exceeded, 90 percent childhood immunization rates for the last twelve years in a row.

- ✓ Implemented an Outpatient Specialty Department in March 2015 offering hospital-based infusions.

LCMC Community Benefit during 2015 included:

- ✓ Employment of more than 265 people and the generation of hundreds of additional jobs. This has more than a \$54.7 million annual impact on the county's economy according to an independent study.
- ✓ Provide more than \$20.49 million in employee salaries, wages and benefits.
- ✓ Provided more than \$2.16 million in charity assistance to patients.
- ✓ The Lincoln County Medical Center Board of Trustees provides governance, leadership and direction for LCMC, its clinics and EMS.
- ✓ Sixty-five LCMC Auxillians volunteered a total of 11,620 hours and have donated more than \$2 million to date toward improving LCMC healthcare facilities and providing scholarships and other support.
- ✓ Support for Altrusa's low cost mammogram program, Run for the BEACH, Steppin' into a Better You Health Fair, as well as other organizations and events.

Looking ahead into the remainder of 2016 and into 2017, LCMC will continue to deliver high quality healthcare services in a safe environment and intends to expand services in the areas of behavioral health, specialty services and primary care.

Mill Levy Requests

Corona Clinic

Patient Volume for 2015 was 509 up from the 2014 Volume of 460. We are anticipating the patient volume in 2016 to remain consistent with 2015. Corona clinic finished the year with an operating profit of \$10,159. This includes Mil Levy support of \$30,000/yr. The operating loss without the Mil Levy support would have been -\$19,841. We ask for 2016 Mil Levy Funding of ✓\$25,000. This will help to ensure that the Corona Clinic will break even and continue to provide access for the Corona Community. *Pg. 53, 501-2565*

Carrizozo Health Center (Medical and Dental)

Patient Volume for Medical in 2015 was 2,990 up slightly from the 2014 volume of 2,945. Patient Volume for Dental in 2015 was 5,150 up from the 2014 volume of 5,014. This clinic currently relies on Mil Levy support of \$374,610/yr. and RPHCA funding of \$114,000/yr. to cover its costs. Without the Mil Levy support Carrizozo Health Center would have sustained an operating loss of (\$289,045). The loss sustained without both Mil Levy and RPHCA funding would have been (\$403,045). In January of 2016 we were notified by the NM Department of Health that the RPHCA funding for the 2016 fiscal year would be reduced by \$11,550. The NM Department of Health also informed us there was a possibility of the funding being discontinued in the 2017 fiscal year. With the uncertainties of Federal Funding we ask that the Mil Levy support remain the same as 2015.

Pg 53, 501-2523

In addition to the above Mil Levy support we are requesting an additional \$94,760 for Capital Requests to replace dental operatory chairs and the necessary equipment to support the new chairs. The operatory equipment was originally purchased in 1986 and is now in need of replacement. Carrizozo Dental has 6 operatories, however we are just requesting to replace 2 in 2016-2017. Carrizozo Dental will be putting in requests to upgrade the rest of the operatories in future years.

pg 53, 501-2940

Capitan Health Clinic

Patient Volume for 2015 was 2,253 up from the 2014 volume of 2,047. Beginning January 2016, the Capitan clinic is now open 4 days per week and services are provided by Amber Watts, NP. We anticipate that patient volumes will increase in 2016. Capitan Health Clinic ended the year with an operating profit of \$84,190. This includes Mil Levy funding of \$100,000/yr. Without this support the operating loss would have been (\$15,810). We anticipate the operating loss in 2016 without Mil Levy support to be (\$86,549). For 2016 we ask that Mil Levy Funding stay at the current amount of \$100,000, to help ensure the Capitan Clinic will break even and continue to provide access to the community 4 days per week. *pg 53, 501-2613*

Emergency Medical Service

Lincoln County EMS responded to 3,547 in 2015 compared to 2,876 calls in 2014. At the same time EMS staff and assisted with staffing in the hospital and clinics as part of the LCMC healthcare delivery system. Currently LCEMS has a staff of 39 EMTs. LCEMS staff taught Basic Life Support, Advanced Cardiac Life Support and Pediatric Advanced Life Support Classes and numerous public CPR and First Aid classes throughout the year. An EMT Basic course was sponsored in Carrizozo to train additional EMTs for the county areas. One of those students has now passed their State license exam and is part of the Corona EMS staff and the others are waiting to complete their testing.

LCEMS also sponsors 19 Automatic External Defibrillator programs in Lincoln County which includes local law enforcement, senior centers, Spencer Theater and the Capitan Library. We provide training, equipment, maintenance and support for those programs.

Lincoln County is very fortunate to have the dedicated volunteers providing EMS services in Corona, Capitan, Carrizozo and Hondo. LCEMS saves taxpayers' thousands of dollars each year by utilizing the volunteer "PRN" staff. Maintaining volunteer staffing in Lincoln County and throughout the United States continues to be a huge challenge as families struggle with job searches, multiple jobs, increased family issues and overwhelming regulations they must meet to obtain and maintain their license as an EMT. We are constantly working with our volunteer staff to help them maintain their skills and requirements for licensure along with providing support for those citizens wishing to take an EMT class to become part of LCEMS. The EMT basic classes which are about 180 hours in length have not met the needs of our communities and we struggle for coverage during the day when our volunteers are working their fulltime jobs. During those times we supplement the coverage with the fulltime staff from the main station. To

help mitigate the coverage issues in the four outlying stations, EMS is providing a First Responder class which is about 80 hours in Carrizozo. This will allow us to utilize an exemption from the PRC and have First Responders drive the ambulance in the rural areas so the EMT can respond when another EMT is not available. The countywide system allows us to share resources and cover for each other when a full crew in the outlying areas is not available. We will continue to seek opportunities to expand our volunteer staffing when community members in each of the areas take on the huge responsibility to become licensed EMTs to help their friends and neighbors. We developed a Community EMS pilot program this past year in the Ruidoso area which utilizes EMS staff to provide home evaluation and education to patients when providers have concerns with a specific set of patient needs which are not being met. This was implemented to help patients meet their medical needs in their homes and reduce the redundant visits to the ER or clinics. We anticipate further expanding this to the outlying areas in the County.

Budget:

LCEMS currently has two ambulances with over 150,000 miles. One is on order in 2015 to replace the oldest unit and the second needs to be replaced in 2016-2017. Cost is projected to be \$210,850.

Hondo VFD advised us they would be building a new station next year and would provide a bay for LCEMS as part of that construction if we wanted to relocate Medic 12 from its existing station to the new station. Prior to his retirement, Mr. Santos advised them that we could provide the wall to isolate the bay from the rest of the fire station to meet the security requirements and the HVAC as needed for the proper drug storage on the unit if this was acceptable. The EMS bay would need to have an exterior separate access for EMS only due to the security required for the ambulance (\$20,000 estimate).

Bonito VFD advised us they would also be building a station at Sun Valley and would allow LCEMS to move into the older station to re-establish EMS for the area. This would provide us with a medic unit which would use combined staffing to expedite responses to the Alto area and in support of the three outlying communities in the northwest part of the county for both primary response and paramedic intercept. This EMS expansion project will assist in mitigating the coverage issues. We will also provide expanded Community EMS services to the outlying areas from this station. This requires \$50,000 for remodel and renovation with sleeping quarters.

Mil Levy Fund Requests July 1, 2016 – June 30, 2017

1. Carrizozo Health Center

Operating Funds: \$374,610

Capital:

Dental:

	DESCRIPTION OF CAPITAL ITEM	QTY	NEW/REP	\$/EA	PRIORITY	2016	
1	A-Dec 511 Dental Chair	2	New	\$11,000	high	Current chairs were purchased in 1986 and parts are now hard to find	\$22,000
2	A-Dec 532 TRAD Delivery System	2	New	\$12,000	high	This needs to go with the new chairs for dental operator	\$24,000
3	A-Dec 551 Asst Instrumentation	2	New	\$2,500	high	Equipment for the new chair and operator	\$5,000
4	A-Dec 575L LED Dental Light	2	New	\$4,500	high	Equipment for the new chair and operator	\$9,000
5	645-545; 12 O'clock Asst Instruments	2	new	\$2,400	high	Equipment for the new chair and operator	\$5,000
6	521 Dental Stool	2	New	\$1,200	med	Replace old stools from 1986	\$2,400
7	522 Dental Asst Stool	2	New	\$1,200	med	Replace old stools from 1986	\$2,400
8	Sirolaser Adv Diode Kit	1	New	\$7,500	high	For Dental Procedures	\$7,500
9	KAVO High Speed Handpieces Large	5	New	\$1,500	high	Replace old handpieces from 1986	\$7,500
10	KAVO High Speed Handpieces Mini	2	New	\$1,500	high	Replace old handpieces from 1986	\$3,000
11	Slow Speed motors for Dental pieces	6	new	\$860	high	Replace motors that keep needing repair	\$5,160
12	Isolite System	1	new	\$1,800	high	Equipment for the new chair and operator	\$1,800
	Total						\$94,760

Carrizozo Health Center Grand Total.....\$469,370 ✓

2. Corona Health Clinic

Operating Funds:\$25,000

Capital Requests: None

Corona Health Clinic Total.....\$25,000

3. Capitan Medical Clinic

Operating Funds:\$100,000

Capital Requests: None

Capitan Medical Clinic Total.....\$100,000

4. Lincoln County Emergency Medical Services (LCEMS)

Operating Funds: None

Capital Requests:

Replace one ambulance (2000 model) - Cannot be remounted due to age

(One for Carrizozo)\$210,850

Replace 1 each Power Pro stretchers.....\$ 15,000

Install hydraulic lifts on 6 units.....\$ 80,000

Hondo EMS Station Wall Construction.....\$ 20,000

Bonito EMS Station Expansion.....\$ 50,000

EMS Total.....\$375,850

5. LCMC

Capital Requests:

Repair Sidewalks at clinics and Hospital \$ 5,000

Parking Lot Maintenance & Repair \$ 32,000

Replace Roof over Laundry\$ 25,000

Sewer Line Repairs\$ 12,000

LCMC Total \$74,000

6. Lincoln County Community Assistance Program (LCAP)

Operating Funds:\$110,000

LCAP Total\$110,000

7. Hospital Operations\$1,550,000

FY 2016-17 Total funding requests: \$2,704,220

Please note this request does not include any costs for the Hondo Clinic.

On behalf of LCMC, the LCMC Community Board of Trustees and Presbyterian Healthcare Services for the past 43 years, we look forward to the continued partnership with Lincoln County to improve the health of our residents.

Thank you for your time and consideration of this year's Mil Levy request. I am available to answer any questions you might have.

Sincerely,



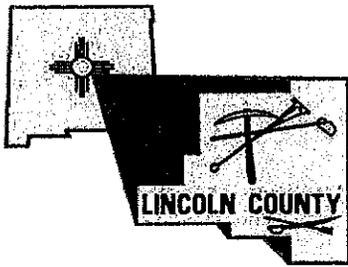
Troy Clark
Interim Administrator

**LA CASA DE BUENA SALUD
HONDO CLINIC - BUDGET 2015/2016
BUDGET FOR PERIODS "JULY 2015-JUNE 2016" AND "JULY 2016-JUNE 2017"**

	YEAR 07/2015-06/2016	YEAR 07/2016-06/2017	NET CHANGE	
REVENUE COLLECTED				
FEDERAL AND STATE FUNDS:				
COUNTY INDIGENT GRANT - LINCOLN	139,560	139,560	0	Amount needed for the new budget period.
FEDERAL 330 FUNDS	124,300	165,000	40,700	Increase of receipts of federal funding.
RPHCA GRANT		13,800	13,800	Apply portion to Lincoln County.
TOTAL FEDERAL AND STATE FUNDS	263,860	318,360	54,500	Change in funds.
PATIENT SERVICES:				
SELF PAY	47,000	5,571	(41,429)	Decrease in Self Pay encounters and receipts.
MEDICARE	39,000	32,276	(6,724)	Decrease in Medicare encounters and receipts.
MEDICAID	69,000	42,848	(26,152)	Decrease in Medicaid encounters and receipts.
COMMERCIAL INSURANCE	53,000	22,587	(30,413)	Decrease in Insurance encounters and receipts.
TOTAL PATIENT SERVICES	208,000	103,282	(104,718)	Change in patient revenue.
TOTAL REVENUE COLLECTED	471,860	421,642	(50,218)	Change in revenue for new budget period.
Increase in Gross Revenue				
EXPENDITURES				
SALARIES:				
SALARIES	350,000	213,600	(136,400)	Replacing Medical Doctor with a Certified Nurse Practitioner
FRINGE BENEFITS:				
EMPLOYER'S FICA	26,800	16,300	(10,500)	Change in FICA due to decrease in salary.
STATE UNEMPLOYMENT	1,000	1,240	240	Change in State Unemployment Tax due to decrease in salary.
WORKERS COMP	3,000	2,424	(576)	Change in Workers Comp due to increase in premiums.
GROUP HEALTH	22,000	20,800	(1,200)	Change in Group Health due to decrease in salary.
DISABILITY INSURANCE	2,500	2,000	(500)	Change in Disability Insurance due to decrease in salary.
AFLAC	0	720	720	Change in Disability Insurance due to decrease in salary.
TOTAL FRINGE BENEFITS	55,300	43,484	(11,816)	
TRAVEL:				
TRAVEL IN-STATE	15,000	10,000	(5,000)	Decrease travel.
TOTAL TRAVEL	15,000	10,000	(5,000)	
CAPITAL OUTLAY				
OFFICE/MEDICAL EQUIPMENT	2,000	2,000	0	Maintain office equipment.
TOTAL EQUIPMENT	2,000	2,000	0	
SUPPLIES:				
OFFICE SUPPLIES	1,900	1,500	(400)	Change due to decrease in encounters.
PRESCRIPTION DRUG SUPPLIES	6,000	5,500	(500)	Change due to decrease in encounters.
LABORATORY SUPPLIES	8,000	6,000	(2,000)	Change due to decrease in encounters.
PATIENT CARE SUPPLIES	15,000	6,000	(9,000)	Change due to decrease in encounters.
TOTAL SUPPLIES	30,900	19,000	(11,900)	
CONTRACTUAL:				
LABORATORY	5,000	5,000	0	Maintain Contractual Laboratory.
LOCUM TENAN		28,800	28,800	Locum needed for coverage.
TOTAL CONTRACTUAL	5,000	33,800	28,800	
OTHER EXPENDITURES:				
COMPUTER MAINTENANCE	3,000	3,000	0	Maintenance and repairs to computer equipment.
COPIER LEASE & MAINTENANCE	0	900	900	Copier Lease
BUILDING INSURANCE	900	900	0	Building Insurance.
CONTINUAL EDUCATION	4,000	3,000	(1,000)	CME provider and nurse.
MAINT & REPAIR BUILDING & GROUNDS	5,000	6,000	1,000	Increase in repairs needed to building/grounds.
HOUSEKEEPING SUPPLIES	500	500	0	Maintain housekeeping supplies.
UTILITIES	4,500	5,000	500	Minimal increase utilities in building.
TELEPHONES	6,000	6,000	0	Maintain telephone cost.
POSTAGE & FREIGHT	1,000	1,000	0	Mail to patients on new provider.
PRINTING	500	1,500	1,000	Printing of material for mailings on new provider.
LICENSES & DUES	300	300	0	Cost of licenses and dues.
AUDIT & ACCOUNTING	3,500	3,658	158	
RECRUITMENT & RETENTION	3,100	3,100	0	
OUTREACH - MARKETING	5,500	5,000	(500)	Marketing to patients for new provider in news outlets.
BUILDING MAINTENANCE RESERVE	4,000	1,800	(2,200)	
AMINISTRATION OVERHEAD	58,100	58,100	0	Maintain Admin. OH cost by 2.5% for the new budget.
TOTAL OTHER EXPENDITURES	99,900	99,758	2,058	Change in other expenditures.
TOTAL EXPENDITURES	558,100	421,642	(134,258)	Change in expenditures for budget period.
Increase in Expenses				
NET REVENUE - OVER/(UNDER) EXPENSES	(86,240)	0	84,040	

FY 16-17 Analysis of Clinic and Hospital Funding Requests

Item Requested	Funds Requested	FY 15-16 Mill Levy Funds Available	Balance Available (Revenues less Expenses)
1 Corona Clinic - Operating Funds	\$25,000		
2 Czozo Operating Funds	\$374,610		
3 Czozo Capital	\$94,760		
4 Total Czozo Clinic	\$469,370		
5 Total Capitan Clinic - Operating Funds	\$100,000		
6 Total PHS Rural Clinic Expenses	\$594,370		
7 Total Hondo Clinic Operating Funds (La Casa)	\$139,560		
8 TOTAL CLINIC FUNDS REQUESTED	\$733,930	\$654,334	(\$79,596)
9 LCEMS Ambulance	\$210,850		
10 Stretcher	\$15,000		
11 6 hydraulic lifts	\$80,000		
12 Hondo EMS Constuction Exp.	\$20,000		
13 Bonito EMS Construction Exp.	\$50,000		
14 Lincoln County Emergency Medical Services - Total (LCEMS)	\$375,850		
15 Repair Sidewalks	\$5,000		
16 Repair Parking Lot	\$32,000		
17 Repair roof over laundry	\$25,000		
18 Repair Sewer line	\$12,000		
19 LCMC Capital Expenses Total	\$74,000		
20 Lincoln County Community Assistance Program (LCAP) Total	\$110,000		
21 LCMC Hospital Operations	\$1,550,000		
22 Total LCMC Hospital Expenses	\$2,109,850	\$2,198,741	\$88,891
23 TOTAL LCMC CLINIC & HOSPITAL EXPENSES	\$2,704,220		



County of Lincoln

P.O Box 711 • 300 Central Ave. • Carrizozo, New Mexico 88301-0711 • (575) 648-2385

www.lincolncountynm.gov

AGENDA Item No. 6D

April 29, 2016

MEMORANDUM

TO: County Commissioners

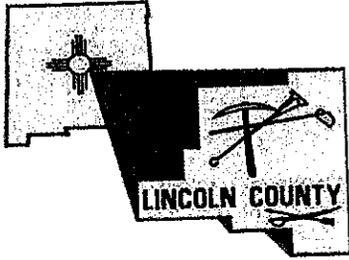
FROM: Nita Taylor, Lincoln County Manager 

SUBJECT: Detailed Departmental Review

DISCUSSION: Departmental budgeting sessions were held with each Elected Official, each Department Head, and the Volunteer Fire Chiefs. Year-to-date expenses were identified, remainder of the year was annualized, minor decreases or increases in specific areas were identified and budgets were finalized.

The only area that warrants a detailed departmental review is the Zia Senior Center Budget, Fund 530, page 59. Due to federal and state budget cuts, a "business-as-usual" management plan would require a transfer of funds from the General Fund in the amount of \$295,514; approximately 240% of the prior two years. Zia Senior Center Director will present a sound proposed plan that will address the revenue shortfall and provide a more efficient operational design. The transfer from the General Fund to the Zia Senior Centers will be much more closely in line with past experiences.

Recommendation: Consider recommended changes to operational design and direct Manager accordingly.



County of Lincoln

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AGENDA ITEM No. 6E

April 29, 2016

MEMORANDUM

TO: County Commissioners

FROM: Nita Taylor, Lincoln County Manager *NT*

SUBJECT: Optional County Requests

Discussion: The Sheriff's Department, Road Department and Manager's Department have all requested consideration of Capital Improvement fund requests. See **Enclosure 1** for details.

1. Sheriff's Office has requested replacement vehicles due to high mileage and an upgraded record management system. Sheriff Shepperd will be present to present information.
2. Road Department has requested replacement vehicles and equipment. Justification for requests are at **Enclosure 2**. Road Superintendent Joel Bonnell will be present to present the information.
3. Manager has requested Tommy Lift for Maintenance Supervisor; replacement windows in the Clerk's and Treasurer's offices; parking lot repair for property that New Horizon leases; and a replacement 4-WD Pick-up for Rural Addresser.

Manager also requests Commission consideration to increase compensation, as allowed by law for Elected Officials. During the 2013 Legislative Session, law was passed that increased *newly Elected Official Salaries* to a maximum of 15%, as follows:

	FROM	TO
• County Commissioners	\$22,832	\$26,257
• Clerk, Treasurer, Assessor	\$57,265	\$65,855
• Probate Judge	\$20,024	\$23,028
• Sheriff	\$59,699	\$68,654

Newly elected officials taking office in January, 2015 received a 10% increase in compensation approved by the prior Board of County Commissioners. That included three Commissioners, the Treasurer and the Clerk. Eligible for this increase would be newly elected Sheriff, Probate Judge and Assessor, and their appointed Chief Deputies. I recommend 15%, allowing the next round of newly elected officials to catch up: all would be at 1.15% of the initial salary.

Finally, Manager strongly recommends a 3% COLA for all classified employees. It's been a year and a half since employee compensation has been requested and granted, which at that time just covered increased medical insurance payments. This year employee insurance rates are again increasing. However, the reason for my recommendation is for the County to say *Thank You* for all you do in providing excellent service to the residents of Lincoln County to this dedicated family of employees.

See Enclosures 4, 5 and 6 for "What If" calculations of the various funding requests made.

OPTIONAL COUNTY REQUESTS
Preliminary Budget Hearing
May 2, 2016

	Request	Purpose
SHERIFF		
1	Three SUVs	All vehicles will have from 180K - 200K miles by replacement time; costly to maintain
2	Interceptor Vehicle (transport)	Replace existing transport vehicle (charger) with vehicle that can be moved to fleet upon reaching mileage limit
3	Software to replace Slueth System	Record management system obsolete; maintenance deteriorated and expensive
4	SO Sub-Total	\$353,700
ROAD DEPT.		
5	Three 4-WD Crew Cab Pick-ups - 3/4 Ton	Existing vehicles high milage, underpowered, costly to maintain
6	Culvert Jetter	Will cost \$92k per year less than contracting
7	Three dump trucks	High mileage, Lack of power, fuel injection problems, cost to maintain
8	Transport Truck	Existing 2004 model; DOT recommends replacement at 12 yrs; high mileage
9	Road Sub-Total	After disposal price of \$118,500, total cost reduced by \$118,500 to \$693,000
MANAGER		
10	Tommy Lift for Maintenance Supervisor	Windows very old and energy inefficient; penetrating dust damages costly equipment; causes discomfort for staff and public
11	Window Replacement in Clerk/Treasurer Offices	Parking lot in disrepair, hampering use of wheelchairs and ease of mobility to and from vehicles and building for tenants, staff and visitors
12	Parking lot repair for county property housing New Horizons	Replace former Manager's truck; high mileage and maintenance costs
13	One 4-WD Pick-up for Rural Addresser	
	Manager Sub-Total	\$75,144
	TOTAL CAP IMPROVEMENT PROJECTS	\$1,240,344
	<i>Salary treatment for Elected Officials</i>	15% for newly elected Officials (and their Deputies) on January 1, 2017
	<i>Salary treatment for Classified Employees</i>	3% COLA
	Total Salary Treatment	\$230,793
	Total Optional County Requests	\$1,471,137

ENCL - 1

Line Item	Equipment Needed	Needed Price	Disposal Equipment	Disposal Price	Difference
Total		\$ 811,500.00		\$ 118,500.00	\$ 693,000.00
2935	Dump Truck	\$ 150,000.00	2007 Peterbilt	\$ 30,000.00	
2935	Dump Truck	\$ 150,000.00	2000 Volvo	\$ 20,000.00	
2935	Dump Truck	\$ 150,000.00	2004 Mack	\$ 30,000.00	
2916	Transport	\$ 132,000.00	2004 Mack	\$ 20,000.00	
2921	Culvert Cleaner	\$ 99,000.00			
	Pickup	\$ 43,500.00	95 Chevy	\$ 1,000.00	
	Pickup	\$ 43,500.00	99 Chevy	\$ 1,000.00	
	Pickup	\$ 43,500.00	99 Chevy	\$ 1,000.00	
			Read Screen All	\$ 10,000.00	
			Paver	\$ 3,000.00	
			Dump box	\$ 2,500.00	

)
)

ENCL 2

Transport Truck to be replaced

2004 Mack Transport Truck E-661

Vin # 1M1AG10Y45M022661

Mileage 150,583

The Mack transport has low power. It has had an electrical issue, possibly the E.C.M. (Electrical Control Module) for the engine. It has been in the shop with transmission problems in the past and I know of two turbo chargers replaced. The intake manifold has been welded from the intercooler side. It has had cab air ride bushings, air bags and equalizer replaced.

The Dot life cycle for transport truck is 144 months (12 yrs) and 200,000 miles

Dump Truck to be replaced

2007 Peterbilt Dump Truck E-798

Vin #2NPLL20X7M659798

Mileage 132,758

This Dump truck is very under powered for the road conditions. When the truck is loaded while in Ruidoso it is very slow. The engine oil sump capacity is only 4 ½ gallons, that is just 1 ½ gallons more than our diesel pickups hold. With this 16 yrd dump bed, every time the guys try to spread material, the steering tires leave the road, when the load hits the tail gate. These self adjusting clutches are not adjusting in these off road dusty conditions. We are constantly changing the air filters in this truck. The over sized steering tires are not holding up on these off road conditions. Our trucks need to be specified for off road conditions. Why not run all the same steer tires on all the trucks. The oil capacity plus the very small air filter is the reason the engine is out in this truck.

The truck has been in the shop to diagnose why the computer constantly puts the engine in limp mode. Diagnosis is low oil pressure at 1300 RPM. Recommended cure is inframe rebuild of engine. Quote for engine rebuild is \$16,441.64

The Dot life cycle for dump trucks is 144 months (12 yrs) and 200,000 miles

E-798

Repair Management
BY NAVISTAR

R J BORDER INTERNATIONAL

2701 W AMADOR AVE. - LAS CRUCES, NM 88005

Phone: (1) 575-5414259 - Fax: (1) 575-5419382

Estimate Number: 1485268 - RO Number: N/A

Service Writer: Cindy Reynolds - Date: 4/7/2016 12:15 PM (C)

Currency: USD



Unit No:

LINCOLN COUNTY ROAD
DEPARTMENT

VIN: 2NPLLZ0X57M659798
Model: Truck Peterbilt 335
Engine: Cummins ISC L6, 8.3L (505 CID) Diesel
Make: Peterbilt
Mileage: 0 Eng Hrs: 0

Contact Name: XXXXX XXXX
Position: service-primary
Phone: (575) 808-1390
E-Mail:
PO Number:

Operation (All Sections)	Labor Cost	Parts Cost	Core Charge	Total Cost
ENGINE INFRAME	\$2,597.00	\$12,266.56	\$0.00	\$14,863.56
(1) CYL HEAD				
(6) INJ				
(1) TURBO				
(4) NUT REGULAR HEXAGON				
(4) TURBO STUDS				
(6) CONN INJ				
(1) UPPER GSK KIT				
(6) CYL LINER				
(6) PISTON COOLING NOZZLES				
(6) PISTON				
(12) ROD BEARINGS				
(6) PISTON PINS				
(6) PISTON RING SET				
(1) MAIN BRG SET				
(1) OIL PAN GSKT				
(1) OIL PAN SUCT GSKT				
(1) FILTER, OIL				
(1) FILTER, FUEL				
(36) OIL				
(10) ES COMPL				
(2) SOLVENT				
(1) EPI [SUPERCEDED] ITEM				
(1) NDA				

Notes: [4/7/2016 12:15 PM] - Dealer: REQUEST: CUSTOMER REQUEST ESTIMAE FOR ENGINE INFRAME

Parts:	\$12,266.56
Core:	\$0.00
Labor:	\$2,597.00
Shop:	\$311.64
Tax:	\$1,261.44
Haz. Waste:	\$5.00
TOTAL:	\$16,441.64

This estimate is subject to teardown and inspection and is valid for 30 days from date above. I, the undersigned, authorize Border International Trucks Las Cruces to perform the repairs and furnish the necessary materials. I understand any cost verbally quoted are an estimate only and not binding. Your employees may operate vehicle for inspecting, testing and delivery at my risk. Border International Trucks Las Cruces will not be responsible for loss or damage to vehicle or any articles left in it.

AUTHORIZED BY: _____ DATE: / /

Dump Truck to be replaced

2004 Mack Dump Truck E-342

Vin #1M2AG10C55M021342

Mileage 173,576

This truck has no power. The first part of 2013 the top end of the engine was rebuilt-new cam, lifters and over head. Engine brake, valves, ect. This truck has lost power, we put the truck in the shop at New Mexico Machinery in Roswell. They did not fix the problem at a cost of over \$500.00. The truck has an internal problem or fuel injection problem. Also the transmission is making excessive noise. Truck has lots of rust. The interior is bad. The front end has wear, at 55 or so miles per hour the truck wants to road walk. The steering gear box is starting to show signs of failure. The truck is down at this time.

The Dot life cycle for dump trucks is 144 months (12 yrs) and 200,000 miles

Dump Truck to be replaced

2000 Volvo Dump Truck E-292

Vin # 4V55C2JH3YN521292

Mileage 248,412

This Dump truck has a lot of miles. We have been replacing one injector at a time with four more to go with a price of \$700 each plus core. The interior is bad, no A.C. This truck has been wrecked at one point. Not sure of the history, I know of a clutch, it has had hydraulic control valve problems. Fan Clutch problems and lots of work over the years.

The Dot life cycle for dump trucks is 144 months (12 yrs) and 200,000 miles

Pickup to be replaced

2001 Ford Flatbed E610

Vin #1FTNF2121E835610

Mileage 190,009 at the time it quit recording

No parking brake-after several attempts to repair problem is in the self adjusters. I have replaced the parking brake shoes and self adjusters on both sides rear. There is wind noise on the right side of the cab due to damage to door post & door. After the trucked rolled across the yard and struck the belly dump trailer. Due to defective parking brake. The truck has quite a bit of engine noise, it has low power in fourth, fifth and sixth gear. It has had two spark plug repair kits installed which is very common in the 5.4 trition engine. If the problem reoccurs the engine will need a major over haul or new engine. The interior is in bad shape

The Dot life cycle for pickups is 84 months (7 yrs) and 125,000 miles

Pickup to be replaced

2001 Ford Flatbed E212

Vin #1FTNF21I62ea73212

Mileage 122,535

No parking brake-have repaired several times

Major body damage to left side, door and fender, needs windshield

Severe Front end wear, wears steering tires, due to front end wear

A.C. Does not work

The Dot life cycle for pickups is 84 months (7 yrs) and 125,000 miles

Pickup to be replaced

2002 Ford Pickup E211

Vin #1FTNF21L42EA73211

Mileage 184,956

Parking brake barely works

The truck has low power

Front end has been rebuilt, but still wears steering tires

Body is in rough shape, tailgate is smashed, hail damage to body

Interior is in bad shape

The Dot life cycle for pickups is 84 months (7 yrs) and 125,000 miles

Lincoln County Road Department
Culvert Cleaner/Trailer Mounted Jetter

Justification for purchase of Jetter

- Most of the County's roads have at least one completely plugged culvert
- 50% of the culverts on Gavilan Canyon road are plugged
- Approximately 20,000 linear feet of culvert need cleaned each year
- Current method of cleaning culverts requires one backhoe, one water truck, 4,000 to 12,000 gallons of water, and 40 man hours (60 man hours if traffic control is needed). The typical 24" x 48 foot culvert can require one full day to clean.
- Currently we have not been cleaning all of the culverts that need to be cleaned on a yearly basis and we are falling farther and farther behind.
- NMDOT Price Agreement for a contractor to clean culverts
 - \$1,400 mobilization charge
 - \$9.00 per linear foot
 - \$150 per hour for Traffic Control
 - Estimated cost for 2016 year for Contractor to clean all of the plugged culverts. \$199,400
- Jetter cleaning method.
 - 192 linear feet per day
 - 4000 gallons of water
 - One backhoe
 - One water truck
 - 20 man hours.
 - Estimated cost for 2016 for County to clean all of the plugged culverts with jetter \$107,000

The NMDOT life span for a trailer mounted jetter is 144 months and the calculated operational cost is \$16.00 per hours. The jetter would be operated for 4 months a year giving it a 20+ year lifespan.

The jetter will cost the county \$92,000 per year less than contracting the work.

At the current rate of 50 linear feet per day the county would never clean all of the culverts in one year.

**NEW MEXICO DEPARTMENT OF TRANSPORTATION
MINIMUM SPECIFICATIONS**

CULVERT CLEANER TRAILER MOUNTED

SCOPE:

This specification describes a Trailer Mounted Culvert Pumper/Cleaner System.

ENGINE:

EPA Certified. Diesel, one hundred ten (110) net engine horsepower. Spin-on oil filter(s). Complete engine side panels (lockable). Fuel filter and fuel/water separator. Dry type air cleaner with inner safety element. Air restriction indicator. Automatic engine shut-down system for high engine temperature and low oil pressure.

COOLING SYSTEM:

Liquid cooled. Maximum cooling available. Long-life or extended life coolant. Anti-freeze protection to minus thirty (30) degrees Fahrenheit. Fan guard and locking lid or cover for radiator cap.

EXHAUST SYSTEM:

Vertical exhaust and muffler system with ninety (90) degree turn out.

FUEL SYSTEM:

Maximum fuel capacity available. Locking lid or cap.

ELECTRICAL SYSTEM:

Twelve (12) volt starting and charging system. Heavy-duty, maintenance free battery producing nine hundred fifty (950) CCA . Locking lid or covers. Master disconnect switch.

INSTRUMENTATION/CONTROL PANEL:

Provide gauges for; fuel, engine temperature and oil pressure and. Provide the following meters; hour meter, tachometer and voltmeter. Control panels shall include; engine throttle, pump flow, and emergency stop.

ENCLOSURE:

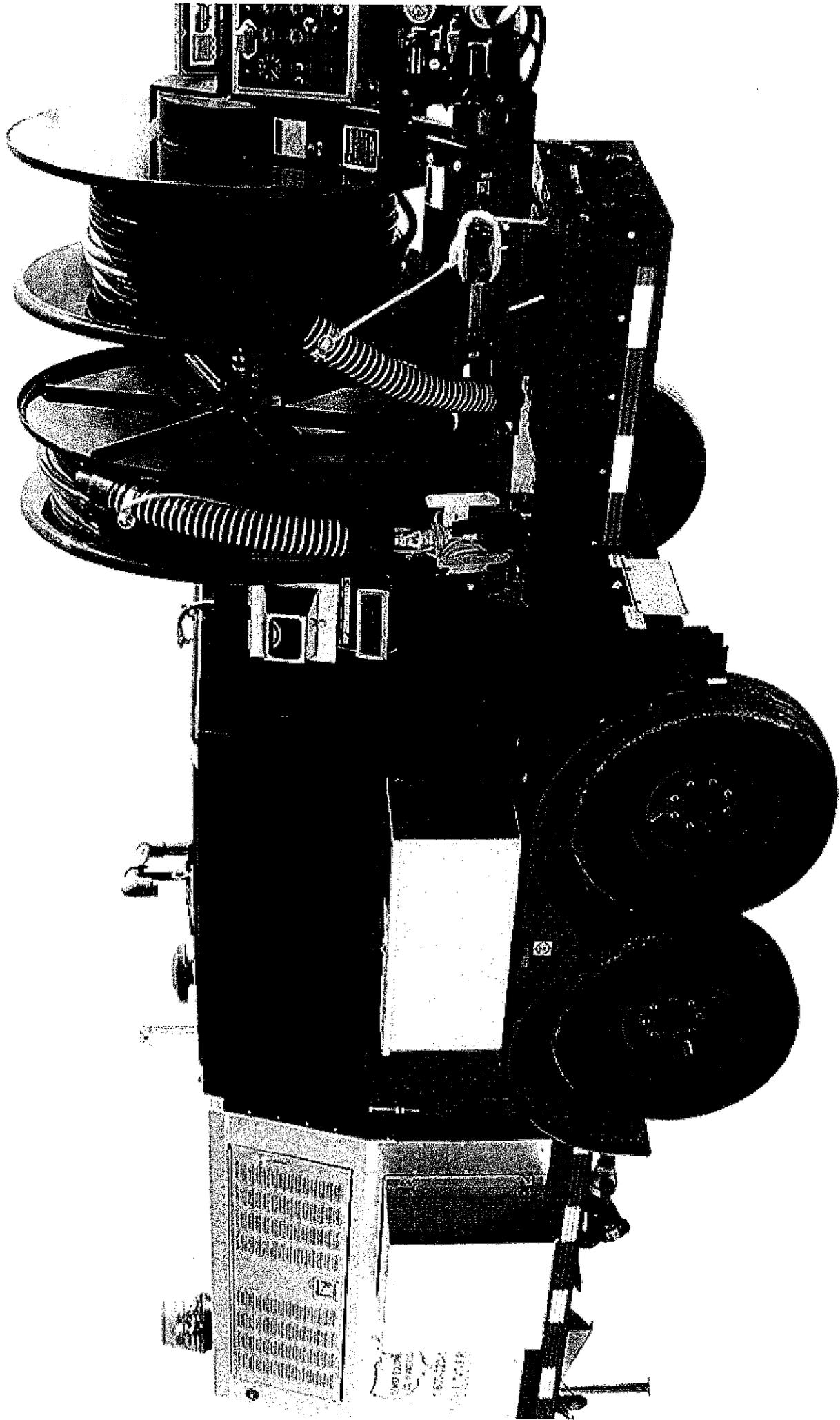
Sheet metal housing shall be fully enclosed providing weather protection as well as noise attenuation. Tool storage area shall be incorporated within the enclosure. Access for routine maintenance and tool storage shall be provided through two keyed alike access doors.

WATER TANK:

Minimum capacity of Seven Hundred (700) gallons polyethylene construction. Plate mounted with sump and side baffles. Access via twelve inch minimum diameter inspection port with strainer basket.

HOSE AND REEL:

Hydraulically driven "Swinger" type to pivot a minimum of 180 degrees of travel. Variable speed control via tethered hand held remote. Hose shall be a minimum of four hundred (400) feet in length and one (1) inch in diameter with a twenty (20) foot contrasting color leader hose and constructed of High-Impact Thermoplastic.



FISCAL YEAR
2016-2017

COUNTY
LINCOLN

ITEMS NEEDED FOR SUBMISSION:

Resolution approving budget

SUPPORTING SCHEDULES:

- Salary
- Insurance
- Debt Service
- Investment
- S-5, Detail of Non-Budgeted Reserve Req (IF APPLICABLE)

Counties: Verify Elected Official Salaries

ANALYST
ERICA CUMMINGS

BUDGETS

INTERIM RECEIVED May 17, 2016	INTERIM APPROVAL by Analyst	ANALYSIS Initial	INTERIM REVIEW BY Bureau Chief
FINAL RECEIVED	FINAL APPROVAL BY Analyst	ANALYSIS Initial	FINAL REVIEW BY Bureau Chief
Quarterly Report Submission Status	AUDIT COMPLIANCE FY 2016: <input type="checkbox"/> YES / <input type="checkbox"/> NO		

Date last report received: April 15, 2016 For report ending: Q3

6/30th report received:

"What If #2"
1. Original transfers -
+ 2. Capital Projects -
all 3 departments
(1,240,344)

= analysts enter info and/or check boxes
= analysts enter with verification info
= analysts enter Entity's Budget Information

BUDGETS

INTERIM	Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
General - Operating	\$6,500,000	\$0	\$12,144,775	(\$6,166,317)	\$7,357,713	\$5,120,745	\$1,839,428	\$3,281,317
County Road	\$332,368	\$0	\$1,148,148	\$1,815,881	\$3,042,828	\$253,569	\$253,569	\$0.00
GRAND TOTAL	\$18,137,479	\$0	\$24,032,557	\$0	\$28,265,344	\$13,904,692		\$11,811,695

GENERAL FUND

Balanced Budget Determination:
Calculation of revenues and expenditures including transfers

-18.75%

(\$1,379,255)

\$7,357,713

(\$6,166,317)

\$12,144,775

\$11,811,695

NOTE: If higher than 5% note in comments & discuss with entity & warn in letter

FINAL

FINAL	Unaudited Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
General - Operating	\$0					\$0	\$0	\$0
Road	\$0					\$0	\$0	\$0
GRAND TOTAL	\$0					\$0		\$0

GENERAL FUND

Balanced Budget Determination:
Calculation of revenues and expenditures including transfers

#DIV/0!

\$0

\$0

\$0

\$0

NOTE: If higher than 5% note in comments & discuss with entity & warn in letter

FISCAL YEAR
2016-2017

COUNTY
LINCOLN

Actual (Reconciled) Prior Year Balances:

ACTUAL

ENCL 3

FISCAL YEAR
2016-2017

COUNTY
LINCOLN

ITEMS NEEDED FOR SUBMISSION:

Resolution approving budget

SUPPORTING SCHEDULES:

- Salary
- Insurance
- Debt Service
- Investment
- S-5 Detail of Non-Budgeted Reserve Req (IF APPLICABLE)

Counties: Verify Elected Official Salaries

ANALYST
ERICA CUMMINGS

= analysts enter info and/or check boxes
= analysts enter with verification info
= analysts enter Entity's Budget Information

BUDGETS		INTERIM RECEIVED May 17, 2016		INTERIM APPROVAL Analyst Initial by Bureau Chief		INTERIM REVIEW by Bureau Chief	
Date last report received: April 15, 2016		For report ending: Q3		FINAL RECEIVED		FINAL REVIEW By Bureau Chief	
QUARTERLY REPORT SUBMISSION STATUS		AUDIT COMPLIANCE FY 2016:		circle applicable YES / NO			
6/30th report received:							

"What If # 3"
1. Original transfers
+ 2. Capital Projects
+ 3. Salary Treatment
for elected officials
and employees (\$230,793)

BUDGETS
INTERIM

	Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavaiable for budgeting	Available Ending Cash Balance
General - Operating	\$6,500,000	\$0	\$12,144,775	(\$6,397,110)	\$7,357,713	\$4,889,952	\$1,839,428	\$3,050,524
County Road	\$332,368	\$0	\$1,148,148	\$1,815,881	\$3,042,828	\$253,569	\$253,569	\$0.00
GRAND TOTAL	\$18,137,479	\$0	\$24,032,557	\$0	\$28,265,344	\$13,904,692		\$11,811,695

GENERAL FUND

Balanced Budget Determination:
Calculation of revenues and expenditures including transfers

Revenues	\$12,144,775	Expenditures	\$7,357,713	Ending Cash Balance	(\$1,610,048)
Transfers	(\$6,397,110)	Required Reserves unavaiable for budgeting	-21.88%	Available Ending Cash Balance	

NOTE: If higher than 5% note in comments & discuss with entity & warn in letter

FINAL

	Unaudited Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavaiable for budgeting	Available Ending Cash Balance
General - Operating	\$0					\$0	\$0	\$0
Road	\$0					\$0	\$0	\$0
GRAND TOTAL	\$0					\$0		\$0

GENERAL FUND

Balanced Budget Determination:
Calculation of revenues and expenditures including transfers

Revenues	\$0	Expenditures	\$0	Ending Cash Balance	\$0
Transfers	\$0	Required Reserves unavaiable for budgeting	#DIV/0!	Available Ending Cash Balance	

NOTE: If higher than 5% note in comments & discuss with entity & warn in ltr

FISCAL YEAR
2016-2017

COUNTY
LINCOLN

Actual (Reconciled) Prior Year Balances:

ACTUAL

FISCAL YEAR
 2016-2017

COUNTY
 LINCOLN

ITEMS NEEDED FOR SUBMISSION:

Resolution approving budget

SUPPORTING SCHEDULES:

- Salary
- Insurance
- Debt Service
- Investment
- S-5, Detail of Non-Budgeted Reserve Req (IF APPLICABLE)

Counties: Verify Elected Official Salaries

= analysts enter info and/or check boxes
 = analysts enter with verification info
 = analysts enter Entity's Budget Information

ANALYST
 ERICA CUMMINGS

BUDGETS

INTERIM
 INTERIM RECEIVED
 May 17, 2016

FINAL
 FINAL RECEIVED

Date last report received: April 15, 2016 For report ending: Q3

QUARTERLY REPORT SUBMISSION STATUS

6/30th report received:

INTERIM APPROVAL by Analyst Initial
INTERIM REVIEW by Bureau Chief

FINAL APPROVAL by Analyst Initial
FINAL REVIEW by Bureau Chief

QUARTERLY REPORT SUBMISSION STATUS

AUDIT COMPLIANCE FY 2018: YES NO *circle applicable*

"What If #4"
 1. Original transfers
 + 2. Capital Projects
 + 3. Salary Treatment for elected officials and classified employees
 + 4. External Requests \$384,497

BUDGETS

INTERIM	Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
General - Operating	\$6,500,000	\$0	\$12,144,775	(\$6,781,607)	\$7,357,713	\$4,505,455	\$1,839,428	\$2,666,027
County Road	\$332,368	\$0	\$1,148,148	\$1,815,881	\$3,042,828	\$253,569	\$253,569	\$0.00
GRAND TOTAL	\$18,137,479	\$0	\$24,032,557	\$0	\$29,265,344	\$13,904,692		\$11,811,695

GENERAL FUND
 Balanced Budget Determination:
 Calculation of revenues and expenditures including transfers

Unaudited Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
\$0					\$0	\$27.11%	\$0
\$0					\$0		\$0
\$0					\$0		\$0

NOTE: If higher than 5% note in comments & discuss with entity & warn in letter

FINAL	Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
General - Operating	\$0					\$0	\$0	\$0
Road	\$0					\$0	\$0	\$0
GRAND TOTAL	\$0					\$0		\$0

NOTE: If higher than 5% note in comments & discuss with entity & warn in letter

GENERAL FUND
 Balanced Budget Determination:
 Calculation of revenues and expenditures including transfers

Unaudited Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
\$0					\$0	\$0	\$0
\$0					\$0		\$0
\$0					\$0		\$0

NOTE: If higher than 5% note in comments & discuss with entity & warn in letter

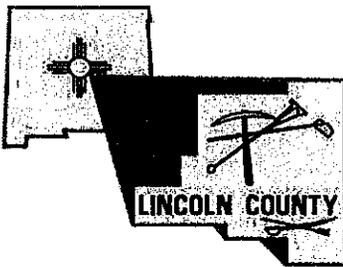
FISCAL YEAR
 2016-2017

COUNTY
 LINCOLN

Actual (Reconciled) Prior Year Balances:

ACTUAL

ENCL 5



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County of Lincoln

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AGENDA ITEM No. 6F

April 29, 2016

MEMORANDUM

TO: County Commissioners

FROM: Nita Taylor, Lincoln County Manager *nt*

SUBJECT: **Manager's Recommendation/Analysis/Comments:**

1. Consider / take action on the external requests (**Agenda Items 6B**); I recommend close scrutiny of external agency funding requests, as some more broadly benefit Lincoln County than others, and every external request granted limits our ability to address internal county requirements.
2. Consider / take action on amount of Hospital Mill Levy funds to allocate to Lincoln County Medical Center (**Agenda Item No. 6C.1**); Recommend approval of \$74,000 for Capital Improvement Requests and \$110,000 for LCAP Program. Further recommend extending consideration of request to cover Operational Expenses in the amount of \$1,550,000 until June, 2016 meeting, and potential approval to July, 2016 Final Budget meeting.
3. Consider / take action on amount of Clinic Mill Levy Funds to allocate to Lincoln County Medical Center (**Agenda Item 6C1**) and La Case Buena Salud for the Hondo Clinic (**Agenda Item No. 6C.2**). Consider and take action based on information presented at budget meeting. Recommend total allocation not exceed FY16-17 Mill Levy funds collected, \$654,334.
4. Consider / take action on which Internal Optional Requirements (**Agenda Item 6E**) to be funded and at what level. Recommend approval for the Public Officials increased compensation to the maximum allowed by law and the 3% COLA for classified employees. Further recommend approval of some level of capital funding for each department.
5. **DIRECT THE MANAGER TO MAKE THE DESIRED ADJUSTMENTS FOR THE MAY 17, 2016 COMMISSION MEETING.**