



**APPROVAL TO CONSTRUCT APPLICATION FORM FOR ISSUANCE OF VILLAGE OF RUIDOSO  
 BUILDING PERMITS IN THE UNINCORPORATED AREA OF LINCOLN COUNTY**

**SUBMITTAL PACKAGE:**

Each project to be reviewed and approved by Lincoln County for issuance of a VOR permit must be submitted with this application form and supporting documentation listed below:

- Floodplain Determination form
- Completed Address form from Rural Addressing Coordinator
- Driveway Permit from Lincoln County Road Department

<b>1. PROJECT INFORMATION:</b>		<b>DATE SUBMITTED:</b>	
<b>REVIEW TYPE:</b> <input type="checkbox"/> Approval To Construct <input type="checkbox"/> Approval Renewal		<b>PROJECT CLASS:</b> <input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Remodel	
<b>PROPERTY ADDRESS:</b>			
<b>PROPERTY LEGAL DESCRIPTION:</b>			

<b>2. PROPERTY OWNER: ( Required)</b>			
<b>Name:</b>			
<b>Telephone:</b>		<b>Mobile:</b>	
<b>E-Mail:</b>			
<b>ADDRESS:</b>			
<b>Line 1:</b>			
<b>Line 2:</b>			
<b>Line 3:</b>			
<b>City:</b>	<b>State:</b>	<b>ZIP Code:</b>	<b>Country:</b>

<b>3. APPLICANT:</b> Same As: <input type="checkbox"/> Property Owner <input type="checkbox"/> Licensed Professional Contractor/Agent			
<b>CONTACT PERSON:</b>			
<b>Name:</b>			
<b>Telephone:</b>		<b>Mobile:</b>	
<b>E-Mail:</b>			
<b>ADDRESS:</b>			
<b>Line 1:</b>			
<b>Line 2:</b>			
<b>Line 3:</b>			
<b>City:</b>	<b>State:</b>	<b>ZIP Code:</b>	<b>Country:</b>
<b>COMMENTS:</b>			

County of Lincoln  
 Planning Department  
 109 Kansas City Road  
 Ruidoso, New Mexico 88345



County Building Compliance Form  
 Telephone: (575) 258-5934 ext. 1  
 Facsimile: (575) 258-5938

**APPROVAL TO CONSTRUCT APPLICATION FORM FOR ISSUANCE OF VILLAGE OF RUIDOSO  
 BUILDING PERMITS IN THE UNINCORPORATED AREA OF LINCOLN COUNTY**

**SUBMISSION AND CONTACT INFORMATION:**

**Send the submittal package to:** LINCOLN COUNTY PLANNING DEPARTMENT  
 109 KANSAS CITY ROAD  
 RUIDOSO, NEW MEXICO 88345

**If you have any questions please contact the Planning Department at the following telephone, fax or e-mail address:**

Telephone: (575) 258-5934 ext. 1  
 Facsimile: (575) 258-5938  
 Visit our webpage at [www.lincolncountynm.gov](http://www.lincolncountynm.gov)

**Contact information for:**

Lincoln County Rural Addressing Coordinator: 1-(575)-258-5937 ext. 7  
 Lincoln County Road Department: 1-(575)-354-2922 Mon-Thur 6am-5pm

***An 'Approval To Construct' approval shall lapse and become invalid SIX months from the date of approval unless:***

- A substantial portion of the work described in the plans and specifications has commenced by such anniversary date, or
- An application for a one-time renewal is submitted with 180 days of expiration.

An 'Approval To Construct' approval become void if an extension of time is not granted by the Planning Department if:

- Construction does not begin with six months after the date the 'Approval To Construct' approval was issued.
- There is a halt in construction of more than one year.
- Construction is not completed within one year after the date the 'Approval To Construct' approval was issued.

This project has met the Lincoln County requirements, and an "approval to construct" is issued.

Signatures:

\_\_\_\_\_  
**County Planning Department**

\_\_\_\_\_  
**County Floodplain Manager**

Date:

\_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_

**FOR PLANNING DEPARTMENT USE ONLY**

Date Submitted: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Reviewer: \_\_\_\_\_

Flood Zone:  
 Yes  No

**FLOODPLAIN INFORMATION FORM**  
**Lincoln County Floodplain Management**

Date: \_\_\_\_\_

Inquirer's Name: \_\_\_\_\_ Agency: \_\_\_\_\_

The properties **physical address** is: \_\_\_\_\_

The properties **legal description** is: \_\_\_\_\_

Is located on the following FIRM or Floodway Map:

Lincoln County Community Number: 350122 Panel Number: \_\_\_\_\_

Date of the FIRM or Floodway Map: November 16, 2011

The property is located in zone: \_\_\_\_\_

The  property /  main building on the property:

- Is not located in a Special Flood Hazard Area.
- Is located in a Special Flood Hazard Area.
- Is located in an area of Lincoln County where flood areas have not been mapped or established. (This property could possibly be in a flood zone)
- The location of the building cannot be made on the map. A copy of the map is attached for your information.

Federal law requires that a flood insurance policy be obtained as a condition of a federally-banked mortgage or loan that is secured for the building. Flood insurance is available in Lincoln County.

Note: This information is based on a Flood Insurance Rate Map or Floodway Map of the Lincoln County area. The information on this form does not imply that the referenced property will or will not be free from flooding or flood damage. A property not in a Special Flood Hazard Area may be damaged by a flood greater than the 100 year storm or from a local drainage problem not shown on the map. This form does not create liability on the part of Lincoln County or any officer or employee thereof, for any damage that results from reliance on information contained on this form.

Copy provided to inquirer

Phone Inquiry

\_\_\_\_\_  
**Floodplain Administrator**

Date: \_\_\_\_\_