APPROVAL TO CONSTRUCT APPLICATION FORM FOR ISSUANCE OF VILLAGE OF RUIDOSO
BUILDING PERMITS IN THE UNINCORPORATED AREA OF LINCOLN COUNTY

SUBMITTAL PACKAGE:

Each project to be reviewed and approved by Lincoln County for issuance of a VOR permit must be submitted with this application form and supporting documentation listed below:

- Floodplain Determination form
- Completed Address form from Rural Addressing Coordinator
- Driveway Permit from Lincoln County Road Department

<table>
<thead>
<tr>
<th>1. PROJECT INFORMATION:</th>
<th>DATE SUBMITTED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>REVIEW TYPE: □ Approval To Construct □ Approval Renewal</td>
<td>PROJECT CLASS: □ New Construction □ Addition □ Remodel</td>
</tr>
<tr>
<td>PROPERTY ADDRESS:</td>
<td></td>
</tr>
<tr>
<td>PROPERTY LEGAL DESCRIPTION:</td>
<td></td>
</tr>
</tbody>
</table>

2. PROPERTY OWNER: (Required)

Name:
Telephone: Mobile:
E-Mail:
ADDRESS:

3. APPLICANT: Same As: □ Property Owner □ Licensed Professional Contractor/Agent

CONTACT PERSON:

Name:
Telephone: Mobile:
E-Mail:
ADDRESS:

COMMENTS:
APPROVAL TO CONSTRUCT APPLICATION FORM FOR ISSUANCE OF VILLAGE OF RUIDOSO BUILDING PERMITS IN THE UNINCORPORATED AREA OF LINCOLN COUNTY

SUBMISSION AND CONTACT INFORMATION:

Send the submittal package to: LINCOLN COUNTY PLANNING DEPARTMENT
109 KANSAS CITY ROAD
RUIDOSO, NEW MEXICO 88345

If you have any questions please contact the Planning Department at the following telephone, fax or e-mail address:

Telephone: (575) 258-5934 ext. 1
Facsimile: (575) 258-5938
Visit our webpage at www.lincolncountynm.gov

Contact information for:
Lincoln County Rural Addressing Coordinator: 1-(575)-258-5937 ext. 7
Lincoln County Road Department: 1-(575)-354-2922 Mon-Thu 6am-5pm

An ‘Approval To Construct’ approval shall lapse and become invalid SIX months from the date of approval unless:

☐ A substantial portion of the work described in the plans and specifications has commenced by such anniversary date, or
☐ An application for a one-time renewal is submitted with 180 days of expiration.

An ‘Approval To Construct’ approval become void if an extension of time is not granted by the Planning Department if:

☐ Construction does not begin with six months after the date the ‘Approval To Construct’ approval was issued.
☐ There is a halt in construction of more than one year.
☐ Construction is not completed within one year after the date the ‘Approval To Construct’ approval was issued.

This project has met the Lincoln County requirements, and an “approval to construct” is issued.

Signatures: Date:
___________________________________ _______/________/_________
County Planning Department

___________________________________ _______/________/_________
County Floodplain Manager

FOR PLANNING DEPARTMENT USE ONLY

Date Submitted: _______________ Date Approved: _______________ Reviewer: ____________ Flood Zone: Yes ☐ No ☐
FLOODPLAIN INFORMATION FORM  
Lincoln County Floodplain Management

Date: _____________________

Inquirer’s Name: _________________________________ Agency: _________________________

The properties **physical address** is: ___________________________________________________

The properties **legal description** is: ___________________________________________________

________________________________________________________________________________

Is located on the following FIRM or Floodway Map:

Lincoln County Community Number: ___350122_______   Panel Number:______________

Date of the FIRM or Floodway Map: _____November 16, 2011__________________________

The property is located in zone: ________________________________

The □ property / □ main building on the property:

- □ Is not located in a Special Flood Hazard Area.
- □ Is located in a Special Flood Hazard Area.
- □ Is located in an area of Lincoln County where flood areas have not been mapped or established.  (This property could possibly be in a flood zone)
- □ The location of the building cannot be made on the map. A copy of the map is attached for your information.

Federal law requires that a flood insurance policy be obtained as a condition of a federally-
banked mortgage or loan that is secured for the building. Flood insurance is available in
Lincoln County.

Note:  This information is based on a Flood Insurance Rate Map or Floodway Map of the Lincoln
County area. The information on this form does not imply that the referenced property will or
will not be free from flooding or flood damage. A property not in a Special Flood Hazard Area
may be damaged by a flood greater than the 100 year storm or from a local drainage problem
not shown on the map. This form does not create liability on the part of Lincoln County or any
officer or employee thereof, for any damage that results from reliance on information contained
on this form.

□ Copy provided to inquirer          □ Phone Inquiry

_________________________________   Date: _____________________

Floodplain Administrator